



**Eddyville Charter School**  
**Board of Directors**  
P.O. Box 68  
Eddyville, OR 97343  
Phone: 541.875.2942  
Fax: 541.875.4050

**February 17, 2021 6:00pm**  
**Board Packet - Regular Session**  
**AGENDA**

- 1) Regular Board Meeting Called to Order**
- 2) Past Meeting Minutes: January 20, 2021** Pg. 2-3
- 3) Agenda Adjustments**
- 4) Informational Items**
  - a) Financial Packet - January Rhonda Allen Pg. 4-12
- 5) Interested Party Comments**

During this time the audience will have the opportunity to speak to the board. Anyone wishing to address the board is asked to complete a request via sign in upon entering the board meeting. The chairman reserves the right to limit time allocated to each presenter. It is requested that those addressing the board state their name for the record.
- 6) Communication**
  - a) Administration Report- Stacy Knudson Pg. 13-14
  - b) Athletic Director Report- Mike Ulstad Pg. 15
- 7) Consent Agenda**
  - a) Payment of the Bills- January
  - b) 2021-2022 Budget Calendar Approval
  - c) Air Purifiers official quote (For minutes purpose- motion passed in email meeting 2/11)
  - d) Outdoor Full Contact Sports Opt-in (For minutes purpose-motion passed in email meeting 2/11)
- 8) Action Items**
- 9) New Business**
  - a) Policy Updates: First Readings
    - i) BFC G2 Pg. 16
    - ii) BBA Pg. 17-18
    - iii) BDDC Pg. 19-20
    - iv) CBG G1 Pg. 21-22
    - v) CCG G1 Pg. 23-25
    - vi) CCG R G1 Pg. 26
  - b) Superintendent-Principal Evaluation Procedure and Plan Pg. 27

**Next Meeting: March 17, 2021 at 6:00pm**



**Eddyville Charter School  
Board of Directors**

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Phone: 541.875.2942  
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**January 20, 2021 6:00pm  
Board Minutes - Regular Session  
AGENDA**

**Board Members in Attendance:** Larry Cook, Stephanie Mekemson, John Lancaster, Lisa Rorie

**Administration in Attendance:** Stacy Knudson

**Board Members Absent:** Ryan Gassner, Abe Silvonen, Rebecca Phillips-Sutton

**Minutes prepared by Board Clerk:** Dani Ulstad

**1) Regular Board Meeting Called to Order by Larry Cook at 6:25pm**

**2) Past Meeting Minutes: December 16, 2020**

- a) John Lancaster motioned to approve the past meeting minutes, Stephanie Mekemson seconded. All voting members voted in favor of the motion.

**3) Agenda Adjustments**

- a) Action Item E: Resignation of J. Elmore
- b) Lisa Rorie motioned to approve the agenda adjustments, Stephanie Mekemson seconded. All voting members voted in favor of the motion.

**4) Informational Items**

- a) Financial Packet - December Rhonda Allen
  - i) Estimated ending fund balance increased because of LCSD recalculation of student allotment.
  - ii) Grant funds may show as negative funds until they are submitted and reimbursed
    - (1) ESSER, HSS, and CTE grants
    - (2) Waiting status: SIA and CDL

**5) Interested Party Comments (NONE)**

During this time the audience will have the opportunity to speak to the board. Anyone wishing to address the board is asked to complete a request via sign in upon entering the board meeting. The chairman reserves the right to limit time allocated to each presenter. It is requested that those addressing the board state their name for the record.

**6) Executive Session 192.660 (2)(a)(b) Called to order at 6:25pm**

**7) Regular Session Called back to Order at 6:57pm**

**8) Communication**

- a) Administration Report- Stacy Knudson
  - i) With updated metrics, elementary will start in person on 1/25, secondary will start in person on 2/01

b) Athletic Director Report- Mike Ulstad

9) **Action Items**

a) Payment of the Bills- December

i) Lisa Rorie motioned to pay the bills for December, Stephanie Mekemson seconded. All voting members voted in favor of the motion.

b) Settlement Acceptance- C. Johnson

i) Lisa Rorie motioned to approve the settlement acceptance for Casey Johnson, Stephanie Mekemson seconded. All voting members voted in favor of the motion.

c) Resignation and Settlement Acceptance- H. Johnson

i) Lisa Rorie motioned to approve the resignation and settlement acceptance of Heather Johnson, Stephanie Mekemson seconded. All voting members voted in favor of the motion.

d) Policy Retraction Recommendation by OSBA: GCBDAAG/GDBDAA and AR's 1 and 2

i) Lisa Rorie motioned to approve the retraction notice, Stephanie Mekemson seconded. All voting members voted in favor of the motion.

e) Resignation- Janet Elmore

i) Lisa Rorie motioned to approve the resignation of Janet Elmore, Stephanie Mekemson seconded. All voting members voted in favor of the motion.

