



Eddyville Charter School
Board of Directors
P.O. Box 68
Eddyville, OR 97343
Phone: 541.875.2942
Fax: 541.875.4050

May 19, 2021 6:00pm
Board Packet - Regular Session
AGENDA

- 1) Regular Board Meeting Called to Order**
- 2) Past Meeting Minutes: April 21, 2021** Pg. 2-4
- 3) Agenda Adjustments**
- 4) Informational Items**
 - a) Financial Packet - Rhonda Allen Pg. 5-19
- 5) Interested Party Comments**

During this time the audience will have the opportunity to speak to the board. Anyone wishing to address the board is asked to complete a request via sign in upon entering the board meeting. The chairman reserves the right to limit time allocated to each presenter. It is requested that those addressing the board state their name for the record.
- 6) Communication**
 - a) Administration Report- Stacy Knudson Pg. 20-2
 - b) Athletic Director Report- Mike Ulstad Pg. 23
- 7) Consent Agenda**
 - a) Payment of the Bills
 - b) Policy Update/Second reading: IKF-AR: Graduation Requirements
- 8) Action Items**
 - a) PWAP installation of the Playground
 - b) Savvas Learning Quote (ELA K-5 for 21-22)
 - i) Quote #1 Savvas all inclusive Pg. 24-27
 - ii) Quote #2 Savvas Pg. 2 -2
 - iii) Quote #3 NW Textbooks Pg. 30-34
- 9) New Business**
 - a) Policy First Readings
 - i) IIBGA Electronic Communications Systems Pg. 34-36
 - ii) IIBGA-AR Electronic Communications Systems Pg. 37-47
 - b) Board Member Honorary Appointment (Larry to Ann Cook)

Next Meeting: June 16, 2021 at 6:00pm



**Eddyville Charter School
Board of Directors**

P.O. Box 68
Eddyville, OR 97343
Phone: 541.875.2942
Fax: 541.875.4050

**April 21, 2021 6:00pm
Board Packet - Regular Session
MINUTES**

Board Members in Attendance: Ryan Gassner, John Lancaster, Lisa Rorie, Abe Silvonon, John Lancaster, Rebecca Phillips-Sutton

Administration in Attendance: Stacy Knudson

Board Members Absent:

Meeting Minutes Prepared by Board Clerk: Dani Ulstad

1) Regular Board Meeting Called to Order by Ryan Gassner at 6:00pm

2) Past Meeting Minutes: March 17, 2021

- a) Stephanie Mekemson motioned to approve the past meeting minutes, Lisa Rorie seconded. All voting members voted in favor of the motion.

3) Agenda Adjustments

- a) Action item N: Resignation (Mike Ulstad as Athletic Director year 21-22)
- b) New Business item B: Larry Cook Dedication ceremony
- c) Action item O: Surplus kitchen mixer
 - i) Lisa Rorie motioned to approve the agenda adjustment, Stephanie Mekemson seconded. All voting members voted in favor of the motion.

4) Informational Items

- a) Financial Packet - Rhonda Allen
 - i) 400,000 ending fund balance mark going into the next year
 - ii) Waiting for legislature on where the budget will land this year. Our budget is based on a 9.3 billion budget.
 - iii) ESSER funds: second (219k) and third rounds coming up (490k)
 - (1) Must be used for health and safety of the students

5) Interested Party Comments (NONE)

During this time the audience will have the opportunity to speak to the board. Anyone wishing to address the board is asked to complete a request via sign in upon entering the board

meeting. The chairman reserves the right to limit time allocated to each presenter. It is requested that those addressing the board state their name for the record.

6) Communication

- a) Administration Report- Stacy Knudson
 - i) Board opted to set a work session to evaluate adm cap and possibilities for enrollment
- b) Athletic Director Report- Mike Ulstad

7) Consent Agenda

- i) Payment of the Bills
- ii) Memorandum of Understanding: OSBA Service contract
- iii) Lisa Rorie motioned to approve the consent agenda items, Abe Silvonen seconded. All voting members voted in favor of the motion.

8) Action Items

- a) Mower Quotes
 - i) Abe Silvonen motioned to approve to purchase the mower from Linn Benton Tractor Company, Rebecca Phillips-Sutton seconded. All voting members voted in favor of the motion.
- b) 1 Year Renewal of Contract: Jody Becker
 - i) Lisa Rorie motioned to approve the above contract renewal, Abe Silvonen seconded. All voting members voted in favor of the motion.
- c) 1 Year Renewal of Contract: Lisa Lackey
 - i) Lisa Rorie motioned to approve the above contract renewal, Abe Silvonen seconded. All voting members voted in favor of the motion.
- d) 1 Year Renewal of Contract: Karla Pearson
 - i) Lisa Rorie motioned to approve the above contract renewal, Abe Silvonen seconded. All voting members voted in favor of the motion.
- e) 1 Year Renewal of Contract: Marie Roberts
 - i) Lisa Rorie motioned to approve the above contract renewal, Abe Silvonen seconded. All voting members voted in favor of the motion.
- f) 1 Year Renewal of Contract: Greg Wood
 - i) Lisa Rorie motioned to approve the above contract renewal, Abe Silvonen seconded. All voting members voted in favor of the motion.
- g) 1 Year Renewal of Contract: Ishah Roads-Pultz
 - i) Lisa Rorie motioned to approve the above contract renewal, John Lancaster seconded. All voting members voted in favor of the motion.
- h) 3 year Renewal of Contract: Stephanie Austin
 - i) Lisa Rorie motioned to approve the above contract renewal, John Lancaster seconded. All voting members voted in favor of the motion.
- i) 3 year Renewal of Contract: Morgan Friday
 - i) Lisa Rorie motioned to approve the above contract renewal, John Lancaster seconded. All voting members voted in favor of the motion.
- j) 3 year Renewal of Contract: Leonard McKenzie
 - i) Lisa Rorie motioned to approve the above contract renewal, John Lancaster seconded. All voting members voted in favor of the motion.

- k) 3 year Renewal of Contract: Jill Whisler
 - i) Lisa Rorie motioned to approve the above contract renewal, John Lancaster seconded. All voting members voted in favor of the motion.
- l) 3 year Renewal of Contract: Abi Warren
 - i) Lisa Rorie motioned to approve the above contract renewal, John Lancaster seconded. All voting members voted in favor of the motion.
- m) Junior prom proposal with Alsea
 - i) June 4, 2021 7-10pm
 - ii) Lisa Rorie motioned to approve the prom proposal with Alsea, Rebecca Phillips-Sutton seconded. All voting members voted in favor of the motion.
- n) Resignation Acceptance: Mike Ulstad for AD
 - i) Lisa Rorie motioned to approve the resignation of Mike Ulstad as Athletic Director, Stephanie Mekemson seconded. All voting members voted in favor of the motion.
- o) Surplus Stand Mixer
 - i) Abe Silvonen motioned to Surplus the stand mixer, Stephanie Mekemson seconded. All voting members voted in favor of the motion.

9) New Business

- a) Policy Update: First Reading
 - i) IKF-AR: Graduation Requirements
- b) Larry Cook Dedication
 - i) Football field possible dedication: Larry Cook Memorial Field
 - ii) Bio, things he did for the school and his meaning in the community
 - iii) Present at home opening game Fall 2021

Meeting Adjourned 6:30pm, Next Meeting: May 19, 2021 at 6:54pm



May 12, 2021

TO: Eddyville Charter School Board of Directors
FROM: Rhonda Allen, LBL-ESD Assistant Business Manager
RE: April 30, 2021 Financial Statements

Board Members,

Attached you will find the 2020-2021 financial statements through April 30, 2021 which presents actual revenue and expenditures through April 30, 2021 and projected revenue and expenditures through June 30, 2021.

The estimated FY20/21 ending fund balance is \$390,980 with \$100,000 of that balance reserved in Contingency.

Our work over the last month has been about developing budgets and watching the Legislature. The budget will be presented to the Budget Committee on May 19th.

As we approach the end of the year, there are still many unknowns. The Ways and Means Subcommittee on Education is scheduled to vote on the State School Fund budget May 12, 2021. The proposal includes an additional \$200 million from the Education Stability Fund to bring the total appropriation for the 2021-23 biennium to \$9.3 billion. This is definitely a step in the right direction. The next revenue forecast will be released May 19, 2021. We anticipate the revenue forecast driving the final budget decisions made by the Legislature.

Please let me know if you have any questions or concerns regarding these statements.

Eddyville Charter School
General Fund: Statement of Revenue Budget Vs. Actual
For the Fiscal Year 2020-2021
As of 4/30/2021

Source	2020-2021 Budget	Actual YTD Rev. 4/30/2021	Projected through 6/30/2021	Total Estimated 2020-2021	(Over)/Under Budget	Total Actual 6/30/2020	2019-2020 Budget
SSF Funding							
3101 State School Support Funds	2,598,618	2,351,343	280,857	2,632,200	(33,582)	2,492,102	2,446,204
3101 SSF- May Adjustment			-	-	-	-	
Total SSF Funding	2,598,618	2,351,343	280,857	2,632,200	(33,582)	2,492,102	2,446,204
Non State School Support Formula Sources							
Local Sources							
1510 Interest on Investments/Bank	2,250	522	90	612	1,638	2,112	1,400
1710 Admissions	4,120	-	-	-	4,120	2,680	3,000
1740 Fees	8,460	-	-	-	8,460	10,880	3,500
1920 Donations from Private Sources		3,650	-	3,650	(3,650)	-	2,000
1960 Recovery of Prior Year Exp.		-	-	-	-	-	500
1990 Miscellaneous Local Revenue	20,000	11,538		11,538	8,462	44,963	10,000
Total Non Formula Local Sources	34,830	15,709	90	15,799	19,031	60,634	20,400
Other Sources		-				-	
5200 Interfund Transfers		1,381					
5400 Beginning Fund Balance	400,000	369,736		369,736	30,264	600,599	600,599
Total Other Sources	400,000	371,117	-	369,736	30,264	600,599	600,599
Total Non SSF Revenue	434,830	386,826	90	385,535	49,295	661,233	620,999
Total Resources	\$ 3,033,448	\$ 2,738,169	280,947	\$ 3,017,735	\$ 15,713	\$ 3,153,335	\$ 3,067,203
				Less Estimated Requirements	\$ (2,626,755)		
				Estimated Ending Fund Balance	\$ 390,980		

Eddyville Charter School
General Fund: Statement of Expenditures Budget Vs. Actual
For the Fiscal Year 2020-2021
As of 4/30/2021

