



**Eddyville Charter School**  
**Board of Directors**  
P.O. Box 68  
Eddyville, OR 97343  
Phone: 541.875.2942  
Fax: 541.875.4050

**August 11, 2021 6:00pm**  
**Board Packet - Regular Session**  
**AGENDA**

- 1) Regular Board Meeting Called to Order**
- 2) Chair and Vice Chair Voting for the 21-22 School Year**
- 3) Past Meeting Minutes: June 16, 2021** Pg. 2-3
- 4) Agenda Adjustments**
- 5) Informational Items-** Printed and handed out at meeting. Will be posted to site.
  - a) Financial Packet July - Rhonda Allen
  - b) Financial Packet August - Rhonda Allen
  
- 6) Interested Party Comments**

During this time the audience will have the opportunity to speak to the board. Anyone wishing to address the board is asked to complete a request via sign in upon entering the board meeting. The chairman reserves the right to limit time allocated to each presenter. It is requested that those addressing the board state their name for the record.
  
- 7) Communication**
  - a) Administration Report- Stacy Knudson Pg. 4-5
  - b) Athletic Director Report- Karla Pearson Pg. 6
  - c) 21-22 Board Communication
    - i) Members List Pg. 7
    - ii) Calendar Pg. 8
    - iii) By-Laws Pg. 9-16
  
- 8) Consent Agenda**
  - a) Payment of the Bills
  - b) 21-22 Board Calendar
  
- 9) Action Items**
  - a) Resignation of Dawna McLain
  - b) Resignation of Gus Loomis
  - c) Acceptance of New Hire: Dalynn Shinholster
  - d) Acceptance of Youth Corrections Liaison Stipend- Dalynn Shinholster
  - e) Cinder Rock Quotes for the Track- Lane Forest Products Pg. 17
  
- 10) New Business**
  - a) Mask Mandate Community Concerns



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Board of Directors**

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**June 16, 2021 6:00pm  
Board Packet - Regular Session  
MINUTES**

**Board Members in Attendance:** Ryan Gassner, John Lancaster, Lisa Rorie, Abe Silvonen, Rebecca Phillips-Sutton, Stephanie Mekemson, Ann Cook

**Administration in Attendance:** Stacy Knudson

**Board Members Absent:**

**Meeting Minutes Prepared by Board Clerk:** Dani Ulstad

**1) Regular Board Meeting Called to Order by Ryan Gassner at 6:00pm**

**2) Past Meeting Minutes: May 19, 2021**

- a) Stephanie Mekemson motioned to approve the past meeting minutes, Lisa Rorie seconded. All voting members voted in favor of the motion.

**3) Agenda Adjustments**

- a) Action Item C: Varsity Football Coach Abe Silvonen
- b) Lisa Rorie motioned to approve agenda adjustment, Stephanie Mekemson seconded. All voting members voted in favor of the motion.

**4) Informational Items**

- a) Financial Packet - Rhonda Allen

**5) Interested Party Comments**

- a) Stuart Imler: Running for school board- any open position

**6) Communication**

- a) Administration Report- Stacy Knudson
- b) Athletic Director Report- Mike Ulstad

**7) Consent Agenda**

- a) Payment of the Bills
- b) Policy Update/Second reading:
  - i) IIBGA Electronic Communications Systems
  - ii) IIBGA-AR Electronic Communications Systems

- c) Lisa Rorie motioned to approve the consent agenda items, Abe Silvonon seconded. All voting members voted in favor of the motion.

**8) Action Items**

- a) Resolution 20.21.4: Adopting the Budget and Making Appropriations
  - i) Lisa Rorie motioned to approve Resolution 20.21.4, Adopting the Budget and Making Appropriations, Abe Silvonon seconded. All voting members voted in favor of the motion.
- b) New Hire: Sarah-Ann Hall 1.0 FTE
  - i) Lisa Rorie motioned to approve Sarah-Ann Hall as a 1.0 FTE teacher, Rebecca Phillips-Sutton seconded. All voting members voted in favor of the motion.
- c) New Hire: Abe Silvonon: Varsity Football Coach
  - i) Lisa Rorie motioned to approve Abe Silvonon as Varsity Football Coach, Rebecca Phillips-Sutton seconded. All voting members voted in favor of the motion.

**9) New Business**

- a) Board Vacancy Elections
  - i) Position 5, term until 2023: Ann Cook
  - ii) Positions 1, 2, 7, 8 term until 2024: Stephanie Mekemson, Rebecca Phillips-Sutton, Abe Silvonon and Stuart Imler
- b) Kindergarten Readiness: Preschool program
  - i) Funding and space considerations to be addressed
- c) July Meeting Date
  - i) Cancelled July Meeting
  - ii) August 11 next board meeting date (5pm for work session, 6pm for meeting)

**Meeting adjourned by Ryan Gassner at 7:00 pm. Next Meeting: August 11 at 6:00pm**

**Eddyville Charter School**  
**General Fund: Statement of Revenue Budget Vs. Actual**  
**For the Fiscal Year 2020-2021**  
**As of 6/30/2021**

Source	2020-2021 Budget	Actual YTD Rev. 6/30/2021	Projected through 6/30/2021	Total Estimated 2020-2021	(Over)/Under Budget	Total Actual 6/30/2020	2019-2020 Budget
<b>State Sources</b>							
3101 State School Support Funds	2,598,618	2,762,110		2,632,200	(33,582)	2,492,102	2,446,204
3101 SSF- May Adjustment			-	-	-	-	
3299 Restricted State Funds		629					
<b>Total State Sources</b>	<b>2,598,618</b>	<b>2,762,739</b>	<b>-</b>	<b>2,632,200</b>	<b>(33,582)</b>	<b>2,492,102</b>	<b>2,446,204</b>
<b>Non State School Support Formula Sources</b>							
<b>Local Sources</b>							
1510 Interest on Investments/Bank	2,250	616		616	1,634	2,112	1,400
1710 Admissions	4,120	1,571		1,571	2,549	2,680	3,000
1740 Fees	8,460	3,675		3,675	4,785	10,880	3,500
1920 Donations from Private Sources		6,150	-	6,150	(6,150)	-	2,000
1960 Recovery of Prior Year Exp.		-	-	-	-	-	500
1990 Miscellaneous Local Revenue	20,000	11,538		11,538	8,462	44,963	10,000
<b>Total Non Formula Local Sources</b>	<b>34,830</b>	<b>23,549</b>	<b>-</b>	<b>23,549</b>	<b>11,281</b>	<b>60,634</b>	<b>20,400</b>
<b>Other Sources</b>							
5200 Interfund Transfers		1,381					
5400 Beginning Fund Balance	400,000	369,736		369,736	30,264	600,599	600,599
<b>Total Other Sources</b>	<b>400,000</b>	<b>371,117</b>	<b>-</b>	<b>369,736</b>	<b>30,264</b>	<b>600,599</b>	<b>600,599</b>
<b>Total Non SSF Revenue</b>	<b>434,830</b>	<b>394,666</b>	<b>-</b>	<b>393,285</b>	<b>41,545</b>	<b>661,233</b>	<b>620,999</b>
<b>Total Resources</b>	<b>\$ 3,033,448</b>	<b>\$ 3,157,405</b>	<b>-</b>	<b>\$ 3,025,485</b>	<b>\$ 7,963</b>	<b>\$ 3,153,335</b>	<b>\$ 3,067,203</b>
		Less Estimated Requirements		\$ (2,583,294)			
		<b>Estimated Ending Fund Balance</b>		<b>\$ 442,191</b>			

