

# **LGAA Public Appeals and Complaints about Alleged Violations of Standards**

LINCOLN COUNTY SCHOOL  
DISTRICT

Code: **LGAA**  
Adopted: 2/25/97  
Readopted: 7/9/02  
Orig. Code(s): 6701

## **Public Appeals and Complaints about Alleged Violations of Standards**

The Board recognizes the need to implement processes for the prompt resolution of complaints alleging violations of standards as outlined by the Oregon Department of Education.

Any complainant who resides in the school district or any parent of children attending school in Lincoln County qualifies to participate in the procedure described below.

If the complaint alleges a violation of standards of the Oregon Administrative Rules in Chapter 581, Chapter 22, the complainant may direct an appeal to the State Superintendent of Public Instruction after exhausting local procedures or after 45 days from filing a written complaint with the school district, whichever occurs first.

### Standard Complaint Procedure

1. All complaints to district personnel regarding Standards should be reported immediately to the building principal/site supervisor involved, whether by telephone, letter or by personal conference.
2. The principal/site supervisor shall encourage the complainant to discuss the nature of the alleged violation and the complainant shall be given the opportunity to talk to the individual involved.
3. If the complainant wishes to pursue the matter further, he/she shall be provided the Request for Investigation of a Standard form (Exhibit A), for completion and submission to the appropriate program director before formal consideration shall be given to the complaint.
4. The standard which is the subject of the complaint shall not be altered prior to final action by the superintendent.
5. The appropriate "program director" will arrange a review committee.
  - a. The committee shall meet as soon as possible and return a written report of its findings to the program director within three weeks of its appointment.

b. The committee may find the alleged violation to be: ,

1. In total compliance;
2. In partial compliance;
3. In noncompliance.

The committee's findings and subsequent recommendations will be reported to the program director.

- c. The program director shall immediately report the findings/recommendation of the review committee to the superintendent. Action taken by the superintendent shall be final.
- d. The decision of the superintendent shall be transmitted to the program director, to the appropriate district personnel and to the complainant.
- e. The complainant has the right to appeal the superintendent's decision to the Board. The written appeal should be made within five business days of the superintendent's decision.

Standards include all those areas as outlined in the Standards for Public Schools provided by the Oregon Department of Education.

## **END OF POLICY**

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### **Legal Reference(s):**

ORS 327.103  
ORS 329.085

ORS 336.035 - 336.088

OAR 581-022-0102 to -1920

[Click HERE to download the Public Appeals and Complaints Request for Investigation of a Standard](#)