Function	Adopted 2020-2021 Budget	Actual YTD Exp. 4/30/2021	Projected through 6/30/2021	Total Estimated 2020-2021	(Over)/ Under Budget	% Committed	Total Actuals 6/30/2020
Instruction							
1111 Elementary, K-6	702,167	432,467	223,660	656,127	46,040	93.44%	644,867
1113 Elementary Extracurricular	1,715	1,352	340	1,691			1,182
1121 Middle/Junior High Programs	321,399	183,749	75,599	259,348	62,051	80.69%	336,479
1122 Middle/Junior High School Extracurricular	17,140	4,085	1,020	5,104	12,036	29.78%	20,845
1131 High School Programs	461,387	320,356	151,950	472,306	(10,919)	102.37%	437,247
1132 High School Extracurricular	85,341	36,759	12,096	48,855	36,486	57.25%	69,464
Total Instruction	1,589,149	978,767	464,665	1,443,432	145,694		1,510,085
Support Services							
2122 Counseling Services	1,000	469	-	469	531		66,320
2130 Health Services	98,331	63,991	31,411	95,402	2,929	97.02%	81,041
2210 Improvement of Instruction Services	2,000	1,717	-	1,717	283	85.83%	-
2230 Assessment & Testing	3,000	1,400	-	1,400	1,600		-
2240 Staff Development	6,000	4,222	300	4,522	1,478		553
2310 Board of Education	72,932	59,676	6,702	66,378	6,554	91.01%	54,801
2321 Office of the Superintendent Services	94,820	74,295	14,797	89,092	5,728	93.96%	88,257
2411 Office of the Principal Services	220,836	151,803	51,775	203,578	17,258	92.19%	244,159
2520 Fiscal Services	48,770	48,585	-	48,585	185	99.62%	49,079
2541 Repair & Maintenance Services	-	-	-	-			
2542 Maintenance	431,262	262,832	119,429	382,262	49,000	88.64%	412,486
2552 Transportation	229,575	105,141	63,567	168,708	60,867	73.49%	168,708
2640 Staff Accounting Services	77,356	63,550	12,754	76,304	1,052	98.64%	77,513
2660 Technology	58,417	38,340	6,567	44,907	13,510	76.87%	29,916
Total Support Services	1,344,299	876,021	307,302	1,183,323	160,976		1,272,833
Other Requirements							
5200 Transfers of Funds	-	-	-	-	-		-
6000 Contingency	100,000	-	-	-	100,000	0.00%	-
Total Other Requirements	100,000	-	-	-	100,000		-
Total Requirements	\$ 3,033,448	\$ 1,854,788	\$ 771,967	\$ 2,626,755	\$ 406,670		\$ 2,782,918

Eddyville Charter School
Other Funds: Statement of Revenue Expenditures Budget Vs. Actual
For the Fiscal Year 2020-2021
As of 4/30/2021

Fund	Description	Beginning Fund Balance as of 7/1/2020	YTD Revenue	YTD Expenditures	Balance as of 4/30/2021	NOTES
206	Siletz Tribal Charities	\$1,178.00	\$0.00	\$1,178.00	\$0.00	
210	BLM Grant	\$0.00	\$0.00	\$0.00	\$0.00	
211	Aspire Grant	\$83.48	\$1,600.00	\$1,453.54	\$229.94	
212	BLM Grant L16AC00309	(\$1,724.08)	\$6,532.38	\$8,833.98	(\$4,025.68)	
213	STCCF - Independing Reading	\$54.14	\$0.00	\$54.14	\$0.00	
220	ESSER I	\$0.00	\$43,481.91	\$50,750.61	(\$7,268.70)	
222	ESSER II	\$0.00	\$0.00	\$15,246.30	(\$15,246.30)	
228	Carl Perkins Grant	(\$2,236.48)	\$2,235.06	(\$1.42)	(\$0.00)	
229	CTE Revitalization	(\$50,318.63)	\$118,047.96	\$68,397.09	(\$667.76)	
230	Saw Shop Grant	\$0.00	\$0.00	\$0.00	\$0.00	
251	Student Investment Act	\$0.00	\$47,443.72	\$57,519.72	(\$10,076.00)	
255	CDL Grant	\$0.00	\$12,363.00	\$12,363.00	\$0.00	
272	Emergency Preparedness	\$162.91	\$0.00	\$162.91	\$0.00	
273	MidWay Foundation	\$1,218.00	\$0.00	\$1,218.00	\$0.00	
274	Outdoor School	\$0.00	\$0.00	\$0.00	\$0.00	
277	STCCF/Medical Responder Class	\$0.00	\$0.00	\$0.00	\$0.00	
278	Oregon State Credit Union Mini Grants	\$385.81	\$300.00	\$279.15	\$406.66	
281	STCCF/Basketball Uniforms & Storage	\$0.00	\$0.00	\$0.00	\$0.00	
282	Three Rivers Foundation	\$1,780.11	\$0.00	\$1,780.11	\$0.00	
283	STCCF/Science & Body Systems	\$0.00	\$0.00	\$0.00	\$0.00	
284	Clemens Fondation- Weight Room	\$0.00	\$0.00	\$0.00	\$0.00	
285	Or Association Woodturns Grant	\$0.00	\$0.00	\$0.00	\$0.00	
286	Selco CU Creater Learning Grant	(\$17.94)	\$0.00	(\$17.94)	\$0.00	
287	Take It To The Court Grant	\$10,000.00	\$0.00	\$10,000.00	\$0.00	
288	STCCF Health Center	\$0.00	\$4,500.00	\$4,321.92	\$178.08	
297	Vision Screening	\$0.00	\$585.60	\$585.60	\$0.00	
298	High School Success	(\$53.20)	\$48,686.68	\$48,582.53	\$50.95	
299	Student Body Funds	\$40,545.42	\$14,535.32	\$6,039.64	\$49,041.10	
400	Capital Project Funds	\$353,217.58	\$0.00	\$28,120.00	\$325,097.58	
Totals		\$354,275.12	\$300,311.63	\$316,866.88	\$337,719.87	

Eddyville Charter School
YTD Appropriations
For the Fiscal Year 2020-2021
As of 4/30/2021

Fund	Appropriations	Resolutions	YTD	Encumbrances	Totals	(Over)/Under Budget
General Fund, 100						
1000 Instruction	\$ 1,589,149		\$ 978,767	\$ 464,665	\$ 1,443,432	\$ 145,717
2000 Support Services	\$ 1,344,299		\$ 876,021	\$ 192,191	\$ 1,068,212	\$ 276,087
6000 Contingency	\$ 100,000		\$ -	\$ -	\$ -	\$ 100,000
Sub Totals	\$ 3,033,448	\$ -	\$ 1,854,788	\$ 656,856	\$ 2,511,644	\$ 521,804
Special Funds, 200						
1000 Instruction	\$ 143,895		\$ 87,134	\$ 28,633	\$ 115,767	\$ 28,128
2000 Support Services	\$ 274,723		\$ 181,626	\$ 61,391	\$ 243,016	\$ 31,706
4000 Building Acquisition	\$ 75,000		\$ 12,567	\$ -	\$ 12,567	\$ 62,433
5200 Transfers	\$ -	\$ 1,381	\$ 1,381	\$ -	\$ 1,381	\$ -
Sub Totals	\$ 493,617	\$ 1,381	\$ 282,707	\$ 90,024	\$ 372,731	\$ 122,267
Student Body Funds, 299						
1000 Instruction	\$ 84,393		\$ 6,040	\$ 2,222	\$ 8,261	\$ 76,132
Sub Totals	\$ 84,393	\$ -	\$ 6,040	\$ 2,222	\$ 8,261	\$ 76,132
Capital Projects, 400						
2000 Support Services	\$ -	10,000.00	\$ 10,000.00	\$ -	\$ 10,000	\$ -
4000 Facility Construction	\$ 353,218	-10,000.00	\$ 18,120	\$ 47,773	\$ 65,893	\$ 277,325
Sub Totals	\$ 353,218	\$ -	\$ 28,120	\$ 47,773	\$ 75,893	\$ 277,325
Totals	\$ 3,964,676	\$ 1,381	\$ 2,171,655	\$ 796,874	\$ 2,968,529	\$ 997,528

Eddyville Charter School, Inc.

Check Listing - OSU Regular Checking

Fiscal Year: 2020-2021

Criteria:

Bank Account: OR State CU - Checking 618680-8000

From Date: 04/01/2021

To Date: 04/30/2021

From Check:

To Check:

From Voucher:

To Voucher:

Check Number	Date	Payee	Amount	Voucher	Status	Type	Cleared?	Clear Date	Void Date
1044	04/02/2021	ACTE	\$250.00	1144	Printed	Expense	<input checked="" type="checkbox"/>	04/30/2021	
1045	04/02/2021	ALARM SOLUTIONS INC.	\$90.00	1144	Printed	Expense	<input checked="" type="checkbox"/>	04/30/2021	
1046	04/02/2021	AMAZON.COM	\$1,812.91	1144	Printed	Expense	<input checked="" type="checkbox"/>	04/30/2021	
1047	04/02/2021	ANALYTICAL LABORATORY & CONSULTANTS	\$57.00	1144	Printed	Expense	<input checked="" type="checkbox"/>	04/30/2021	
1048	04/02/2021	ArmorZone Athletic	\$285.00	1144	Printed	Expense	<input checked="" type="checkbox"/>	04/30/2021	
1049	04/02/2021	Best Pots	\$306.32	1144	Printed	Expense	<input checked="" type="checkbox"/>	04/30/2021	
1050	04/02/2021	Daktronics, INC	\$330.00	1144	Printed	Expense	<input checked="" type="checkbox"/>	04/30/2021	
1051	04/02/2021	Harrisburg HS Cross Country	\$45.00	1144	Printed	Expense	<input checked="" type="checkbox"/>	04/30/2021	
1052	04/02/2021	MID VALLEY VOLLEYBALL OFFICIALS ASSC.	\$1,218.00	1144	Printed	Expense	<input checked="" type="checkbox"/>	04/30/2021	
1053	04/02/2021	Mid Western Football Officials Associati	\$667.70	1144	Printed	Expense	<input checked="" type="checkbox"/>	04/30/2021	
1054	04/02/2021	PAULY,ROGERS AND CO., P.C.	\$3,520.00	1144	Printed	Expense	<input checked="" type="checkbox"/>	04/30/2021	
1055	04/02/2021	PIONEER TELEPHONE CO	\$1,340.94	1144	Printed	Expense	<input checked="" type="checkbox"/>	04/30/2021	
1056	04/02/2021	SCHOOL SPECIALTY I	\$831.15	1144	Printed	Expense	<input checked="" type="checkbox"/>	04/30/2021	
1057	04/02/2021	SMEED COMMUNICATIONS SERVICES	\$390.00	1144	Printed	Expense	<input checked="" type="checkbox"/>	04/30/2021	
1058	04/02/2021	STAPLES ADVANTAGE	\$455.49	1144	Printed	Expense	<input checked="" type="checkbox"/>	04/30/2021	
1059	04/02/2021	Western States Electrical Construction	\$160.76	1144	Printed	Expense	<input checked="" type="checkbox"/>	04/30/2021	
1060	04/02/2021	WOOZ Flooring	\$9,707.00	1144	Printed	Expense	<input checked="" type="checkbox"/>	04/30/2021	
1061	04/02/2021	Yaquina Boat Equipment, Inc.	\$511.50	1144	Printed	Expense	<input checked="" type="checkbox"/>	04/30/2021	
1062	04/13/2021	CONSUMERS POWER INC	\$7,933.46	1150	Printed	Expense	<input checked="" type="checkbox"/>	04/30/2021	
1063	04/13/2021	Copeland Lumber Co	\$1,039.46	1150	Printed	Expense	<input checked="" type="checkbox"/>	04/30/2021	
1064	04/13/2021	COSA	\$249.00	1150	Printed	Expense	<input checked="" type="checkbox"/>	04/30/2021	
1065	04/13/2021	DAHL DISPOSAL SERVICE	\$898.40	1150	Printed	Expense	<input checked="" type="checkbox"/>	04/30/2021	

Eddyville Charter School, Inc.