**Eddyville Charter School**  
**General Fund: Statement of Expenditures Budget Vs. Actual**  
**For the Fiscal Year 2020-2021**  
**As of 6/30/2021**

Function	Adopted 2020-2021 Budget	Actual YTD Exp. 6/30/2021	Projected through 6/30/2021	Total Estimated 2020-2021	(Over)/ Under Budget	% Committed	Total Actuals 6/30/2020
<b>Instruction</b>							
1111 Elementary, K-6	702,167	655,773		655,773	46,394	93.39%	644,867
1113 Elementary Extracurricular	1,715	1,691		1,691			1,182
1121 Middle/Junior High Programs	321,399	269,720		269,720	51,679	83.92%	336,479
1122 Middle/Junior High School Extracurricular	17,140	5,104		5,104	12,036	29.78%	20,845
1131 High School Programs	461,387	476,205		476,205	(14,818)	103.21%	437,247
1132 High School Extracurricular	85,341	62,747		62,747	22,594	73.52%	69,464
<b>Total Instruction</b>	<b>1,589,149</b>	<b>1,471,242</b>	<b>-</b>	<b>1,471,242</b>	<b>117,884</b>		<b>1,510,085</b>
<b>Support Services</b>							
2122 Counseling Services	1,000	469		469	531		66,320
2130 Health Services	98,331	121,334		121,334	(23,003)	123.39%	81,041
2210 Improvement of Instruction Services	2,000	1,717		1,717	283	85.83%	-
2230 Assessment & Testing	3,000	1,400		1,400	1,600		-
2240 Staff Development	6,000	4,222		4,222	1,778		553
2310 Board of Education	72,932	61,490		61,490	11,442	84.31%	54,801
2321 Office of the Superintendent Services	94,820	89,668		89,668	5,152	94.57%	88,257
2411 Office of the Principal Services	220,836	198,843		198,843	21,993	90.04%	244,159
2520 Fiscal Services	48,770	48,667		48,667	103	99.79%	49,079
2541 Repair & Maintenance Services	-	-		-			
2542 Maintenance	431,262	307,249		307,249	124,013	71.24%	412,486
2552 Transportation	229,575	155,375		155,375	74,200	67.68%	168,708
2640 Staff Accounting Services	77,356	76,233		76,233	1,123	98.55%	77,513
2660 Technology	58,417	45,387		45,387	13,030	77.69%	29,916
<b>Total Support Services</b>	<b>1,344,299</b>	<b>1,112,052</b>	<b>-</b>	<b>1,112,052</b>	<b>232,247</b>		<b>1,272,833</b>
<b>Other Requirements</b>							
5200 Transfers of Funds	-	-	-	-	-		-
6000 Contingency	100,000	-	-	-	100,000	0.00%	-
<b>Total Other Requirements</b>	<b>100,000</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>100,000</b>		<b>-</b>
<b>Total Requirements</b>	<b>\$ 3,033,448</b>	<b>\$ 2,583,294</b>	<b>\$ -</b>	<b>\$ 2,583,294</b>	<b>\$ 450,130</b>		<b>\$ 2,782,918</b>

**Eddyville Charter School**  
**Other Funds: Statement of Revenue Expenditures Budget Vs. Actual**  
**For the Fiscal Year 2020-2021**  
**As of 11/30/2020**

<b>Fund</b>	<b>Description</b>	<b>Beginning Fund Balance as of 7/1/2020</b>	<b>YTD Revenue</b>	<b>YTD Expenditures</b>	<b>Balance as of 6/30/2021</b>	<b>NOTES</b>
206	Siletz Tribal Charities	\$1,178.00	\$0.00	\$1,178.00	\$0.00	
210	BLM Grant	\$0.00	\$0.00	\$0.00	\$0.00	
211	Aspire Grant	\$83.48	\$1,600.00	\$1,683.48	\$0.00	
212	BLM Grant L16AC00309	(\$1,724.08)	\$10,709.49	\$8,985.41	\$0.00	
213	STCCF - Independing Reading	\$54.14	\$0.00	\$54.14	\$0.00	
220	ESSER I	\$0.00	\$50,750.61	\$55,706.44	(\$4,955.83)	submitted for reimbursement 7-2-2021
222	ESSER II	\$0.00	\$10,870.72	\$26,927.55	(\$16,056.83)	submitted for reimbursement 7-2-2021 and 7-14-2021
228	Carl Perkins Grant	(\$2,236.48)	\$2,235.06	(\$1.42)	(\$0.00)	
229	CTE Revitalization	(\$50,318.63)	\$139,450.36	\$89,681.37	(\$549.64)	submitted for reimbursement 8-4-2021
230	Saw Shop Grant	\$0.00	\$0.00	\$0.00	\$0.00	
251	Student Investment Act	\$0.00	\$70,256.59	\$70,256.59	\$0.00	
255	CDL Grant	\$0.00	\$12,363.00	\$12,363.00	\$0.00	
272	Emergency Preparedness	\$162.91	\$0.00	\$162.91	\$0.00	
273	MidWay Foundation	\$1,218.00	\$0.00	\$1,218.00	\$0.00	
274	Outdoor School	\$0.00	\$0.00	\$0.00	\$0.00	
277	STCCF/Medical Responder Class	\$0.00	\$0.00	\$0.00	\$0.00	
278	Oregon State Credit Union Mini Grants	\$385.81	\$300.00	\$492.74	\$193.07	
281	STCCF/Basketball Uniforms & Storage	\$0.00	\$0.00	\$0.00	\$0.00	
282	Three Rivers Foundation	\$1,780.11	\$0.00	\$1,780.11	\$0.00	
283	STCCF/Science & Body Systems	\$0.00	\$0.00	\$0.00	\$0.00	
284	Clemens Fondation- Weight Room	\$0.00	\$0.00	\$0.00	\$0.00	
285	Or Association Woodturns Grant	\$0.00	\$0.00	\$0.00	\$0.00	
286	Selco CU Creater Learning Grant	(\$17.94)	\$0.00	(\$17.94)	\$0.00	
287	Take It To The Court Grant	\$10,000.00	\$0.00	\$10,000.00	\$0.00	
288	STCCF Health Center	\$0.00	\$4,500.00	\$4,321.92	\$178.08	
297	Vision Screening	\$0.00	\$585.60	\$585.60	\$0.00	
298	High School Success	(\$53.20)	\$56,925.45	\$56,872.25	\$0.00	
299	Student Body Funds	\$40,545.42	\$19,947.78	\$13,872.48	\$46,620.72	
400	Capital Project Funds	\$353,217.58	\$0.00	\$84,031.28	\$269,186.30	
<b>Totals</b>		<b>\$354,275.12</b>	<b>\$380,494.66</b>	<b>\$440,153.91</b>	<b>\$294,615.87</b>	

**Eddyville Charter School**  
**YTD Appropriations**  
**For the Fiscal Year 2020-2021**  
**As of 6/30/2021**

<b>Fund</b>	<b>Appropriations</b>	<b>Resolutions</b>	<b>YTD</b>	<b>Encumbrances</b>	<b>Totals</b>	<b>(Over)/Under Budget</b>
<b>General Fund, 100</b>						
1000 Instruction	\$ 1,589,149		\$ 1,471,242	\$ 6,585	\$ 1,477,826	\$ 111,323
2000 Support Services	\$ 1,344,299		\$ 1,112,052	\$ (10,516)	\$ 1,101,537	\$ 242,762
6000 Contingency	\$ 100,000		\$ -	\$ -	\$ -	\$ 100,000
<b>Sub Totals</b>	<b>\$ 3,033,448</b>	<b>\$ -</b>	<b>\$ 2,583,294</b>	<b>\$ (3,931)</b>	<b>\$ 2,579,363</b>	<b>\$ 454,085</b>
<b>Special Funds, 200</b>						
1000 Instruction	\$ 143,895		\$ 96,063	\$ 6,079	\$ 102,141	\$ 41,753
2000 Support Services	\$ 274,723		\$ 226,591	\$ 5,649	\$ 232,240	\$ 42,483
4000 Building Acquisition	\$ 75,000		\$ 12,567	\$ -	\$ 12,567	\$ 62,433
5200 Transfers	\$ -	\$ 1,381	\$ 1,381	\$ -	\$ 1,381	\$ -
<b>Sub Totals</b>	<b>\$ 493,617</b>	<b>\$ 1,381</b>	<b>\$ 336,601</b>	<b>\$ 11,727</b>	<b>\$ 348,329</b>	<b>\$ 146,669</b>
<b>Student Body Funds, 299</b>						
1000 Instruction	\$ 84,393		\$ 13,872	\$ 6,467	\$ 20,339	\$ 64,054
<b>Sub Totals</b>	<b>\$ 84,393</b>	<b>\$ -</b>	<b>\$ 13,872</b>	<b>\$ 6,467</b>	<b>\$ 20,339</b>	<b>\$ 64,054</b>
<b>Capital Projects, 400</b>						
2000 Support Services	\$ -	10,000.00	\$ 23,279.59	\$ -	\$ 23,280	\$ (13,280)
4000 Facility Construction	\$ 353,218	-10,000.00	\$ 60,752	\$ 47,773	\$ 108,525	\$ 234,693
<b>Sub Totals</b>	<b>\$ 353,218</b>	<b>\$ -</b>	<b>\$ 84,031</b>	<b>\$ 47,773</b>	<b>\$ 131,804</b>	<b>\$ 221,414</b>
<b>Totals</b>	<b>\$ 3,964,676</b>	<b>\$ 1,381</b>	<b>\$ 3,017,799</b>	<b>\$ 62,036</b>	<b>\$ 3,079,835</b>	<b>\$ 886,221</b>



August 11, 2021

TO: Eddyville Charter School Board of Directors  
FROM: Rhonda Allen, LBL-ESD Assistant Business Manager  
RE: June 30, 2021 Financial Statements

Board Members,

Attached you will find the 2020-2021 financial statements through June 30, 2021 which presents actual revenue and expenditures through June 30, 2021.

The estimated FY20/21 ending fund balance is \$442,191.

The financial report does not include an actual and projection statement for July. This will be provided once payroll and other expenses are encumbered. The SSF payment for July has not yet been received from LCSD. However, they were contacted and payment will be sent by the end of the week.

Check listing for June and July are included for board approval.

Please let me know if you have any questions or concerns regarding these statements.



Eddyville Charter School, Inc.

Reprint Check Listing

Fiscal Year: 2020-2021

Criteria:

Bank Account: OR State CU - Checking 618680-8000

From Date: 06/01/2021

To Date: 06/30/2021

From Check:

To Check:

From Voucher:

To Voucher:

Check Number	Date	Payee	Amount	Voucher	Status	Type	Cleared?	Clear Date	Void Date
1118	06/10/2021	ACTE	\$745.00	1187	Printed	Expense	<input checked="" type="checkbox"/>	06/30/2021	
1119	06/10/2021	AMAZON.COM	\$119.98	1187	Printed	Expense	<input checked="" type="checkbox"/>	06/30/2021	
1120	06/10/2021	Builders Source	\$1,108.62	1187	Printed	Expense	<input checked="" type="checkbox"/>	06/30/2021	
1121	06/10/2021	CONSUMERS POWER INC	\$2,545.85	1187	Printed	Expense	<input checked="" type="checkbox"/>	06/30/2021	
1122	06/10/2021	Copeland Lumber Co	\$266.52	1187	Printed	Expense	<input checked="" type="checkbox"/>	06/30/2021	
1123	06/10/2021	COSA	\$655.00	1187	Printed	Expense	<input checked="" type="checkbox"/>	06/30/2021	
1124	06/10/2021	CTL CORPORATION	\$6,850.00	1187	Printed	Expense	<input checked="" type="checkbox"/>	06/30/2021	
1125	06/10/2021	DAHL DISPOSAL SERVICE	\$905.14	1187	Printed	Expense	<input checked="" type="checkbox"/>	07/31/2021	
1126	06/10/2021	Earth20	\$76.49	1187	Printed	Expense	<input checked="" type="checkbox"/>	06/30/2021	
1127	06/10/2021	HOME DEPOT	\$2,676.77	1187	Printed	Expense	<input checked="" type="checkbox"/>	06/30/2021	
1128	06/10/2021	INDUSTRIAL WELDING SUPPLY	\$5.00	1187	Printed	Expense	<input checked="" type="checkbox"/>	06/30/2021	
1129	06/10/2021	MINERS GRADUATE SERVICES	\$317.05	1187	Printed	Expense	<input checked="" type="checkbox"/>	06/30/2021	
1130	06/10/2021	NORTHWEST REGIONAL ESD	\$4.75	1187	Printed	Expense	<input checked="" type="checkbox"/>	06/30/2021	
1131	06/10/2021	NORTHWEST TEXTBOOKS DEPOSITORY	\$393.00	1187	Printed	Expense	<input checked="" type="checkbox"/>	06/30/2021	
1132	06/10/2021	OREGON DEPARTMENT OF EDUCATION	\$59.00	1187	Printed	Expense	<input checked="" type="checkbox"/>	06/30/2021	
1133	06/10/2021	PIONEER TELEPHONE CO	\$1,335.22	1187	Printed	Expense	<input checked="" type="checkbox"/>	06/30/2021	
1134	06/10/2021	WALDPORT HIGH SCHOOL	\$60.00	1187	Printed	Expense	<input checked="" type="checkbox"/>	06/30/2021	
1135	06/10/2021	XEROX CAPITAL SERVICES	\$686.64	1187	Printed	Expense	<input checked="" type="checkbox"/>	06/30/2021	
1136	06/15/2021	KNUDSON, STACY BROOKE	\$461.25	22	Printed	Payroll	<input checked="" type="checkbox"/>	06/30/2021	
1137	06/25/2021	OBTESHA, TERRY L	\$1,729.50	25	Printed	Payroll	<input checked="" type="checkbox"/>	06/30/2021	
1138	06/25/2021	MOLINE, MARGARET L	\$354.78	25	Printed	Payroll	<input checked="" type="checkbox"/>	06/30/2021	
1139	06/25/2021	Attn: CTE Learn Order Processing	\$745.00	1203	Printed	Expense	<input checked="" type="checkbox"/>	07/31/2021	
1140	06/25/2021	EDDYVILLE POST OFFICE	\$150.00	1203	Printed	Expense	<input checked="" type="checkbox"/>	07/31/2021	

Eddyville Charter School, Inc.