Check Listing - OSU Regular Checking

Fiscal Year: 2020-2021

Criteria:

Bank Account: OR State CU - Checking 618680-8000

From Date: 04/01/2021

To Date: 04/30/2021

From Check:

To Check:

From Voucher:

To Voucher:

Check Number	Date	Payee	Amount	Voucher	Status	Type	Cleared?	Clear Date	Void Date
1066	04/13/2021	DEPARTMENT OF TRANSPORTATION	\$50.00	1150	Printed	Expense	<input type="checkbox"/>		
1067	04/13/2021	Earth20	\$78.00	1150	Printed	Expense	<input checked="" type="checkbox"/>	04/30/2021	
1068	04/13/2021	EAST LINN CHRISTIAN ACADEMY	\$60.00	1150	Printed	Expense	<input checked="" type="checkbox"/>	04/30/2021	
1069	04/13/2021	Ferguson Enterprises LLC	\$9,999.34	1150	Printed	Expense	<input checked="" type="checkbox"/>	04/30/2021	
1070	04/13/2021	G AND K FLOORS	\$250.00	1150	Printed	Expense	<input checked="" type="checkbox"/>	04/30/2021	
1071	04/13/2021	HOME DEPOT	\$699.07	1150	Printed	Expense	<input checked="" type="checkbox"/>	04/30/2021	
1072	04/13/2021	NORTHWEST REGIONAL ESD	\$14.25	1150	Printed	Expense	<input checked="" type="checkbox"/>	04/30/2021	
1073	04/13/2021	OREGON DEPARTMENT OF EDUCATION	\$59.00	1150	Printed	Expense	<input checked="" type="checkbox"/>	04/30/2021	
1074	04/13/2021	Oregon School Facilities Management Assc	\$35.00	1150	Printed	Expense	<input checked="" type="checkbox"/>	04/30/2021	
1075	04/13/2021	SAIF	\$1,306.44	1150	Printed	Expense	<input checked="" type="checkbox"/>	04/30/2021	
1076	04/13/2021	SHONNARDS	\$447.68	1150	Printed	Expense	<input checked="" type="checkbox"/>	04/30/2021	
1077	04/13/2021	WAXIE SANITARY SUPPLY	\$779.51	1150	Printed	Expense	<input checked="" type="checkbox"/>	04/30/2021	
1078	04/13/2021	XEROX CAPITAL SERVICES	\$645.62	1150	Printed	Expense	<input checked="" type="checkbox"/>	04/30/2021	
1079	04/23/2021	OBTESKA, TERRY L	\$196.34	20	Printed	Payroll	<input checked="" type="checkbox"/>	04/30/2021	
1080	04/23/2021	MOLINE, MARGARET L	\$921.12	20	Printed	Payroll	<input checked="" type="checkbox"/>	04/30/2021	
1081	04/23/2021	RUSSELL, JOSHUA ABE	\$614.77	20	Printed	Payroll	<input type="checkbox"/>		
1082	04/23/2021	SILVONEN, MARIAH	\$601.71	20	Printed	Payroll	<input type="checkbox"/>		
1083	04/27/2021	AMAZON.COM	\$411.44	1162	Printed	Expense	<input checked="" type="checkbox"/>	04/30/2021	
1084	04/27/2021	INDUSTRIAL WELDING SUPPLY	\$5.00	1162	Printed	Expense	<input type="checkbox"/>		
1085	04/27/2021	NORTHWEST REGIONAL ESD	\$9.50	1162	Printed	Expense	<input type="checkbox"/>		
1086	04/27/2021	SCHOOL SPECIALTY I	\$296.42	1162	Printed	Expense	<input type="checkbox"/>		
1087	04/27/2021	STAPLES ADVANTAGE	\$269.69	1162	Printed	Expense	<input type="checkbox"/>		

Eddyville Charter School, Inc.

Check Listing - OSU Regular Checking

Fiscal Year: 2020-2021

Criteria:

Bank Account: OR State CU - Checking 618680-8000

From Date: 04/01/2021

To Date: 04/30/2021

From Check:

To Check:

From Voucher:

To Voucher:

Total Amount: \$49,848.99

End of Report

Eddyville Charter School, Inc.

Non-Check Batch Listing

Fiscal Year: 2020-2021

Criteria:

Bank Account: OR State CU - Checking 618680-8000

From Date: 04/01/2021

To Date: 04/30/2021

From Voucher:

To Voucher:

Account: 618680-8000

04/09/2021	OEBB	\$533.11	1146	Posted to G/L PR	<input type="checkbox"/>
04/09/2021	OEBB	\$1,916.87	1146	Posted to G/L PR	<input type="checkbox"/>
04/09/2021	OEBB	\$21,971.26	1146	Posted to G/L PR	<input type="checkbox"/>
04/09/2021	OEBB	-\$5.95	1146	Posted to G/L PR	<input type="checkbox"/>
04/09/2021	OEBB	\$5.95	1146	Posted to G/L PR	<input type="checkbox"/>
04/09/2021	OEBB	\$154.70	1146	Posted to G/L PR	<input type="checkbox"/>
04/06/2021	JC MARKET	\$9.57	1147	Posted to G/L AP	<input type="checkbox"/>
04/06/2021	JC MARKET	\$5.59	1147	Posted to G/L AP	<input type="checkbox"/>
04/06/2021	CASH & CARRY SMARTFOOD SERVICE	\$75.25	1147	Posted to G/L AP	<input type="checkbox"/>
04/06/2021	CASH & CARRY SMARTFOOD SERVICE	\$150.45	1147	Posted to G/L AP	<input type="checkbox"/>
04/06/2021	Central Resturant Products	\$2,500.00	1147	Posted to G/L AP	<input type="checkbox"/>
04/06/2021	EMS Safety Services INC	\$140.64	1147	Posted to G/L AP	<input type="checkbox"/>
04/06/2021	Cobblestone Pizza Co	\$54.25	1147	Posted to G/L AP	<input type="checkbox"/>
04/06/2021	Silver Falls Seed Company	\$221.00	1147	Posted to G/L AP	<input type="checkbox"/>
04/12/2021	PERS	\$610.50	1149	Posted to G/L PR	<input type="checkbox"/>
04/12/2021	PERS	\$0.04	1149	Posted to G/L PR	<input type="checkbox"/>

Printed: 05/12/2021 12:58:27 PM

Report: rptGLNonCheckListing

2021.1.10

Page:

1

Eddyville Charter School, Inc.

Non-Check Batch Listing

Fiscal Year: 2020-2021

Criteria:

Bank Account: OR State CU - Checking 618680-8000

From Date: 04/01/2021

To Date: 04/30/2021

From Voucher:

To Voucher:

04/12/2021	PERS	\$4,465.34	1149	Posted to G/L PR	<input type="checkbox"/>
04/12/2021	PERS	\$6,335.39	1149	Posted to G/L PR	<input type="checkbox"/>
04/12/2021	PERS	\$24,360.18	1149	Posted to G/L PR	<input type="checkbox"/>
04/12/2021	PERS	\$325.14	1149	Posted to G/L PR	<input type="checkbox"/>
04/12/2021	PERS	\$1,440.36	1149	Posted to G/L PR	<input type="checkbox"/>
04/14/2021	OR DEPT OF REVENUE - STATE TAX	\$0.62	1151	Posted to G/L PR	<input type="checkbox"/>
04/14/2021	OR DEPT OF REVENUE - STATE TAX	\$11.66	1151	Posted to G/L PR	<input type="checkbox"/>
04/14/2021	OR DEPT OF REVENUE - STATE TAX	\$10.91	1151	Posted to G/L PR	<input type="checkbox"/>
04/14/2021	OR DEPT OF REVENUE - STATE TAX	\$4.03	1151	Posted to G/L PR	<input type="checkbox"/>
04/14/2021	OR DEPT OF REVENUE - STATE TAX	\$106.91	1151	Posted to G/L PR	<input type="checkbox"/>
04/14/2021	OR DEPT OF REVENUE - STATE TAX	\$110.40	1151	Posted to G/L PR	<input type="checkbox"/>
04/14/2021	OR DEPT OF REVENUE - STATE TAX	\$5.37	1151	Posted to G/L PR	<input type="checkbox"/>
04/14/2021	OR DEPT OF REVENUE - STATE TAX	\$113.39	1151	Posted to G/L PR	<input type="checkbox"/>
04/14/2021	OR DEPT OF REVENUE - STATE TAX	\$6,583.31	1152	Posted to G/L PR	<input type="checkbox"/>
04/14/2021	OR DEPT OF REVENUE - STATE TAX	\$253.52	1152	Posted to G/L PR	<input type="checkbox"/>

Printed: 05/12/2021 12:58:27 PM

Report: rptGLNonCheckListing

2021.1.10

Page:

2

Eddyville Charter School, Inc.

Non-Check Batch Listing

Fiscal Year: 2020-2021

Criteria:

Bank Account: OR State CU - Checking 618680-8000

From Date: 04/01/2021

To Date: 04/30/2021

From Voucher:

To Voucher:

04/25/2021	DOLLAR TREE, INC.	\$10.00	1153	Posted to G/L AP	<input type="checkbox"/>
04/25/2021	SAFeway	\$63.94	1154	Posted to G/L AP	<input type="checkbox"/>
04/25/2021	CASH & CARRY SMARTFOOD SERVICE	\$5.95	1154	Posted to G/L AP	<input type="checkbox"/>
04/25/2021	ADOBE	\$14.99	1154	Posted to G/L AP	<input type="checkbox"/>
04/23/2021	EDDYVILLE CHARTER SCHOOL	\$1,478.55	1156	Posted to G/L PR	<input type="checkbox"/>
04/23/2021	EDDYVILLE CHARTER SCHOOL	\$5,094.49	1156	Posted to G/L PR	<input type="checkbox"/>
04/23/2021	EDDYVILLE CHARTER SCHOOL	\$94.51	1156	Posted to G/L PR	<input type="checkbox"/>
04/23/2021	OSU FEDERAL CREDIT UNION	\$666.66	1156	Posted to G/L PR	<input type="checkbox"/>
04/23/2021	EDDYVILLE CHARTER SCHOOL	\$700.00	1156	Posted to G/L PR	<input type="checkbox"/>
04/23/2021	EDDYVILLE CHARTER SCHOOL	\$79,840.44	1156	Posted to G/L PR	<input type="checkbox"/>
04/23/2021	INTERNAL REVENUE SERVICE - FEDERAL TAX	\$7,226.07	1157	Posted to G/L PR	<input type="checkbox"/>
04/23/2021	INTERNAL REVENUE SERVICE - MEDICARE	\$3,348.32	1157	Posted to G/L PR	<input type="checkbox"/>
04/23/2021	INTERNAL REVENUE SERVICE - SS	\$14,316.74	1157	Posted to G/L PR	<input type="checkbox"/>
04/23/2021	OR DEPT OF REVENUE - STATE TAX	\$6,882.53	1158	Posted to G/L PR	<input type="checkbox"/>
04/23/2021	AFA COMPANY	\$250.20	1159	Posted to G/L PR	<input type="checkbox"/>
04/23/2021	AFA COMPANY	\$365.10	1159	Posted to G/L PR	<input type="checkbox"/>

Printed: 05/12/2021 12:58:27 PM

Report: rptGLNonCheckListing

2021.1.10

Page:

3

Eddyville Charter School, Inc.