Reprint Check Listing

Fiscal Year: 2020-2021

Criteria:

Bank Account: OR State CU - Checking 618680-8000

From Date: 06/01/2021

To Date: 06/30/2021

From Check:

To Check:

From Voucher:

To Voucher:

Check Number	Date	Payee	Amount	Voucher	Status	Type	Cleared?	Clear Date	Void Date
1141	06/25/2021	Northwest Tech Inc.	\$2,808.05	1203	Printed	Expense	<input type="checkbox"/>		
1142	06/25/2021	STAPLES ADVANTAGE	\$124.49	1203	Printed	Expense	<input checked="" type="checkbox"/>	06/30/2021	
1143	06/28/2021	AFA COMPANY	\$1,864.51	1208	Printed	Payroll Ded	<input checked="" type="checkbox"/>	07/31/2021	
1144	06/28/2021	AMERICAN FIDELITY ASSURANCE CO - TSA'S	\$725.00	1208	Printed	Payroll Ded	<input checked="" type="checkbox"/>	07/31/2021	
1145	06/28/2021	FLEX ACCOUNT ADMINISTRATION	\$158.33	1208	Printed	Payroll Ded	<input checked="" type="checkbox"/>	07/31/2021	
1146	06/29/2021	AFA COMPANY	\$1,864.51	1209	Printed	Payroll Ded	<input checked="" type="checkbox"/>	07/31/2021	
1147	06/29/2021	AMERICAN FIDELITY ASSURANCE CO - TSA'S	\$725.00	1209	Printed	Payroll Ded	<input checked="" type="checkbox"/>	07/31/2021	
1148	06/29/2021	FLEX ACCOUNT ADMINISTRATION	\$158.33	1209	Printed	Payroll Ded	<input checked="" type="checkbox"/>	07/31/2021	
1149	06/29/2021	BECKER, JODY	\$461.25	28	Printed	Payroll	<input checked="" type="checkbox"/>	07/31/2021	
1150	06/30/2021	LINN BENTON LINCOLN ESD	\$480.00	1211	Printed	Expense	<input checked="" type="checkbox"/>	07/31/2021	
1151	06/30/2021	Woodcraft of Eugene	\$1,140.24	1211	Printed	Expense	<input checked="" type="checkbox"/>	07/31/2021	

Total Amount: \$32,760.27

End of Report

Eddyville Charter School, Inc.

Reprint Check Listing

Fiscal Year: 2021-2022

Criteria:

Bank Account: OR State CU - Checking 618680-8000

From Date: 07/01/2021

To Date: 07/30/2021

From Check:

To Check:

From Voucher:

To Voucher:

Check Number	Date	Payee	Amount	Voucher	Status	Type	Cleared?	Clear Date	Void Date
1152	07/09/2021	Best Pots	\$277.00	1214	Printed	Expense	<input checked="" type="checkbox"/>	07/31/2021	
1153	07/09/2021	CONSUMERS POWER INC	\$2,308.40	1214	Printed	Expense	<input checked="" type="checkbox"/>	07/31/2021	
1154	07/09/2021	EMSL Analytical. Inc.	\$64.05	1214	Printed	Expense	<input checked="" type="checkbox"/>	07/31/2021	
1155	07/09/2021	HOME DEPOT	\$858.05	1214	Printed	Expense	<input checked="" type="checkbox"/>	07/31/2021	
1156	07/09/2021	KUBOTA NATIONAL ACCOUNTS	\$11,459.16	1214	Printed	Expense	<input checked="" type="checkbox"/>	07/31/2021	
1157	07/09/2021	PIONEER TELEPHONE CO	\$1,344.11	1214	Printed	Expense	<input checked="" type="checkbox"/>	07/31/2021	
1158	07/09/2021	XEROX CAPITAL SERVICES	\$639.48	1214	Printed	Expense	<input checked="" type="checkbox"/>	07/31/2021	
1159	07/09/2021	ALARM SOLUTIONS INC.	\$90.00	1001	Printed	Expense	<input checked="" type="checkbox"/>	07/31/2021	
1160	07/09/2021	COGNIA INC.	\$1,200.00	1001	Printed	Expense	<input checked="" type="checkbox"/>	07/31/2021	
1161	07/09/2021	DEPARTMENT OF TRANSPORTATION	\$116.00	1001	Printed	Expense	<input checked="" type="checkbox"/>	07/31/2021	
1162	07/09/2021	IXL Learning	\$1,745.00	1001	Printed	Expense	<input checked="" type="checkbox"/>	07/31/2021	
1163	07/09/2021	K & K INSURANCE GROUP INC.	\$586.20	1001	Printed	Expense	<input checked="" type="checkbox"/>	07/31/2021	
1164	07/09/2021	SAIF	\$1,174.27	1001	Printed	Expense	<input checked="" type="checkbox"/>	07/31/2021	
1165	07/09/2021	SchoolMint INC	\$1,800.00	1001	Printed	Expense	<input checked="" type="checkbox"/>	07/31/2021	
1169	07/15/2021	College Board, The	\$96.00	1219	Printed	Expense	<input checked="" type="checkbox"/>	07/31/2021	
1170	07/15/2021	EDDYVILLE CHARTER SCHOOL	\$3,156.60	1219	Printed	Expense	<input checked="" type="checkbox"/>	07/31/2021	
1171	07/15/2021	LINCOLN COUNTY SCHOOL DISTRICT	\$16,582.40	1219	Printed	Expense	<input checked="" type="checkbox"/>	07/31/2021	
1172	07/21/2021	College Board, The	\$153.00	1224	Printed	Expense	<input checked="" type="checkbox"/>	07/31/2021	
1173	07/21/2021	INDUSTRIAL WELDING SUPPLY	\$1,295.37	1224	Printed	Expense	<input checked="" type="checkbox"/>	07/31/2021	
1174	07/21/2021	RAU PLUMBING, INC	\$255.00	1224	Printed	Expense	<input checked="" type="checkbox"/>	07/31/2021	
1175	07/21/2021	ALADDIN CARPET CLEANING	\$700.00	1006	Printed	Expense	<input checked="" type="checkbox"/>	07/31/2021	
1176	07/21/2021	AMAZON.COM	\$1,684.33	1006	Printed	Expense	<input checked="" type="checkbox"/>	07/31/2021	

Eddyville Charter School, Inc.

Reprint Check Listing

Fiscal Year: 2021-2022

Criteria:

Bank Account: OR State CU - Checking 618680-8000

From Date: 07/01/2021

To Date: 07/30/2021

From Check:

To Check:

From Voucher:

To Voucher:

Check Number	Date	Payee	Amount	Voucher	Status	Type	Cleared?	Clear Date	Void Date
1177	07/21/2021	ANALYTICAL LABORATORY & CONSULTANTS	\$753.00	1006	Printed	Expense	<input checked="" type="checkbox"/>	07/31/2021	
1178	07/21/2021	CAROLINA BIOLOGICAL SUPPLY COMPANY	\$66.23	1006	Printed	Expense	<input checked="" type="checkbox"/>	07/31/2021	
1179	07/21/2021	Curriculum Associates LLC	\$1,680.00	1006	Printed	Expense	<input checked="" type="checkbox"/>	07/31/2021	
1180	07/21/2021	DAHL DISPOSAL SERVICE	\$898.40	1006	Printed	Expense	<input type="checkbox"/>		
1181	07/21/2021	Generation Genius	\$995.00	1006	Printed	Expense	<input checked="" type="checkbox"/>	07/31/2021	
1182	07/21/2021	NORTHWEST TEXTBOOKS DEPOSITORY	\$15,798.10	1006	Printed	Expense	<input checked="" type="checkbox"/>	07/31/2021	
1183	07/21/2021	OETC	\$6,050.12	1006	Printed	Expense	<input checked="" type="checkbox"/>	07/31/2021	
1184	07/21/2021	SCHOOL SPECIALTY I	\$5,648.71	1006	Printed	Expense	<input checked="" type="checkbox"/>	07/31/2021	
1185	07/21/2021	SMC CURRICULUM	\$1,471.83	1006	Printed	Expense	<input checked="" type="checkbox"/>	07/31/2021	
1186	07/21/2021	STAPLES ADVANTAGE	\$55.23	1006	Printed	Expense	<input checked="" type="checkbox"/>	07/31/2021	
1187	07/21/2021	TMobile	\$215.90	1006	Printed	Expense	<input checked="" type="checkbox"/>	07/31/2021	
1188	07/23/2021	AFA COMPANY	\$651.46	1011	Printed	Payroll Ded	<input type="checkbox"/>		
1189	07/23/2021	AMERICAN FIDELITY ASSURANCE CO - TSA'S	\$125.00	1011	Printed	Payroll Ded	<input checked="" type="checkbox"/>	07/31/2021	
1190	07/29/2021	MCLAIN, DAWNA L	\$938.68	2	Printed	Payroll	<input type="checkbox"/>		

Total Amount: \$82,932.08

End of Report

Eddyville Charter School, Inc.