Non-Check Batch Listing

Fiscal Year: 2020-2021

Criteria:

Bank Account: OR State CU - Checking 618680-8000

From Date: 04/01/2021

To Date: 04/30/2021

From Voucher:

To Voucher:

04/23/2021	AFA COMPANY	\$75.40	1159	Posted to G/L PR	<input type="checkbox"/>
04/23/2021	AFA COMPANY	\$738.06	1159	Posted to G/L PR	<input type="checkbox"/>
04/23/2021	AFA COMPANY	\$462.10	1159	Posted to G/L PR	<input type="checkbox"/>
04/23/2021	AFA COMPANY	\$504.55	1159	Posted to G/L PR	<input type="checkbox"/>
04/23/2021	AFA COMPANY	\$120.56	1159	Posted to G/L PR	<input type="checkbox"/>
04/23/2021	AMERICAN FIDELITY ASSURANCE CO - TSA'S	\$850.00	1160	Posted to G/L PR	<input type="checkbox"/>
04/23/2021	FLEX ACCOUNT ADMINISTRATION	\$158.33	1161	Posted to G/L PR	<input type="checkbox"/>

Total for Fund:

54

Total Amount:

\$195,737.25

Total Amount:

\$195,737.25

End of Report

Eddyville Charter School, Inc.

Check Listing - OSU SB Checking

Fiscal Year: 2020-2021 Criteria:

Bank Account: OR State CU - Student Body Checking
618680-8001

From Date: 04/01/2021

To Date: 04/30/2021

From Check:

To Check:

From Voucher:

To Voucher:

Check Number	Date	Payee	Amount	Voucher	Status	Type	Cleared?	Clear Date	Void Date
110	04/02/2021	EDDYVILLE CHARTER SCHOOL ASB	\$32.00	1145	Printed	Expense	<input checked="" type="checkbox"/>	04/30/2021	
111	04/02/2021	Whisler, Jill	\$15.73	1145	Printed	Expense	<input type="checkbox"/>		
112	04/27/2021	AMAZON.COM	\$28.02	1163	Printed	Expense	<input checked="" type="checkbox"/>	04/30/2021	
113	04/27/2021	Elk City Coffee Company	\$114.00	1163	Printed	Expense	<input type="checkbox"/>		
Total Amount:			\$189.75						
End of Report									

Eddyville Charter School, Inc.

Student Activities Summary Report

Fiscal Year: 2020-2021

From: 7/1/2020

To: 5/31/2021

Print Detail

Page Break by Activity

Exclude Encumbrances

Reverse Signs

Subtotal By Journal

	Range Beg. Balance	Range Revenue	Range Expenditures	Balance	Encumbrances	Available Balance
703 Classroom Supplies	.00	.00	.00	.00	.00	.00
704 Locker Fee	1,248.73	.00	.00	1,248.73	.00	1,248.73
716 MS/HS Field Trip (6-12)	549.85	.00	.00	549.85	.00	549.85
719 Activities Bus	145.00	.00	.00	145.00	.00	145.00
720 Elem Athletics	1,682.98	160.00	.00	1,842.98	.00	1,842.98
721 Boys BB	964.27	.00	.00	964.27	.00	964.27
722 Girls BB	828.23	.00	.00	828.23	.00	828.23
724 VB	1,500.94	.00	(306.25)	1,194.69	.00	1,194.69
725 Track	755.21	.00	.00	755.21	.00	755.21
727 Cheer	1,054.05	.00	.00	1,054.05	.00	1,054.05
728 Gate Receipts	442.00	365.00	.00	807.00	.00	807.00
729 Pay to Play	1,305.00	305.00	.00	1,610.00	.00	1,610.00
730 Football	1,698.91	178.00	(1,698.97)	177.94	.00	177.94
748 PE Locker/Towel Fee 6-12	.00	.00	.00	.00	.00	.00
749 Technology Fee	.00	.00	.00	.00	.00	.00
750 Art	16.05	.00	.00	16.05	.00	16.05
751 Drumming	129.03	.00	.00	129.03	.00	129.03
752 Hobby Hour	128.47	.00	.00	128.47	.00	128.47
754 Yearbook/Annual	586.12	.00	.00	586.12	.00	586.12
755 Concessions	573.26	.00	.00	573.26	.00	573.26
756 Foods	409.22	500.00	(25.30)	883.92	.00	883.92
757 Horticulture	2,371.10	.00	(239.82)	2,131.28	.00	2,131.28
760 PAADA/OHANA	4,281.88	.00	(1,111.78)	3,170.10	.00	3,170.10

Eddyville Charter School, Inc.

Student Activities Summary Report

Fiscal Year: 2020-2021

From: 7/1/2020

To: 5/31/2021

Print Detail

Page Break by Activity

Exclude Encumbrances

Reverse Signs

Subtotal By Journal

	Range Beg. Balance	Range Revenue	Range Expenditures	Balance	Encumbrances	Available Balance
761 Student Incentives	2,019.40	1,420.52	(328.66)	3,111.26	.00	3,111.26
763 BLM	1,561.61	.00	(46.75)	1,514.86	.00	1,514.86
764 Drama	391.00	.00	.00	391.00	.00	391.00
765 Leadership	1,670.28	.00	(342.42)	1,327.86	.00	1,327.86
766 EMR	70.00	.00	.00	70.00	.00	70.00
778 Sixth/Seventh/Eighth Grade	159.99	.00	.00	159.99	.00	159.99
779 Elementary General	2,720.47	.00	(118.80)	2,601.67	.00	2,601.67
780 Kindergarten	797.93	.00	.00	797.93	.00	797.93
781 First Grade	1,216.11	.00	(420.02)	796.09	.00	796.09
782 Second Grade	1,433.69	1,000.00	(779.24)	1,654.45	.00	1,654.45
783 Third Grade	254.77	.00	(202.80)	51.97	.00	51.97
784 Fourth Grade	1,191.38	.00	(42.00)	1,149.38	.00	1,149.38
785 Fifth Grade	193.19	.00	(92.17)	101.02	.00	101.02
787 Class of 2022	3,704.89	.00	.00	3,704.89	.00	3,704.89
788 Class of 2021	1,080.83	15.00	.00	1,095.83	(147.69)	948.14
789 Class of 2020	126.00	.00	7.59	133.59	.00	133.59
790 Class of 2019	362.34	.00	.00	362.34	.00	362.34
800 Class of 2023	106.68	.00	.00	106.68	.00	106.68
801 Class of 2024	357.16	.00	.00	357.16	.00	357.16
850 Coffee Shop	.00	2,591.80	(292.25)	2,299.55	(2,073.85)	225.70
GRAND TOTALS	40,088.02	6,535.32	(6,039.64)	40,583.70	(2,221.54)	38,362.16

End of Report

Administrative Report May 2021

Academics

- ❑ Enrollment – 231 (107 elementary, 124 secondary)
- ❑ SBAC testing opt-in 6 students. Assessments will take place May 24-27.
- ❑ 2021-22 Schedules are set per LCSD & Synergy timelines. Synergy is the new system used by all of LCSD to replace LBL Student Information Systems, Tienet, Wazzle, Argos, etc. Numerous training sessions have taken place and are scheduled through May, June and August. The Administrative team participates in these.
- ❑ There has been a steady stream of CDL students returning to on-site learning over the past month. Only 24 remain online, with 5 more planning to return next week. This is exciting to see our students happy, healthy and thriving again.
- ❑ SST and Admin. have been working tirelessly to keep seniors on track to graduation. Remote learning and COVID-19 have created extreme challenges this past year and a half. Our goal of 100% graduation rate is still our goal and we are doing everything we can to meet this.
- ❑ Kindergarten Pre-registration is set for May 26-27 during Spring Fling. Several requests have already come in.
- ❑ Spring Fling: Horticulture and Shop sales will take place May 26-27 from 3:00pm-6:00pm
- ❑ Spring Social: The 2021 approach to Prom. Juniors are hosting a social, under the stars, for ECS students 9th-12th on June 4. It will be from 7pm – 10pm with safe snacks, music, photos and socialization time.
- ❑ Fun Day: Hosted by ECS Leadership will be June 16 students' last day of school. Activities include: field games, bbq, movies, etc. Supervision by ECS staff and coaches or board members.
- ❑ Graduation: June 11 – 7:00pm Drive-in style on the football field. Each graduate will have two cars plus two seats accessible. Staff and graduates will be on the football field in alignment with county metrics/COVID protocols.
- ❑ Three track athletes will compete at State in LaGrande on May 22. Congratulations to Payton Rockmore, Patience Knight Anthony Watkins-Guenther and Coach Warren.

Administration and Facilities:

- OASSA and COSA/OASE state meetings, Benton County Health and Lincoln County Health continue weekly.
- Hiring Process:
 - MS ELA – Karla Pearson
 - Athletic Director – Karla Pearson
 - 1st Grade - Finalists are teaching a class this week for final evaluations.
 - 5th Grade – Interviews and evaluations are underway
- ESSER 2 and 3 grant fund planning is nearly complete.
- Summer Learning Grants for K-8 Enrichment and 9-12 Credit Recovery were approved by ODE last week. Funds must be spent by Sept. 30, 2021.
 - K-8 Enrichment: \$66,683.95 (25% match from ECS via ESSER 3)
 - 9-12 Credit Recovery: \$35,592.06 (25% match from ECS via ESSER 3)
 - Eagle Core Camp
 - Art Camp
 - Cooking Camp
 - Horticulture Project
 - CTE Project
 - Coffee Shop work for credit
 - Character Strong Leadership Clinic
 - Math, Health, ELA credit recovery
 - Prizes, food, Eagle gear and other incentives
- Playground demolition - June
- Playground ordered and delivered by May 27 (Boosters donated \$18,000)
- Playground Install - June
- Column replacement by Gerding Construction - June
- Football field projects:*
 - Gus is meeting with Road and Driveway on the 19th to go over the track surfacing project. They have the means to spread, laser grade and compact the track surface.
 - From Gus:** What I would be coordinating is the material ordering and delivery. I figured I could get a better idea of what really should be done to have a long lasting surface created by taking time to meet with a contractor. I will also ask him for an estimate, manpower needs and time frame to gain a clearer picture on this.

- ❑ After meeting with Abe on Monday on football field lighting, I contacted the stadium light vendor Abe was looking at. I spoke with a technician and he suggested we have a photometric light survey done on the field. This would be taking measurements and looking at the height needed to correctly light up our field. I am still doing research on this but from a quick estimate by the technician, he said if we are only doing 4 posts then we need 48 lights minimum. Lights alone would be approximately \$55k, posts are separate and are in the \$20k range for 4. Next there will need to be footings for the posts engineered, dug and poured. We also discussed that I would need to be contacting ODOT since the highway is pretty close and we will be placing lights 55, 60 feet in the air on posts.
 - ❑ Admin.: Working on a 5 year Athletic Facilities Plan to propose to CPI and Starker Forest for potential assistance/contributions.