Reprint Check Listing

Fiscal Year: 2020-2021

Criteria:

Bank Account: OR State CU - Student Body Checking  
618680-8001

From Date: 06/01/2021

To Date: 06/30/2021

From Check:

To Check:

From Voucher:

To Voucher:

Check Number	Date	Payee	Amount	Voucher	Status	Type	Cleared?	Clear Date	Void Date
116	06/10/2021	Cohen & Park	\$162.00	1188	Printed	Expense	<input checked="" type="checkbox"/>	06/30/2021	
117	06/10/2021	Copeland Lumber Co	\$214.56	1188	Printed	Expense	<input checked="" type="checkbox"/>	06/30/2021	
118	06/10/2021	Elk City Coffee Company	\$38.00	1188	Printed	Expense	<input checked="" type="checkbox"/>	06/30/2021	
119	06/10/2021	INDUSTRIAL WELDING SUPPLY	\$2,490.36	1188	Printed	Expense	<input checked="" type="checkbox"/>	06/30/2021	
120	06/10/2021	MARY'S PEAK TRUE VALUE	\$79.73	1188	Printed	Expense	<input checked="" type="checkbox"/>	06/30/2021	
121	06/10/2021	Victoria Hartwig	\$200.00	1188	Printed	Expense	<input checked="" type="checkbox"/>	06/30/2021	
122	06/25/2021	PIONEER PRINTING, INC.	\$154.35	1204	Printed	Expense	<input checked="" type="checkbox"/>	06/30/2021	
123	06/30/2021	INDUSTRIAL WELDING SUPPLY	\$103.02	1212	Printed	Expense	<input checked="" type="checkbox"/>	07/31/2021	

Total Amount: \$3,442.02

End of Report

Eddyville Charter School, Inc.

Reprint Check Listing

Fiscal Year: 2021-2022

Criteria:

Bank Account: OR State CU - Student Body Checking  
618680-8001

From Date: 07/01/2021

To Date: 07/31/2021

From Check:

To Check:

From Voucher:

To Voucher:

Check Number	Date	Payee	Amount	Voucher	Status	Type	Cleared?	Clear Date	Void Date
124	07/09/2021	BSN Sports	\$258.00	1213	Printed	Expense	<input checked="" type="checkbox"/>	07/31/2021	
125	07/09/2021	Copeland Lumber Co	\$324.29	1213	Printed	Expense	<input checked="" type="checkbox"/>	07/31/2021	
126	07/09/2021	Morgan, Connie	\$27.40	1213	Printed	Expense	<input checked="" type="checkbox"/>	07/31/2021	
127	07/09/2021	Gold Medal Squared West Inc.	\$1,000.00	1000	Printed	Expense	<input checked="" type="checkbox"/>	07/31/2021	
128	07/15/2021	EDDYVILLE CHARTER SCHOOL	\$2,386.00	1217	Printed	Expense	<input checked="" type="checkbox"/>	07/31/2021	
129	07/15/2021	ULSTAD, DANIELLE R	\$162.20	1217	Printed	Expense	<input type="checkbox"/>		
130	07/21/2021	NEWPORT RENTAL SERVICE	\$79.00	1223	Printed	Expense	<input checked="" type="checkbox"/>	07/31/2021	
131	07/21/2021	AMAZON.COM	\$526.78	1007	Printed	Expense	<input checked="" type="checkbox"/>	07/31/2021	

Total Amount: \$4,763.67

End of Report

Eddyville Charter School, Inc.

Student Activities Summary Report

Fiscal Year: 2020-2021

From: 7/1/2020

To: 6/30/2021

Print Detail

Page Break by Activity

Exclude Encumbrances

Reverse Signs

Subtotal By Journal

	Range Beg. Balance	Range Revenue	Range Expenditures	Balance	Encumbrances	Available Balance
703 Classroom Supplies	.00	.00	.00	.00	.00	.00
704 Locker Fee	1,248.73	.00	.00	1,248.73	.00	1,248.73
716 MS/HS Field Trip (6-12)	549.85	.00	.00	549.85	.00	549.85
719 Activities Bus	145.00	.00	.00	145.00	.00	145.00
720 Elem Athletics	1,682.98	200.00	(81.10)	1,801.88	81.10	1,882.98
721 Boys BB	964.27	.00	(81.10)	883.17	81.10	964.27
722 Girls BB	828.23	.00	(258.00)	570.23	.00	570.23
724 VB	1,500.94	550.00	(306.25)	1,744.69	.00	1,744.69
725 Track	755.21	.00	.00	755.21	.00	755.21
727 Cheer	1,054.05	.00	.00	1,054.05	.00	1,054.05
728 Gate Receipts	442.00	.00	.00	442.00	998.00	1,440.00
729 Pay to Play	1,305.00	.00	.00	1,305.00	1,210.00	2,515.00
730 Football	1,698.91	.00	(1,698.97)	(.06)	178.00	177.94
748 PE Locker/Towel Fee 6-12	.00	.00	.00	.00	.00	.00
749 Technology Fee	.00	.00	.00	.00	.00	.00
750 Art	16.05	.00	.00	16.05	.00	16.05
751 Drumming	129.03	.00	.00	129.03	.00	129.03
752 Hobby Hour	128.47	.00	.00	128.47	.00	128.47
754 Yearbook/Annual	586.12	.00	.00	586.12	.00	586.12
755 Concessions	573.26	.00	.00	573.26	.00	573.26
756 Foods	409.22	500.00	(25.30)	883.92	.00	883.92
757 Horticulture	2,371.10	1,559.00	(318.02)	3,612.08	.00	3,612.08
760 PAADA/OHANA	4,281.88	.00	(1,111.78)	3,170.10	.00	3,170.10

Eddyville Charter School, Inc.