May Board Report

Track and Field

Track is wrapping up and had a great (albeit very short) season. In the three meets the team competed in, many athletes set personal records and continued to improve as the season went on. As of right now, there are three athletes who are qualified for the state track meet, which is on May 22nd at Eastern Oregon University. Thank you's to Coach Warren and Coach Nailor for providing our athletes with great training and organization!

Basketball

Basketball is just getting started, which seems hard to believe! Our high school girls have great numbers compared to past years at 13 players total. On the guys side, there are 14 out for the team. It's been great to be back in the gym and seeing kids having fun. Games begin on May 18th. We are still waiting for word on how many fans we will be able to have, if any. It may be 50 total people in our gym, which would not allow for many extra bodies in the gym.

Middle School Basketball

Our middle school girls team has great numbers this year as well, but will only be playing four games. It's great to have a team, and again, it's been fun to see the team enjoying playing some basketball.

We did not have enough interest for a middle school boys team this year, but hope that a more normal year next year will boost our numbers a bit at that level.



Dani Ulstad

Eddyville Charter School
 PO Box 68
 Eddyville, OR 97343-0068
 United States

Quote Number: 140523-1

Quote Creation Date: 02-09-2021

Quote Expiration Date: 09-30-2021

Quote Release: 1

myView K-5 Quote
 Price Quote Summary

Solution	Base Amount	Total
myView Literacy	\$ 25,115.22	\$ 25,115.22
Solution Subtotal	\$ 25,115.22	\$ 25,115.22
	Shipping & Handling	\$ 2,144.09
		Total \$ 27,259.31

Price Quote Detail

ISBN	Description	Price	Charged Qty	Total Charged
myView Literacy				
myView Literacy ©2020 - Grade K				
9780134963471	MYVIEW LITERACY 2020 SILVER CONSUMABLE STUDENT PACKAGE WITH DIGITAL COURSEWARE 6-YEAR LICENSE GRADE K	\$138.47	20	\$2,769.40
9780134972183	MYVIEW LITERACY 2020 TEACHER EDITION PACKAGE GRADE K	\$1,496.47	1	\$1,496.47
myView Literacy ©2020 - Grade K Subtotal				\$ 4,265.87
myView Literacy ©2020 - Grade 1				
9780134963488	MYVIEW LITERACY 2020 SILVER CONSUMABLE STUDENT PACKAGE WITH DIGITAL COURSEWARE 6-YEAR LICENSE GRADE 1	\$138.47	20	\$2,769.40
9780134972190	MYVIEW LITERACY 2020 TEACHER EDITION PACKAGE GRADE 1	\$1,496.47	1	\$1,496.47
myView Literacy ©2020 - Grade 1 Subtotal				\$ 4,265.87

ISBN	Description	Price	Charged Qty	Total Charged
myView Literacy ©2020 - Grade 2				
9780134962207	MYVIEW LITERACY 2020 SILVER CONSUMABLE STUDENT PACKAGE WITH DIGITAL COURSEWARE 7-YEAR LICENSE GRADE 2	\$132.47	20	\$2,649.40
9780134972206	MYVIEW LITERACY 2020 TEACHER EDITION PACKAGE GRADE 2	\$1,496.47	1	\$1,496.47
myView Literacy ©2020 - Grade 2 Subtotal				\$ 4,145.87
myView Literacy ©2020 - Grade 3				
9780134962214	MYVIEW LITERACY 2020 SILVER CONSUMABLE STUDENT PACKAGE WITH DIGITAL COURSEWARE 7-YEAR LICENSE GRADE 3	\$132.47	20	\$2,649.40
9780134972213	MYVIEW LITERACY 2020 TEACHER EDITION PACKAGE GRADE 3	\$1,496.47	1	\$1,496.47
myView Literacy ©2020 - Grade 3 Subtotal				\$ 4,145.87
myView Literacy ©2020 - Grade 4				
9780134962221	MYVIEW LITERACY 2020 SILVER CONSUMABLE STUDENT PACKAGE WITH DIGITAL COURSEWARE 7-YEAR LICENSE GRADE 4	\$132.47	20	\$2,649.40
9780134972220	MYVIEW LITERACY 2020 TEACHER EDITION PACKAGE GRADE 4	\$1,496.47	1	\$1,496.47
myView Literacy ©2020 - Grade 4 Subtotal				\$ 4,145.87
myView Literacy ©2020 - Grade 5				
9780768569148	MYVIEW LITERACY 2020 GOLD HARD COVER STUDENT PACKAGE WITH DIGITAL COURSEWARE 5-YEAR LICENSE GRADE 5	\$132.47	20	\$2,649.40
9780134972244	MYVIEW LITERACY 2020 TEACHER EDITION PACKAGE GRADE 5	\$1,496.47	1	\$1,496.47
myView Literacy ©2020 - Grade 5 Subtotal				\$ 4,145.87
myView Literacy Subtotal				\$ 25,115.22

ISBN	Description	Price	Charged Qty	Total Charged
	Solution Subtotal			\$ 25,115.22
			Shipping and Handling	\$ 2,144.09
			Total	\$ 27,259.31

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To place your order please submit a copy of this price quote with your Purchase Order, include the Quote Number on your Purchase Order, and include any other required documentation. You may send the order documents using an electronic form or by mail. Please submit your PO and price via one of the following methods:

e-Form: <http://support.savvas.com/support/s/contactsupport>

Mail: PO Box 6820, Chandler, AZ 85246

Savvas does not accept Credit Card information via postal mail, facsimile, or email. Credit Card information will only be accepted via phone, eCommerce, or OASIS.

For questions regarding your order please call Customer Service: 1-800-848-9500 .

Price quote: This is a price quote for the customer's convenience only, and not an offer to contract. All quotes are subject to review and final acceptance by an authorized representative of Savvas at its offices. Savvas reserves the right to correct typographical, computational or other errors. Savvas' standard terms are net 30 days unless otherwise specified. All pricing is in US Dollars unless otherwise specified. Pricing calculations use multiple decimal places to determine the most accurate extended pricing but are represented in standard currency format. The breakdown of the fees set forth in this quotation is considered Savvas proprietary information and not subject to disclosure by the customer.

Shipping & handling charges (where applicable) are shown on the quote. S&H rates quoted are for standard ground transportation and may not reflect account contracted rates. If expedited shipping is requested, actual charges may be higher. For orders picked up at the Savvas warehouse by the customer or a third party carrier contracted by the customer, a 2% handling charge will be applied to shippable items. The 2% charge will show up on the customer proposal and invoice as a S&H charge.

Taxes: All pricing in this quote is exclusive of any applicable sales, use or other similar taxes or duties. The customer is responsible for any such taxes or duties that may apply; if the customer is tax exempt, evidence of such tax exemption must be provided. Estimated tax may be provided solely for customer convenience. The amount indicated is only an estimate and is intended to be helpful for budgeting purposes. The actual amount of sales tax assessed at the time of invoicing may be more or less.

Platforms: Savvas, and any third party for which Savvas serves as the sales agent or distributor, reserve the right to change and/or update technology platforms, including possible edition updates to customers during the term of access. Customers will be notified of any change prior to the beginning of the new school year.

Return Policy: If you are not entirely satisfied with any of our products, then you may, within six months from the date of purchase, return all materials still in new, unused, salable condition for a full refund, credit, or replacement. All returned materials must be shipped back to Savvas within 30 days of receiving the Return Materials Authorization. All materials sold in a set or a package must be returned complete as originally sold. Materials that were provided gratis must be returned proportionate to the purchased items being returned for refund or credit.

Consumable Worktexts: Subsequent year consumable worktexts will ship each year on the order date of the original order for the duration of their license. Worktexts will ship to the location listed on the original order. Quantities for each grade level and title will remain consistent each year. Changes to quantities of titles previously ordered, shipping location changes, or any other changes to consumable worktext shipments must be made 4 weeks prior to the original order date. Changes should be made using the e-form: <https://k12.savvas.com/worktext-subscription>.

Annual subscriptions for iLit and Successmaker: Products automatically renew on the anniversary date of the original purchase and will be invoiced accordingly unless otherwise specified. If you wish to cancel, please let us know in writing prior to the date of renewal by completing the customer service request form which you can access here: <https://support.savvas.com/support/s/customer-service-support-form>.

Technical support services are included with purchase of Savvas digital products eform: <https://support.savvas.com/support/s/k12-curriculum-support-form> phone: 1-800-848-9500

MySavvas Training which provides online access to on-demand tutorials and interactive webinar sessions is included with purchase of products. <https://mysavvastraining.com>



PO Box 1629 Lake Oswego, OR 97035
503-906-1100
Fax 503-639-2559
www.nwtd.com

DRAFT QUOTE

Bill To: Eddyville Charter Sch PO Box 68 Eddyville, OR 97343		Ship To: Eddyville Charter Sch PO Box 68 #1 Eddyville Sch Rd Eddyville, OR 97343	
Account Number	392348	Draft Number	75308
Date	04/28/2021		

Line #	Pub	ISBN-13	Description	Ty	Yr	Qty	Price	Amount
(1)	SCO	978-032899390-1	myView Literacy K myFocus Intervention TG Level A	TG	20	1	299.47	299.47
(2)	SCO	978-013497218-3	myView Literacy K TE Pkg	TE	20	1	1496.47	1496.47
(3)	SCO	978-032898346-9	myView Literacy K-2 Alphabet Cards	VA	20	1	50.47	50.47
(4)	SCO	978-032898347-6	myView Literacy K High-Frequency Word Cards	VA	20	1	75.47	75.47
(5)	SCO	978-032898345-2	myView Literacy K-2 Picture Cards	VA	20	1	92.47	92.47
(6)	SCO	978-013494167-7	myView Literacy K BgBk Package	VA	20	1	854.47	854.47
(7)	SCO	978-032805695-8	SF Early Reading Intervention Letter Tiles	MS	03	1	46.47	46.47
(8)	SCO	978-013490875-5	myView Literacy 1 Consumable Stdnt Interactive 1.1	TX	20	20	8.47	169.40
(9)	SCO	978-013490876-2	myView Literacy 1 Consumable Stdnt Interactive 1.2	TX	20	20	8.47	169.40
(10)	SCO	978-013490877-9	myView Literacy 1 Consumable Stdnt Interactive 1.3	TX	20	20	8.47	169.40
(11)	SCO	978-013497219-0	myView Literacy 1 TE Pkg	TE	20	1	1496.47	1496.47
(12)	SCO	978-032899391-8	myView Literacy 1 myFocus Intervention TG Level B	TG	20	1	299.47	299.47
(13)	SCO	978-032898348-3	myView Literacy 1 High-Frequency Word Cards	VA	20	1	75.47	75.47
(14)	SCO	978-032898344-5	myView Literacy 1-3 Sound Spelling Cards	VA	20	1	112.47	112.47
(15)	SCO	978-013490880-9	myView Literacy 2 Consumable Stdnt Interactive 2.1	TX	20	25	12.47	311.75
(16)	SCO	978-013490881-6	myView Literacy 2 Consumable Stdnt Interactive 2.2	TX	20	25	12.47	311.75
(17)	SCO	978-013497220-6	myView Literacy 2 TE Pkg	TE	20	1	1496.47	1496.47
(18)	SCO	978-032898349-0	myView Literacy 2 High-Frequency Word Cards	VA	20	1	90.47	90.47
(19)	SCO	978-013493436-5	myView Literacy 2 myFocus Intervention Pkg Level C	MS	20	1	419.47	419.47
(20)	SCO	978-013490882-3	myView Literacy 3 Consumable Stdnt Interactive 3.1	TX	20	25	12.47	311.75
(21)	SCO	978-013490883-0	myView Literacy 3 Consumable Stdnt Interactive 3.2	TX	20	25	12.47	311.75
(22)	SCO	978-013497221-3	myView Literacy 3 TE Pkg	TE	20	1	1496.47	1496.47
(23)	SCO	978-013493437-2	myView Literacy 3 myFocus Intervention Pkg Level D	MS	20	1	419.47	419.47
(24)	SCO	978-013490884-7	myView Literacy 4 Consumable Stdnt Interactive 4.1	TX	20	25	12.47	311.75
(25)	SCO	978-013490885-4	myView Literacy 4 Consumable Stdnt Interactive 4.2	TX	20	25	12.47	311.75
(26)	SCO	978-013497222-0	myView Literacy 4 TE Pkg	TE	20	1	1496.47	1496.47
(27)	SCO	978-013493439-6	myView Literacy 4 myFocus Intervention Pkg Level E	MS	20	1	419.47	419.47