Student Activities Summary Report

Fiscal Year: 2020-2021

From: 7/1/2020

To: 6/30/2021

Print Detail

Page Break by Activity

Exclude Encumbrances

Reverse Signs

Subtotal By Journal

	Range Beg. Balance	Range Revenue	Range Expenditures	Balance	Encumbrances	Available Balance
761 Student Incentives	2,019.40	1,511.61	(417.99)	3,113.02	(9.41)	3,103.61
763 BLM	1,561.61	.00	(155.32)	1,406.29	.00	1,406.29
764 Drama	391.00	.00	.00	391.00	.00	391.00
765 Leadership	1,670.28	200.00	(551.42)	1,318.86	(130.00)	1,188.86
766 EMR	70.00	.00	.00	70.00	.00	70.00
778 Sixth/Seventh/Eighth Grade	159.99	.00	.00	159.99	.00	159.99
779 Elementary General	2,720.47	.00	(214.85)	2,505.62	(96.05)	2,409.57
780 Kindergarten	797.93	.00	(245.27)	552.66	.00	552.66
781 First Grade	1,216.11	.00	(420.02)	796.09	.00	796.09
782 Second Grade	1,433.69	1,000.00	(779.24)	1,654.45	.00	1,654.45
783 Third Grade	254.77	.00	(202.80)	51.97	.00	51.97
784 Fourth Grade	1,191.38	.00	(42.00)	1,149.38	.00	1,149.38
785 Fifth Grade	193.19	.00	(164.75)	28.44	(72.58)	(44.14)
787 Class of 2022	3,704.89	386.00	(867.52)	3,223.37	(719.32)	2,504.05
788 Class of 2021	1,080.83	215.00	(1,085.96)	209.87	(621.92)	(412.05)
789 Class of 2020	126.00	.00	(126.00)	.00	(133.59)	(133.59)
790 Class of 2019	362.34	.00	.00	362.34	.00	362.34
800 Class of 2023	106.68	.00	.00	106.68	.00	106.68
801 Class of 2024	357.16	.00	.00	357.16	.00	357.16
850 Coffee Shop	.00	4,896.17	(1,586.49)	3,309.68	(381.47)	2,928.21
GRAND TOTALS	40,088.02	11,017.78	(10,740.15)	40,365.65	383.86	40,749.51

End of Report



**Administrative Report**  
**August 2021**

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*Staffing and Summer Updates:*

- ✓ Dawna McLain resigned from day custodian and water technician last week. Rick Borrego has transitioned to day custodian and we have posted for the pm custodian position. There are no applicants at this time. Rick is doing an incredible job taking care of all work orders, landscape maintenance and custodial work.
- ✓ Gus Loomis resigned 8/2 and his last day is 8/12/21. Missy and I have taken point on all unfinished projects and bids and we have received a lot of help from Brandy Thomson, Dani Ulstad and Karla Pearson in coordinating resources to get to the start of the year ready to go. Abe Silvonen and his crew have volunteered to finish last minute needs based on June work orders to get the classrooms ready for staff. Abe and Crew have also volunteered in the demolition and removal of our old playground and rocked walkway from the play shed to the playground. Abe and Tom Morris have taken on all duties of football field irrigation and field maintenance. Abe and Stephanie Mekemson are also planning a football bleacher makeover and a field clean-up day to prep for the Larry Cook Memorial Field event at our first home game. Many thanks to our wonderful volunteers!
- ✓ New tile caps and classroom carpets have been installed in the 1<sup>st</sup> grade and Kindergarten room. Some items were backordered and this project is set to finish by Aug. 12, 2021.
- ✓ Classroom floors have been waxed and carpets cleaned in July.
- ✓ Gerding Construction completed the gymnasium column work this week.
- ✓ 2-Lees Painting is finishing the MP room the week of Aug. 9 – 17<sup>th</sup>.
- ✓ All hallway and floors are scheduled to be waxed on August 28. They will shine on the first day of school!
- ✓ The gym floor has been refinished and is closed for 10 days.
- ✓ Playground installation is pushed back to September due to the delivery delay in June.
- ✓ New ADA bathrooms have floors installed and Gus is working to finish the installation of the partitions in both staff bathrooms and the high school bathrooms.
- ✓ We have outsourced the water treatment position and posted for facilities manager. Interviews are scheduled for Monday, August 9<sup>th</sup>. In the meantime, we are in constant contact with the county health department, ODE, the state drinking water program and our lab/testing center, ALG.

- Multiple water tests were conducted in late July without flushing lines (normal protocol) and now we are dealing with remediation/mitigation moving forward. We are in touch with ODE and the drinking water program, but retesting occurred last week and one final round of tests will be submitted this week. If tests return within the normal allowable range, we can start school with all water sources accessible. If we still have hot spots or water samples testing higher than 15MCL, we will shut all sources for consumption down. In place currently are signage to not drink and we have ordered water coolers for each elementary room and multiple spots for secondary. An old fixture has been replaced in the kitchen as well.
- ✓ Governor Brown has mandated masks for all students and staff indoors during the school day, regardless of vaccination status. After school activities are not mandated. Let's just say that our state meetings are heated and ugly right now as most schools are strongly against not having local control which was granted a month ago. Stay tuned. \*Outdoor learning and staff only settings don't require masks at this time. Many district leaders around Oregon are strongly against losing local control and have expressed their reasoning through a link to Gov. Brown. I would like to get your input on our stance so we can issue a statement as well.
- ✓ Community Welcome Back letter was sent out along with online registration instructions August 3.
- ✓ Summer Learning begins next week from 9:00am - 12:30 for K-8 and 9-12. We also have a few special sessions for our high school kids, which take them beyond the 12:30 dismissal. I will give an update at our meeting regarding the first two days of camp. Thanks to all who have been helping make this happen.
- ✓ Staff return to work on Tuesday, August 24th at 8:00am
  - Certified - Tuesday, Wednesday and Thursday
  - Classified Assistants (IA's) - Tuesday and Thursday- Thursday training at Western Oregon University

LBL-ESD has assigned Doug Beyers to work on site once a week, every other week, and manage all grant accounts. He has worked closely with Missy and I for the past two years and we are excited to have him here. Rhonda Allen will still do our financials and attend Board meetings each month.

Weekly updates continue in the Ready Schools guidance and I continue to attend those state meetings. A new operational blueprint is being developed and due to the state August 27<sup>th</sup>, 2021. ESSER III is also requiring a new plan to submit by Oct.

I am looking forward to another healthy, safe and productive year at Eddyville Charter School and working with all stakeholders to continue to improve and expand learning opportunities for all.



Board Report | Athletics  
August 2021

- Abe Silvonon has been hired as the HS Football Coach and he has been working hard to create morning workouts, evening workouts and open field opportunities for our football players. It has been wonderful seeing young people on campus putting in some extra time to get ready for the upcoming season.
- Tom Morris will be joining our athletic staff as the MS Football Coach. Abe and Mark Ekins will be working closely with Tom as he takes over the middle school program to help provide continuity throughout the middle/high football programs. Abe, Mark and Tom will be conducting a middle school football camp in August to kick off the season.
- Mariah Silvonon has been working with the volleyball girls to prepare them for an upcoming week-long camp that will be held here at ECS. Morning workouts have been a huge success with an incredible turnout. We have Gold Medal Squared coming to put on a four day camp and we couldn't be more excited!! Following the GMS high school camp, Mariah and her girls will be conducting a youth volleyball camp the week before school starts. We are still looking to hire a JV/Assistant Varsity Volleyball Coach, so if you know of anyone, please send them my way! :)
- The gym floor was resealed on August 2nd and will be ready for action by August 12th.
- The first official day of our fall sports season is August 16th.

We are looking forward to an awesome fall sports season! Go Eagles!