PO Box 1629 Lake Oswego, OR 97035
503-906-1100
Fax 503-639-2559
www.nwtd.com

DRAFT QUOTE

Bill To: Eddyville Charter Sch PO Box 68 Eddyville, OR 97343		Ship To: Eddyville Charter Sch PO Box 68 #1 Eddyville Sch Rd Eddyville, OR 97343	
Account Number	392348	Draft Number	75308
Date	04/28/2021		

Line #	Pub	ISBN-13	Description	Ty	Yr	Qty	Price	Amount
(28)	SCO	978-013490886-1	myView Literacy 5 Consumable Stdnt Interactive 5.1	TX	20	25	12.47	311.75
(29)	SCO	978-013490887-8	myView Literacy 5 Consumable Stdnt Interactive 5.2	TX	20	25	12.47	311.75
(30)	SCO	978-013497224-4	myView Literacy 5 TE Pkg	TE	20	1	1496.47	1496.47
(31)	SCO	978-013493440-2	myView Literacy 5 myFocus Intervention Pkg Level F	KT	20	1	419.47	419.47

Comments:
No Fri Deliv / RCV HRS 9-4

Subtotal	15,655.60
Shipping	0.00
Sales Tax	0.00
Estimated Total	\$15,655.60

Prices are set by the publisher and subject to change without notice.
Shipping/Handling, Sales Tax, and any other fees are based on the item total.
All No Charge items are subject to approval.
A convenience fee will be applied to credit card orders.



Dani Ulstad

Eddyville Charter School
 PO Box 68
 Eddyville, OR 97343-0068
 United States

Quote Number: 140523-1

Quote Creation Date: 02-09-2021

Quote Expiration Date: 09-30-2021

Quote Release: 1

myView K-5 Quote
 Price Quote Summary

Solution	Base Amount	Total
myView Literacy	\$ 15,730.60	\$ 15,730.60
Solution Subtotal	\$ 15,730.60	\$ 15,730.60
	Shipping & Handling	\$ 1,258.45
		Total \$ 16,989.05

Price Quote Detail

ISBN	Description	Price	Charged Qty	Total Charged
myView Literacy				
myView Literacy ©2020 - Grade K				
9780328993901	MYVIEW LITERACY 2020 MYFOCUS INTERVENTION TEACHING GUIDE LEVEL A	\$299.47	1	\$299.47
9780134972183	MYVIEW LITERACY 2020 TEACHER EDITION PACKAGE GRADE K	\$1,496.47	1	\$1,496.47
9780328983469	MYVIEW LITERACY 2020 ALPHABET CARDS GRADE K	\$50.47	1	\$50.47
9780328983476	MYVIEW LITERACY 2020 HIGH-FREQUENCY WORD CARDS GRADE K	\$75.47	1	\$75.47
9780328983452	MYVIEW LITERACY 2020 PICTURE CARDS GRADES K/2	\$92.47	1	\$92.47

ISBN	Description	Price	Charged Qty	Total Charged
9780134941677	MYVIEW LITERACY 2020 BIG BOOK PACKAGE GRADE K	\$929.47	1	\$929.47
9780328056958	EARLY READING INTERVENTION LETTER TILES	\$46.47	1	\$46.47
myView Literacy ©2020 - Grade K Subtotal				\$ 2,990.29

myView Literacy ©2020 - Grade 1

9780134908755	MYVIEW LITERACY 2020 STUDENT INTERACTIVE GRADE 1 VOLUME 1	\$8.47	20	\$169.40
9780134908762	MYVIEW LITERACY 2020 STUDENT INTERACTIVE GRADE 1 VOLUME 2	\$8.47	20	\$169.40
9780134908779	MYVIEW LITERACY 2020 STUDENT INTERACTIVE GRADE 1 VOLUME 3	\$8.47	20	\$169.40
9780134972190	MYVIEW LITERACY 2020 TEACHER EDITION PACKAGE GRADE 1	\$1,496.47	1	\$1,496.47
9780328993918	MYVIEW LITERACY 2020 MYFOCUS INTERVENTION TEACHING GUIDE LEVEL B	\$299.47	1	\$299.47
9780328983483	MYVIEW LITERACY 2020 HIGH-FREQUENCY WORD CARDS GRADE 1	\$75.47	1	\$75.47
9780328983445	MYVIEW LITERACY 2020 SOUND SPELLING CARDS GRADES 1/3	\$112.47	1	\$112.47
myView Literacy ©2020 - Grade 1 Subtotal				\$ 2,492.08

myView Literacy ©2020 - Grade 2

9780134908809	MYVIEW LITERACY 2020 STUDENT INTERACTIVE GRADE 2 VOLUME 1	\$12.47	25	\$311.75
9780134908816	MYVIEW LITERACY 2020 STUDENT INTERACTIVE GRADE 2 VOLUME 2	\$12.47	25	\$311.75

ISBN	Description	Price	Charged Qty	Total Charged
9780134972206	MYVIEW LITERACY 2020 TEACHER EDITION PACKAGE GRADE 2	\$1,496.47	1	\$1,496.47
9780328983490	MYVIEW LITERACY 2020 HIGH-FREQUENCY WORD CARDS GRADE 2	\$90.47	1	\$90.47
9780134934365	MYVIEW LITERACY 2020 MYFOCUS INTERVENTION PACKAGE LEVEL C	\$419.47	1	\$419.47
myView Literacy ©2020 - Grade 2 Subtotal				\$ 2,629.91
myView Literacy ©2020 - Grade 3				
9780134908823	MYVIEW LITERACY 2020 STUDENT INTERACTIVE GRADE 3 VOLUME 1	\$12.47	25	\$311.75
9780134908830	MYVIEW LITERACY 2020 STUDENT INTERACTIVE GRADE 3 VOLUME 2	\$12.47	25	\$311.75
9780134972213	MYVIEW LITERACY 2020 TEACHER EDITION PACKAGE GRADE 3	\$1,496.47	1	\$1,496.47
9780134934372	MYVIEW LITERACY 2020 MYFOCUS INTERVENTION PACKAGE LEVEL D	\$419.47	1	\$419.47
myView Literacy ©2020 - Grade 3 Subtotal				\$ 2,539.44
myView Literacy ©2020 - Grade 4				
9780134908847	MYVIEW LITERACY 2020 STUDENT INTERACTIVE GRADE 4 VOLUME 1	\$12.47	25	\$311.75
9780134908854	MYVIEW LITERACY 2020 STUDENT INTERACTIVE GRADE 4 VOLUME 2	\$12.47	25	\$311.75
9780134972220	MYVIEW LITERACY 2020 TEACHER EDITION PACKAGE GRADE 4	\$1,496.47	1	\$1,496.47
9780134934396	MYVIEW LITERACY 2020 MYFOCUS INTERVENTION PACKAGE LEVEL E	\$419.47	1	\$419.47
myView Literacy ©2020 - Grade 4 Subtotal				\$ 2,539.44

ISBN	Description	Price	Charged Qty	Total Charged
myView Literacy ©2020 - Grade 5				
9780134908861	MYVIEW LITERACY 2020 STUDENT INTERACTIVE GRADE 5 VOLUME 1	\$12.47	25	\$311.75
9780134908878	MYVIEW LITERACY 2020 STUDENT INTERACTIVE GRADE 5 VOLUME 2	\$12.47	25	\$311.75
9780134972244	MYVIEW LITERACY 2020 TEACHER EDITION PACKAGE GRADE 5	\$1,496.47	1	\$1,496.47
9780134934402	MYVIEW LITERACY 2020 MYFOCUS INTERVENTION PACKAGE LEVEL F	\$419.47	1	\$419.47
myView Literacy ©2020 - Grade 5 Subtotal				\$ 2,539.44
myView Literacy Subtotal				\$ 15,730.60
Solution Subtotal				\$ 15,730.60
			Shipping and Handling	\$ 1,258.45
			Total	\$ 16,989.05

Savvas Learning Company LLC Terms and Conditions

To place your order please submit a copy of this price quote with your Purchase Order, include the Quote Number on your Purchase Order, and include any other required documentation. You may send the order documents using an electronic form or by mail. Please submit your PO and price via one of the following methods:

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Mail: PO Box 6820, Chandler, AZ 85246

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For questions regarding your order please call Customer Service: 1-800-848-9500 .

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Eddyville Charter School

Code: IIBGA
Adopted: 19 June 2021

Electronic Communications System

The public charter school electronic communications system will be used to provide statewide, national and global communications opportunities for staff and students and for the advancement and promotion of teaching and learning.

The administrator will establish administrative regulations for the use of the public charter school's electronic communications system including compliance with the following provisions of the Children's Internet Protection Act:

1. Technology protection measures, installed and in continuous operation, that protect against Internet access by both adults and minors to visual depictions that are obscene, child pornography or, with respect to the use of the computers by minors, harmful to minors;
2. Educating minors about appropriate online behavior, including cyberbullying awareness and response, and how to interact with other individuals on social networking sites and in chat rooms;
3. Monitoring the online activities of minors;
4. Denying access by minors to inappropriate matter on the Internet and World Wide Web;
5. Ensuring the safety and security of minors when using e-mail, chat rooms and other forms of direct electronic communication;
6. Prohibiting unauthorized access, including so-called "hacking" and other unlawful activities by minors online;
7. Prohibiting unauthorized disclosure, use and dissemination of personal information regarding minors; and
8. Installing measures designed to restrict minors' access to materials harmful to minors.

Administrative regulations developed shall ensure compliance with privacy rights under applicable federal and state laws and regulations, including but not limited to the Age Discrimination in Employment Act of 1967 (ADEA), the Americans with Disabilities Act (ADA), the Genetic Information Nondiscrimination Act of 2008 (GINA) and the Health Insurance Portability and Accountability Act of 1996 (HIPPA). Administrative regulations will be consistent with sound guidelines as may be provided by the education service district, the Oregon Department of Education and/or the Oregon Government Ethics Commission, copyright law, and will include a complaint procedure for reporting violations.

Failure to abide by public charter school policy and administrative regulations governing use of the school's electronic communications system may result in the suspension and/or revocation of system access. Additionally, student violations may result in discipline up to and including expulsion. Staff violations may result in discipline up to and including dismissal. Violations of law may be reported to law enforcement officials and may result in criminal or civil sanctions. Fees, fines or other charges may also be imposed.

END OF POLICY

[ORS 167.060 - 167.100](#)
[ORS Chapter 192](#)
[ORS 260.432](#)
[ORS 338.115\(1\)\(a\)](#)[ORS 339.250](#)

[ORS 339.270](#)
[OAR 581-021-0050](#)
[OAR 581-021-0055](#)

[OAR 584-020-0040](#)
[OAR 584-020-0041](#)

Children’s Internet Protection Act, 47 U.S.C. §§ 254 (h) and (l) (2018); 47 C.F.R. Section 54.520 (2019).
Copyrights, 17, U.S.C. §§ 101-1332 (2018); 19 C.F.R. Part 133 (2020).
Safe and Drug-Free Schools and Communities Act, 20 U.S.C. §§ 7101-7117 (2018).
Drug-Free Workplace Act of 1988, 41 U.S.C. §§ 8101-8107 (2018); 34 C.F.R. Part 84, Subpart F (2020).
Controlled Substances Act, 21 U.S.C. § 812, Schedules I through V (2018); 21 C.F.R. §§ 1308.11-1308.15 (2020).
Americans with Disabilities Act of 1990, 42 U.S.C. §§ 12101-12213 (2018); 29 C.F.R. Part 1630 (2020); 28 C.F.R. Part 35 (2020).
Family Educational Rights and Privacy Act, 20 U.S.C. § 1232g (2018); 34 C.F.R. Part 99 (2020).
Every Student Succeeds Act, 20 U.S.C. § 7131 (2018).
Americans with Disabilities Act Amendments Act of 2008, 42 U.S.C. §§ 12101-12133 (2018).

Electronic Communications System

Definitions

1. “Technology protection measure,” as defined by the Children’s Internet Protection Act (CIPA), means a specific technology that blocks or filters Internet access to visual depictions that are:
 - a. “Obscene,” has the meaning given such term in Section 1460 of Title 18, United States Code;
 - b. “Child pornography,” has the meaning given such term in Section 2256 of Title 18, United States Code; or
 - c. Harmful to minors.
2. “Harmful to minors,” as defined by CIPA, means any picture, image, graphic image file or other visual depiction that:

Taken as a whole and with respect to minors, appeals to a prurient interest in nudity, sex or excretion;

- a. Depicts, describes or represents, in a patently offensive way with respect to what is suitable for minors, an actual or simulated sexual act or sexual contact, actual or simulated normal or perverted sexual acts, or a lewd exhibition of the genitals; and
 - b. Taken as a whole, lacks serious literary, artistic, political or scientific value to minors.
3. “Sexual act and sexual contact,” as defined by CIPA, have the meanings given such terms in Section 2246 of Title 18, United States Code.
 4. “Minor,” as defined by CIPA, means an individual who has not attained the age of 17. Minor is defined as all students enrolled in this charter school when referring to policy.
 5. “Inappropriate matter,” as defined by the public charter school, means material that is inconsistent with general public education purposes and the public charter school’s vision, mission and goals, as determined by the public charter school.
 6. “Public charter school proprietary information” is defined by the public charter school as any information created, produced or collected by school staff for the business or education purposes of the school including but not limited to student information, staff information, parent or patron information, curriculum, forms, and like items used to conduct the school’s business.
 7. “School software” is defined by the public charter school as any commercial or staff developed software acquired using school resources.

General Public Charter School Responsibilities

The public charter school will:

1. Designate staff as necessary to ensure coordination and maintenance of the public charter school's electronic communications system which includes all public charter school computers, e-mail and Internet access;
2. Provide staff training in the appropriate use of the public charter school's electronic communications system including copies of public charter school policy and administrative regulations. Staff will provide similar training to authorized system users;
3. Allow staff use of personal electronic devices to access the school's electronic communications system when it is consistent with school board policies and administrative regulations. See staff handbook. The school will provide a system for obtaining prior written agreement from staff for the recovery of public charter school proprietary information downloaded to staff personal electronic devices as necessary to accomplish public charter school purposes, obligations or duties, and when the use on the personal electronic device is no longer authorized, to ensure verification that information downloaded has been properly removed from the personal electronic device; (See Staff User Agreement)
4. Cooperate fully with local, state or federal officials in any investigation relating to misuse of the public charter school's electronic communications system;
5. Use only properly licensed software, audio or video media purchased by the public charter school or approved for use by the school. The school will comply with the requirements of law regarding the use, reproduction and distribution of copyrighted works and with applicable provisions of use or license agreements;
6. Install and use server virus detection and removal software;
7. Provide technology protection measures that protect against Internet access by both adults and minors to visual depictions that are obscene, child pornography, or with respect to the use of computers by minors, harmful to minors. A supervisor or other individual authorized by the administrator may disable the technology protection measures to enable access for bona fide research or other lawful purposes, as deemed appropriate;
8. Prohibit access by minors to inappropriate matter on the Internet and World Wide Web;
9. Provide staff supervision to monitor the online activities of students to prevent unauthorized access, including "hacking" and other unlawful activities online, and ensure the safety and security of minors when authorized to use e-mail, social media, chat rooms, applications and other forms of direct electronic communication;
10. Provide student education about appropriate online behavior, including cyberbullying awareness and response, and how to interact with other individuals on social networking and social media websites, applications and in chat rooms;
11. Determine which users and sites, accessible as part of the public charter school's electronic communications system, are most applicable to the curricular needs of the public charter school and may restrict user access accordingly;
12. Determine which users will be provided access to the public charter school's electronic communications system;

13. Program its computers to display a message reinforcing key elements of the public charter school's electronic communications system policy and administrative regulation when accessed for use;
14. Notify appropriate system users that:
 - a. The public charter school retains ownership and control of its computers, hardware, software and data at all times. All communications and stored information transmitted, received or contained in the public charter school's information system are the public charter school's property and are to be used for authorized purposes only. Use of public charter school equipment or software for unauthorized purposes is strictly prohibited. To maintain system integrity, monitor network etiquette and ensure that those authorized to use the public charter school's system are in compliance with Board policy, administrative regulations and law, the school administrators may routinely review user files and communications;
 - b. Files and other information, including e-mail, sent or received, generated or stored on public charter school servers are not private and may be subject to monitoring. By using the public charter school's system, individuals consent to have that use monitored by authorized public charter school personnel. The public charter school reserves the right to access and disclose, as appropriate, all information and data contained on public charter school computers and public charter school-owned e-mail system;
 - c. The public charter school may establish a retention schedule for the removal of e-mail;
 - d. E-mail sent or received by a Board member or employee in connection with the transaction of public business may be a public record and subject to state archivist rules for retention and destruction;
 - e. Information and data entered or stored on the public charter school's computers and e-mail system may be subject to disclosure if a public records request is made or a lawsuit is filed against the public charter school. "Deleted" or "purged" data from public charter school computers or e-mail system may be retrieved for later public records disclosure or disciplinary purposes, as deemed necessary by the public charter school;
 - f. The public charter school may set quotas for system disk usage. The public charter school may allow system users to increase their quota by submitting a written request to the supervising teacher system coordinator stating the need for the increase;
 - g. Passwords used on the public charter school's electronic communications system will be changed frequently and users will be prompted to do so;
 - h. Transmission of any communications or materials related to activities prohibited by ORS 260.432 is not allowed.
15. Ensure all student, staff and nonschool system users complete and sign an agreement to abide by the public charter school's electronic communications system policy and administrative regulations. All such agreements will be maintained on file in the school office
16. Notify users of known copyright infringing activities and deny access to or remove the material.

Electronic Communications System Access

1. Access to the public charter school's electronic communications system is authorized to:

Board members, public charter school employees and students in grades K-12, with parent approval and when under the direct supervision of staff, and public charter school volunteers, public charter school contractors or other members of the public as authorized by the system coordinator or public

charter school administrators consistent with the public charter school's policy governing use of public charter school equipment and materials.

2. Students may be permitted to use the public charter school's electronic communications system, when consistent with board policy and administrative regulations, for school and instructional related activities. Personal use of school-owned computers or devices including Internet and e-mail access is permitted when consistent with board policy and administrative regulations and when during the school day.

Staff and Board members may be permitted to use the public charter school's electronic communications system to conduct business related to the management or instructional needs of the school or to conduct research related to education and when in compliance with Board policy and administrative regulations. Personal use of the public charter school's system or school-owned computers or devices including Internet and e-mail access by school staff may be permitted when consistent with Oregon ethics laws, Board policy and administrative regulations, when used on school property and when on own time. Personal use of the public charter school's system or school-owned computers or devices including Internet and e-mail access by Board members is prohibited.

Public charter school staff and Board members may use the public charter school's electronic communications system, school-owned computers or devices, including Internet and e-mail access for personal use under the same terms and conditions that access is provided to the general public under the public charter school's policy governing use of school equipment and materials.

Volunteers, school contractors and other members of the public may be permitted to use the public charter school's electronic communications system for personal use when consistent with Board policy, general use prohibitions and guidelines/etiquette and other applicable provisions of this administrative regulation.

General Use Prohibitions and Guidelines/Etiquette

Operation of the public charter school's electronic communications system relies upon the proper conduct and appropriate use of system users. Students, staff and others granted system access are responsible for adhering to the following prohibitions and guidelines which require legal, ethical and efficient use of the public charter school's system.

1. General Use Prohibitions

The following conduct is strictly prohibited:

- a. Attempts to use the public charter school's electronic communications system for:
 - (1) Unauthorized solicitation of funds;
 - (2) Distribution of chain letters;
 - (3) Unauthorized sale or purchase of merchandise and services;
 - (4) Collection of signatures;
 - (5) Membership drives;
 - (6) Transmission of any materials regarding political campaigns.