Karla Pearson, Athletic Director

Board Member	Position	Term Expires	Email
Stacy Knudson	Principal Superintendent	N/A	stacy.knudson@lincoln.k12.or.us
Dani Ulstad	Board Secretary/Clerk	N/A	dani.ulstad@lincoln.k12.or.us
Rhonda Allen	Business Services	N/A	rhonda.allen@lblead.k12.or.us
John Lancaster	4	7.1.2023	john.lancaster@lincoln.k12.or.us
Ann Cook	5	7.1.2023	ann.cook@lincoln.k12.or.us
Stuart Imler	1	7.1.2024	stuart.imler@lincoln.k12.or.us
Rebecca Phillips-Sutton	8	7.1.2024	rebecca.phillipssutton@lincoln.k12.or.us
Ryan Gassner	3: Chair	7.1.2023	ryan.gassner@lincoln.k12.or.us
Stephanie Mekemson	2	7.1.2024	stephanie.mekemson@lincoln.k12.or.us
Abe Silvonen	7: Vice Chair	7.1.2024	abe.silvonen@lincoln.k12.or.us
Vacant/Deleted	9	7.1.2018	x
Vacant/Deleted	6	7.1.2018	x

# 2021/22 School Calendar

Meetings to start at 6:00pm

August 2021						
Su	Mo	Tu	We	Th	Fr	Sa
1	2	3	4	5	6	7
8	9	10	11	12	13	14
15	16	17	18	19	20	21
22	23	24	25	26	27	28
29	30	31				

September 2021						
Su	Mo	Tu	We	Th	Fr	Sa
			1	2	3	4
5	6	7	8	9	10	11
12	13	14	15	16	17	18
19	20	21	22	23	24	25
26	27	28	29	30		

October 2021						
Su	Mo	Tu	We	Th	Fr	Sa
					1	2
3	4	5	6	7	8	9
10	11	12	13	14	15	16
17	18	19	20	21	22	23
24	25	26	27	28	29	30
31						

November 2021						
Su	Mo	Tu	We	Th	Fr	Sa
	1	2	3	4	5	6
7	8	9	10	11	12	13
14	15	16	17	18	19	20
21	22	23	24	25	26	27
28	29	30				

December 2021						
Su	Mo	Tu	We	Th	Fr	Sa
			1	2	3	4
5	6	7	8	9	10	11
12	13	14	15	16	17	18
19	20	21	22	23	24	25
26	27	28	29	30	31	

January 2022						
Su	Mo	Tu	We	Th	Fr	Sa
						1
2	3	4	5	6	7	8
9	10	11	12	13	14	15
16	17	18	19	20	21	22
23	24	25	26	27	28	29
30	31					

February 2022						
Su	Mo	Tu	We	Th	Fr	Sa
		1	2	3	4	5
6	7	8	9	10	11	12
13	14	15	16	17	18	19
20	21	22	23	24	25	26
27	28					

March 2022						
Su	Mo	Tu	We	Th	Fr	Sa
		1	2	3	4	5
6	7	8	9	10	11	12
13	14	15	16	17	18	19
20	21	22	23	24	25	26
27	28	29	30	31		

April 2022						
Su	Mo	Tu	We	Th	Fr	Sa
					1	2
3	4	5	6	7	8	9
10	11	12	13	14	15	16
17	18	19	20	21	22	23
24	25	26	27	28	29	30

May 2022						
Su	Mo	Tu	We	Th	Fr	Sa
1	2	3	4	5	6	7
8	9	10	11	12	13	14
15	16	17	18	19	20	21
22	23	24	25	26	27	28
29	30	31				

June 2022						
Su	Mo	Tu	We	Th	Fr	Sa
			1	2	3	4
5	6	7	8	9	10	11
12	13	14	15	16	17	18
19	20	21	22	23	24	25
26	27	28	29	30		

July 2022						
Su	Mo	Tu	We	Th	Fr	Sa
					1	2
3	4	5	6	7	8	9
10	11	12	13	14	15	16
17	18	19	20	21	22	23
24	25	26	27	28	29	30
31						

# **EDDYVILLE CHARTER SCHOOL**

-a nonmember corporation -

## **BYLAWS OF THE EDDYVILLE CHARTER SCHOOL**

January 23, 2003, Amended September 15, 2016, Amended May 17, 2018

### **ARTICLE I | Purpose**

This corporation shall be organized and operated exclusively for educational charitable purposes within the meaning of Section 501 © 3 of the Internal Revenue Code. Subject to the limitations stated in the Articles of Incorporation, the purpose of this corporation shall be to engage in any lawful activities, none of which are for profit, for which corporations may be organized under Chapter 65 of the Oregon Revised Statutes (or its corresponding future provisions) and 501© 3 of the Internal Revenue Code of 1986 (or its corresponding future provisions). This corporation’s primary purpose shall be to provide K-12 education in a rural, community-based setting.

### **ARTICLE II | Non-membership**

This corporation shall have no members as that term is defined by Oregon Revised Statutes Chapter 65, but may have members for other purposes. These members shall have none of the right or duties described in ORS Chapter 65 (or any corresponding future statute.)

### **ARTICLE III | Board of Directors**

Section 1: **Duties:** The Board of Directors shall manage the affairs of the corporation.

Section 2: **Number:** The number of Board members will be Seven (7), with no more than three (3) at-large members who do not have children currently enrolled in Eddyville Charter School. The number of Board members may be decreased when members resign or fail to

meet meeting attendance requirements. The Board will, at that time, determine if replacement is required. The Board is not required to replace members that resign or fail to meet meeting attendance requirements. (Missing three board meetings for anything other than illness. See Section 5: Meeting Attendance). When vacancies arise due to term limit expiration and no candidate comes forth to fill the vacancy, the number of Board members shall be reduced by that number. At no time will the number of Board members be reduced to less than five (5) members.

Section 3: **Qualifications:** An individual may be elected to the Board if they are a parent of an Eddyville Charter School student. An individual may be elected to the Board as an at-large member who is not a parent of an ECS student but no more than three (3) will serve on the Board at one time. The at-large member would be a full Board member with all rights and privileges. Contracted employees are not eligible to become Board members in order to avoid the reality or perception of a conflict of interest.

Section 4. **Term and Election:** Except for the initial adjustments of shorter terms needed in order to create staggered terms, the term of office for Directors shall be three (3) years. The Board shall make provisions to stagger the terms of directors so that, each year, as close as possible to one-third of the Directors terms shall expire. A Director may be reelected without limitation on the number of terms she/he may serve. Vacancies on the Board of Directors will be advertised for ten (10) days. Elections for vacant positions will be held at the next regularly scheduled Board meeting following the completion of advertisement. Election will be by a majority vote of the Board, community members and parents of currently enrolled students of Eddyville Charter School in attendance at the regularly scheduled meeting.

Section 5. **Meeting Attendance:** Board members who miss three (3) consecutive regular Board meetings will be removed from the Board. Illness will be the only exception to this bylaw. Any Board

Member who is tardy to meetings by 20 or more minutes will be deemed absent for that meeting.

Section 6. **Removal:** Any Director may be removed, with or without cause, by a vote of two-thirds of the Directors then in office. No more than one Director may be removed at any one meeting of the Board.

Section 7. **Vacancies:** Vacancies on the Board of Directors and newly created board positions will be filled by public advertisement and a majority vote of the Directors then on the Board of Directors and community members in attendance at advertised election meetings.

Section 8. **Quorum and Action:** A quorum at a board meeting shall be 50% of the board plus 1. If a quorum is present, action is taken by a simple majority vote of the directors present, except as otherwise provided by these bylaws.

Where the law required a majority vote of the directors in office to establish committees which exercise Board functions, to amend the Articles of Incorporation, to sell assets not in the regular course of business, to merge, or to dissolve, or for other matters, such action is taken by that majority as required by law.

Section 9. **Regular Meetings:** Regular meetings of the Board of Directors shall be held at the time and place to be determined by the Board of Directors. Eddyville Charter School will comply with ORS 192.610 to 192.690 Public Meetings Law.

Section 10. **Special Meetings:** Special meetings of the Board of Directors shall be held at the time and place to be determined by the Board of Directors. Notice of special meetings, describing the date, time, place and purpose of the meeting, shall be delivered to each Director personally or by telephone or by mail, or by e-mail no less than two days prior to the special meeting.