- b. Attempts to upload, download, use, reproduce or distribute information, data, software or file share music, videos or other materials on the public charter school's system in violation of copyright law or applicable provisions of use or license agreements;
- c. Attempts to degrade, disrupt or vandalize the public charter school's equipment, software, materials or data or those of any other user of the public charter school's system or any of the agencies or other networks connected to the public charter school's system;
- d. Attempts to evade, change or exceed resource quotas or data usage quotas;
- e. Attempts to send, intentionally access or download any text file or picture or engage in any communication that includes, but not limited to, material which may be interpreted as:
 - (1) Harmful to minors;
 - (2) Obscene or child pornography as defined by law or indecent, vulgar, profane or lewd as determined by the public charter school;
 - (3) A product or service not permitted to minors by law;
 - (4) Harassment, intimidation, bullying, menacing, threatening, or a bias incident;
 - (5) Constitutes insulting or fighting words, the very expression of which injures or harasses others, or which includes a symbol of hate;
 - (6) A likelihood that, either because of its content or the manner of distribution, it will cause a material or substantial disruption of the proper and orderly operation of the school or school activity;
 - (7) Defamatory, libelous, reckless or maliciously false, potentially giving rise to civil liability, constituting or promoting discrimination, a criminal offense or otherwise violates any law, rule, regulation, Board policy and/or administrative regulation.
- f. Attempts to gain unauthorized access to any service via the public charter school's system which has a cost involved or attempts to incur other types of costs without specific approval. The user accessing such services will be responsible for these costs;
- g. Attempts to post or publish personal student contact information unless authorized by the technology manager or administrative team and consistent with applicable Board policies pertaining to student directory information and personally identifiable information. Personal student contact information may include photograph, age, home, school, work or e-mail addresses or phone numbers or other unauthorized disclosure, use and dissemination of personal information regarding students;
- h. Attempts to arrange student meetings with anyone on the public charter school's electronic communications system, unless authorized by the technology manager or administrative team or when consistent with school or educational related activities and with prior parent approval when necessary;
- i. Attempts to represent self on behalf of the school through use of the public charter school's name in external communication forums, e.g., social media, chat rooms, without prior public charter school authorization;
- j. Attempts to use another individual's account name or password, failure to provide the public charter school with individual passwords or to access restricted information, resources or networks to which the user has not been granted access.

2. Guidelines/Etiquette

System users will:

- a. Adhere to the same standards for communicating online that are expected in the classroom and consistent with Board policy and administrative regulations;
- b. Respect other people's time and cyberspace. Use real-time conference features such as video/talk/chat/Internet relay chat only as approved by the supervising teacher
- c. Take pride in communications. Check spelling and grammar;
- d. Respect the privacy of others. Do not read the mail or files of others without their permission;
- e. Cite all quotes, references and sources;
- f. Adhere to guidelines for managing and composing effective e-mail messages:
 - (1) One subject per message - avoid covering various issues in a single e-mail message;
 - (2) Use a descriptive heading;
 - (3) Be concise - keep message short and to the point;
 - (4) Write short sentences;
 - (5) Use bulleted lists to break up complicated text;
 - (6) Conclude message with actions required and target dates;
 - (7) Remove e-mail in accordance with established guidelines;
 - (8) Remember, there is no expectation of privacy when using e-mail. Others may read or access mail;
 - (9) Always sign messages;
 - (10) Always acknowledge receipt of a document or file.
- g. Protect password confidentiality. Passwords are not to be shared with others. Using another user's account or password or allowing such access by another may be permitted with supervising teacher or system coordinator approval only;
- h. Communicate only with such users and/or sites as may be authorized by the public charter school;
- i. Be forgiving of the mistakes of others and share your knowledge. Practice good mentoring techniques;
- j. Report violations of the public charter school's policy and administrative regulation or security problems to the supervising teacher, system coordinator or administrator, as appropriate.

Use of appropriate etiquette is expected of all users while using the public charter school's electronic communications system and is explained in public charter school training sessions.

Complaints

The public charter school's established complaint procedure in Board policy KL - Public Complaints and accompanying administrative regulation may be used to process complaints or concerns about violations of policy and administrative regulations.

Violations/Consequences

1. Students

- a. Students who violate general system user prohibitions shall be subject to discipline up to and including expulsion and/or revocation of access to the public charter school electronic communications system access up to and including permanent loss of privileges.
- b. Violations of law may be reported to law enforcement officials and may result in criminal or civil sanctions.

- c. Disciplinary action may be appealed by parents, students and/or a representative in accordance with established public charter school procedures.
2. Staff
 - a. Staff who violate general system user prohibitions shall be subject to discipline up to and including dismissal in accordance with Board policy, collective bargaining agreements and applicable provisions of law.
 - b. Violations of law may be reported to law enforcement officials and may result in criminal or civil sanctions.
 - c. Violations of applicable Teacher Standards and Practices Commission (TSPC), Standards for Competent and Ethical Performance of Oregon Educators will be reported to TSPC as provided by Oregon Administrative Rules (OAR) 584-020-0041.
 - d. Violations of ORS 244.040 may be reported to Oregon Government Ethics Commission (OGEC).
 3. Others
 - a. Other guest users who violate general electronic communications system user prohibitions shall be subject to suspension of system access up to and including permanent revocation of privileges.
 - b. Violations of law may be reported to law enforcement officials or other agencies, as appropriate, and may result in criminal or civil sanctions.

Telephone/Membership/Other Charges

1. The public charter school assumes no responsibility or liability for any membership, phone or internet service and/or related charges incurred by any home usage of the public charter school's electronic communications system.
2. Any disputes or problems resulting from phone services or internet provider services for home users of the public charter school's electronic communications system are strictly between the system user and their internet service provider and/or phone service provider.

Information Content/Third Party Supplied Information

1. System users and parents of student system users are advised that use of the public charter school's electronic communications system may provide access to materials that may be considered objectionable and inconsistent with the public charter school's vision, mission and goals. Parents should be aware of the existence of such materials and monitor their student's home usage of the public charter school's electronic communications system accordingly.
2. Opinions, advice, services and all other information expressed by system users, information providers, service providers or other third-party individuals are those of the providers and not the public charter school.
3. Users of the electronic communications system may, with system coordinator approval, order services or merchandise from other vendors that may be accessed through the public charter school's electronic communications system. These vendors are not affiliated with the public charter school. All matters concerning merchandise and services ordered including, but not limited to, purchase

terms, payment terms, warranties, guarantees and delivery are solely between the vendor and the electronic communications system user. The public charter school makes no warranties or representation whatsoever with regard to any goods or services provided by the vendor. Public charter school staff and administration shall not be a party to any such transaction or be liable for any costs or damages arising out of, either directly or indirectly, the actions or inactions of vendors.

4. The public charter school does not warrant that the functions or services performed by, or that the information or software contained on, the electronic communications system will meet the system user's requirements, or that the electronic communications system will be uninterrupted or error-free, or that defects will be corrected. The public charter school's electronic communications system is provided on an "as is, as available" basis. The public charter school does not make any warranties, whether express or implied including, without limitation, those of merchantability and fitness for a particular purpose with respect to any services provided by the electronic communications system and any information or software contained therein.

Parent Letter (In Registration Packet)

Dear Parents and Families:

Your student needs your permission to use the public charter school's electronic communications system. Your student will be able to communicate with other schools, colleges, organizations and individuals around the world through the Internet and other electronic information systems/networks.

With this educational opportunity also comes responsibility. Inappropriate system use may result in discipline, up to and including expulsion from school, suspension or revocation of your student's access to the public charter school's electronic communications system, and/or referral to law enforcement officials.

Although the public charter school is committed to practices that ensure the safety and welfare of system users, including the use of technology protection measures such as Internet filtering, please be aware that there may still be material or communications on the Internet that public charter school staff, parents and students may find objectionable. While the public charter school neither encourages nor condones access to such material, it is not possible for us to eliminate that access completely.

Attached to this letter is an agreement for your student and you to read and sign stating agreement to follow the public charter school's electronic communications system policy and administrative regulation. The school's policy IIBGA – Electronic Communications System and administrative regulation are accessible from the school's website or upon request and include provisions on, but are not limited to, student use under General Use Prohibitions and Guidelines/Etiquette and student-related rules under Violations and Consequences.

Please review the public charter school's electronic communications policy and administrative regulation, and the provisions therein, carefully with your student and return the attached agreement form to the school office indicating your permission for your student to use the public charter school's electronic communications system.

Student Agreement for an Electronic Communications System Account

Student agreement must be renewed each academic year.

Student Section

Student Name _____ Grade _____

School _____

I have received notice of, read and agree to abide by the provisions adopted and included in the school's electronic communications system policy and administrative regulation. I understand that violation of these provisions may result in discipline, up to and including expulsion from school, and/or suspension or revocation of system access and related privileges, and/or referral to law enforcement officials.

Student Signature _____ Date _____

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Parent

I have received notice of and read the school’s electronic communications system policy and administrative regulation. I give my permission to the public charter school to issue an account for my student and certify that the information contained in this form is correct. I will monitor my student’s use of the system and the access to the Internet and will accept responsibility for supervision in that regard if and when my student’s use is not in a school setting. In consideration for the privilege of using the school’s electronic communications system and in consideration for having access to the public networks, I hereby release the school, its operators and any institutions with which they are affiliated from any and all claims and damages of any nature arising from my, or my student’s use, or inability to use, the system including, without limitation, the type of damages identified in the school’s policy and administrative regulation.

Signature of Parent _____ Date _____

Email Address _____

Home Phone Number _____ Cell Number _____

Email Address _____

Agreement for an Electronic Communications System Account
(Nonschool System User)

I have received notice of, read and agree to abide by the provisions adopted and included in the school’s electronic communications system policy and administrative regulation. I understand that violation of these provisions may result in suspension and/or revocation of system access and related privileges, and/or referral to law enforcement officials.

In consideration for the privilege of using the school’s electronic communications system and in consideration for having access to the public networks, I hereby release the school, its operators and any institutions with which they are affiliated from any and all claims and damages of any nature arising from my use or inability to use the system including, without limitation, the type of damages identified in the school’s policy and administrative regulation.

Signature _____ Date _____

Home Address _____

Home Phone Number _____ Cell Number _____

Email Address _____ Date of Birth _____

Parent (Required if nonschool-system user is under 18 years of age)

I have received notice of and read the public charter school's Electronic Communications System policy and administrative regulation. I give permission to the school to issue an account for my child and certify that the information contained on this form is correct. I will monitor my child's use of the system and the potential access to the Internet and will accept responsibility for supervision in that regard if and when my child's use is not in a school setting. In consideration for the privilege of using the school's electronic communications system and in consideration for having access to the public networks, I hereby release the school, its operators and any institutions with which they are affiliated from any and all claims and damages of any nature arising from my, or my child's use, or inability to use, the system including, without limitation, the type of damages identified in the school's policy and administrative regulation.

Signature of Parent _____ Date _____

Email Address _____ Home Address _____

Home Phone Number _____ Cell Number _____

Agreement for an Electronic Communications System Account
(Staff System User)

I have received notice of, read and agree to abide by the provisions in the school's electronic communications system policy and administrative regulation. I understand that violation of these provisions may result in suspension and/or revocation of system access and related privileges, and may include discipline, up to and including dismissal, and/or referral to law enforcement officials.

I understand that I may use my personal electronic device (PED) for education related purposes and that certain school proprietary information may be downloaded to, or accessed through my PED. I agree that any school proprietary information downloaded on my PED will only be as necessary to accomplish school purposes, obligations or duties, and will be properly removed from my PED when the use on my PED is no longer authorized. I ensure that the PED in use is owned by me, and I am in complete control of the device at all times.

In consideration for the privilege of using the school's electronic communications system and in consideration for having access to the public networks, I hereby release the school, its operators and any institutions with which they are affiliated from any and all claims and damages of any nature arising from my use or inability to use the system including, without limitation, the type of damages identified in the school's policy and administrative regulation.

Signature _____ Date _____

Email Address _____

Home Phone Number _____ Cell Number _____