Section 11. **Emergency Telecommunications Meetings:** For these purposes, telecommunications includes email. Emergency



telecommunications meetings will take place when emergency decisions must be made quickly. The Administrator will decide the order of contact based on the specific situation (i.e. calling law enforcement prior to Board, if necessary). The Administrator will contact the Chairman and Vice-Chairman via telephone and/ or email and they will collaboratively make a decision on what is best for the school, staff and/or students based on the particular set of circumstances present in the emergency situation.

Section 12. **No Salary:** Directors shall not receive salaries for their Board services, but may be reimbursed for expenses related to Board service.

**ARTICLE IV | Roles and Responsibilities**

Section 1. **Titles:** With the exception of the first years Board of Directors elections and all future elections will take place in July. The Board shall elect a chairperson and vice chairperson at its first regular meeting of the new fiscal year. The term of office for the chairperson and vice chairperson will be one year. Each member of the board will be assigned a position number (i.e. Position 1, Position 2 etc.) at the beginning of his/her term.

Section 2. **Election:** The Board of Directors shall elect the chairperson and vice chairperson. An officer may be re-elected without limitation on the number of terms the officer may serve.

Section 3. **Vacancy:** A vacancy of the office of chairperson or vice-chairperson shall be filled no later than the first regular meeting of the Board of Directors following the vacancy.

Section 4. **Other Officers:** The Board of Directors has appointed the school administrative assistant to keep accurate records of all Board business and communications. In the absence of the Chairperson, the Vice Chairperson will sign all papers that require signature of the Board, and along with the Board, act as the Board’s

representative in financial and legal matters when it is deemed necessary. In the absence of both the Chairperson and Vice Chairperson, the most senior member of the Board will sign documents.

Section 5. **Chairman:** The Chairman shall be the chief officer of the corporation and shall act as the Chair of the Board. The Board chairperson shall:

1. Preside at all meetings of the Board;
2. Have a vote on motions placed before the Board for action;
3. Sign on behalf of the Board such documents as may require an official signature;
4. Represent the Board in deliberations with other boards, districts or agencies unless another member of the Board is so designated;
5. Appoint all committees, unless otherwise specified by the Board;
6. Call special meetings and perform all other duties as prescribed by law;
7. The Chairman shall have any other powers and duties as may be prescribed by the Board of Directors.

Section 6. **Vice Chairman:** The Vice Chairperson shall perform all duties of the chairperson when acting in that capacity.

Section 7. **Board Clerk:** The Board of Directors has appointed the ECS Administration to appoint the Board Clerk. The Board Clerk shall have overall responsibility for all record keeping. The Board Clerk shall perform, or cause to be performed, the following duties:

1. Official recording of the minutes of all proceedings of the Board of Directors meetings and actions;
2. Provide for notice of all meetings of the Board of Directors;

Section 8. **Fiscal Responsibility:** The Board may receive and accept monthly financial reports that include estimates of expenditures for the general fund in comparison to budget appropriations, actual receipts in comparison to budget estimates and the district's overall cash

condition. Supplementary reports on other funds or accounts will be furnished upon request of the Board or superintendent.

The Board may receive a pre-audit report from the director of business services recapping the year-end closure of financial statements prior to the annual audit. Appropriate staff will be available at any Board meeting, upon the Board’s request, to respond to questions and to present current financial information. The superintendent will notify the Board at any time of substantial deviations in the anticipated revenues and/or expenditures.

**ARTICLE VI | Corporation Indemnity**

This corporation will indemnify its officers and directors to the fullest extent allowed by Oregon law.

**ARTICLE VI | Board Committees**

The Board shall have not standing committees, with the exception of those committees established to advise and recommend during the start-up on structure and design of new charter school. Special committees may be appointed by the Board for specific purposes to serve until their assignment is completed. The entire Board may meet as committee-of-the-whole. The function of special committees will be fact finding, deliberative and advisory, rather than legislative or administrative. The committee will make recommendations directly to the Board as a whole, which alone may take action. Committee meetings may be called by the Board chairperson, the committee chairperson or any committee member.

Committee-of-the-whole meetings, called work sessions, may be held. Committee-of-the-whole meetings may be called by the chairperson or any two Board members.

All meetings of special committees and of committees-of-the-whole will be publicly announced and the public will be permitted to attend. However, the Board and its committees may sit in executive sessions to discuss matters when such sessions are required or permitted by law.

All matters referred to a committee will be thoroughly investigated. A committee will not have the power to act for the Board except as the Board has specifically authorized, but will make recommendations to the Board. Committee recommendation and reports will become an official part of Board minutes.

A Board committee may appoint, subject to Board approval, advisory members from the staff, student body or community. These members are advisory only and may not be considered part of the quorum of the committee, nor may they vote on recommendations to be made to the Board. However, either an advisory member or an ex-officio member may present a written minority report to the Board.

**ARTICLE VII | Dissolution**

Upon dissolution, assets of the corporation not requiring return or transfer to donors, or grantors, or required for discharge of existing liabilities and obligations of the corporation, shall be distributed to the Lincoln County School District.

**ARTICLE IX | Amendments to Bylaws**

These by-laws may be amended or repealed, and new Bylaws adopted by the Board of Directors by a majority vote of directors in office. Prior to the adoption of the amendment, each Director shall be given at least two days’ notice of the date, time, and place of the meeting at which the proposed amendment is to be considered, and the notice shall state that one of the purposes of the meeting is to consider a proposed

amendment to the bylaws and shall include a copy of the proposed amendment.

DATE ADOPTED: January 9, 2003. ECS Board of Directors, Revised May 17, 2018

Changes made on May 17, 2018:

1. Article III: Section 2: Board of Directors changed from 9 Members to 7 members. And at no time will the number of Board members be reduced to less than 5 members.
2. Article III: Section 3: Removed the part that said Employees, former employees of less than 3 years, and immediate family members of employees are not eligible to become Board members in order to avoid the reality or perception of a conflict of interest.
3. Article IV: Section 7 Board Clerk. Removed The Board of Directors has appointed the ECS Administrative Assistant as the Board Clerk.

Legal reference(s):

- ORS 255.335
- ORS 332.040
- ORS 332.057
- ORS192.610-192.690
- ORS 332.045
- ORS 332.105



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 Phone (458) 205-8749 | Ifpdispatch@laneforest.com  
 www.laneforestproducts.com

Eddyville Charter School  
 Eddyville Charter School  
 PO Box  
 Eddyville OR 97343

**Job Name** Track Sand 2021  
**Location** Eddyville  
**Contact**  
**Contact Info**

**Quote Number:** 2630  
**Quote Date:** 8/5/2021

Quote is for 208 yards of Track Sand delivered and dumped at your location.

<i>Material</i>	<i>Price</i>	<i>Average Units/Tons</i>	<i>Estimated Totals</i>	
<b>Track Sand</b>	<b>\$392.00</b> Unit	27.73	\$10,871.34	Material price
1/4" minus Red Cinder Fines			\$3,000.00	Current Freight
			\$540.00	Current Fuel Surcharge
Delivered price per yard is \$69.28			\$14,411.34	Total Price

Thank you for the opportunity to provide you with an estimate. Prices quoted over 30 days may be subject to change. Our estimate is based on the seasonal average number of units delivered and current freight and fuel surcharge rates. Actual price will vary due to conditions beyond our control, i.e., the weight of the product, freight and fuel surcharge at the time of delivery. If you have any questions, please call us: 458-205-8749.

Tom Campbell  
 Commercial Sales Manager

Mike Zentz  
 Wholesale/Transportation Manager