**Meeting Adjourned by Larry Cook at 7:12pm. Next Meeting: February 17, 2021 at 6:00pm, Work session to take place at 5:30pm.**



February 11, 2021

TO: Eddyville Charter School Board of Directors  
FROM: Rhonda Allen, LBL-ESD Assistant Business Manager  
RE: January 31, 2021 Financial Statements

Board Members,

Attached you will find the 2020-2021 financial statements through January 31, 2021 which presents actual revenue and expenditures through January 31, 2021 and projected revenue and expenditures through June 30, 2021.

The estimated FY20/21 ending fund balance is \$348,797 with \$100,000 of that balance reserved in Contingency.

We are working to finalize all of our budget assumptions and dive deep into the development of the 2021/2022 budget. There will be additional funding available through the Student Success Act, which should be fully funded next year.

We will also be watching the legislature as there are a number of education bills. The budget hearing for the Oregon Department of Education is currently scheduled for February 22<sup>nd</sup>. At this time, the Governor's proposal is to split the State School fund using a 50/50 split for the biennium vs. the 49/51.

Please let me know if you have any questions or concerns regarding these statements.

**Eddyville Charter School**  
**General Fund: Statement of Revenue Budget Vs. Actual**  
**For the Fiscal Year 2020-2021**  
**As of 1/31/2021**

| Source  | 2020-2021<br>Budget | Actual<br>YTD Rev.<br>1/31/2021      | Projected<br>through<br>6/30/2021 | Total<br>Estimated<br>2020-2021 | (Over)/Under<br>Budget | Total<br>Actual<br>6/30/2020 | 2019-2020<br>Budget |
|---|---------------------|--------------------------------------|-----------------------------------|---------------------------------|------------------------|------------------------------|---------------------|
| <b>SSF Funding</b>                              |                     |                                      |                                   |                                 |                        |                              |                     |
| 3101 State School Support Funds                 | 2,598,618           | 1,691,976                            | 940,224                           | 2,632,200                       | (33,582)               | 2,492,102                    | 2,446,204           |
| 3101 SSF- May Adjustment                        |                     |                                      | -                                 | -                               | -                      | -                            |                     |
| <b>Total SSF Funding</b>                        | <b>2,598,618</b>    | <b>1,691,976</b>                     | <b>940,224</b>                    | <b>2,632,200</b>                | <b>(33,582)</b>        | <b>2,492,102</b>             | <b>2,446,204</b>    |
| <b>Non State School Support Formula Sources</b> |                     |                                      |                                   |                                 |                        |                              |                     |
| <b>Local Sources</b>                            |                     |                                      |                                   |                                 |                        |                              |                     |
| 1510 Interest on Investments/Bank               | 2,250               | 387                                  | 3,006                             | 3,394                           | (1,144)                | 2,112                        | 1,400               |
| 1710 Admissions                                 | 4,120               | -                                    | 3,680                             | 3,680                           | 440                    | 2,680                        | 3,000               |
| 1740 Fees                                       | 8,460               | -                                    | 8,460                             | 8,460                           | -                      | 10,880                       | 3,500               |
| 1920 Donations from Private Sources             |                     | -                                    | -                                 | -                               | -                      | -                            | 2,000               |
| 1960 Recovery of Prior Year Exp.                |                     | -                                    | -                                 | -                               | -                      | -                            | 500                 |
| 1990 Miscellaneous Local Revenue                | 20,000              | 9,032                                | 10,968                            | 20,000                          | -                      | 44,963                       | 10,000              |
| <b>Total Non Formula Local Sources</b>          | <b>34,830</b>       | <b>9,420</b>                         | <b>26,114</b>                     | <b>35,534</b>                   | <b>(704)</b>           | <b>60,634</b>                | <b>20,400</b>       |
| <b>Other Sources</b>                            |                     |                                      |                                   |                                 |                        |                              |                     |
| 5400 Beginning Fund Balance                     | 400,000             | 369,736                              | -                                 | 369,736                         | 30,264                 | 600,599                      | 600,599             |
| <b>Total Other Sources</b>                      | <b>400,000</b>      | <b>369,736</b>                       | <b>-</b>                          | <b>369,736</b>                  | <b>30,264</b>          | <b>600,599</b>               | <b>600,599</b>      |
| <b>Total Non SSF Revenue</b>                    | <b>434,830</b>      | <b>379,156</b>                       | <b>26,114</b>                     | <b>405,270</b>                  | <b>29,560</b>          | <b>661,233</b>               | <b>620,999</b>      |
| <b>Total Resources</b>                          | <b>\$ 3,033,448</b> | <b>\$ 2,071,132</b>                  | <b>966,338</b>                    | <b>\$ 3,037,470</b>             | <b>\$ (4,022)</b>      | <b>\$ 3,153,335</b>          | <b>\$ 3,067,203</b> |
|   |                     | Less Estimated Requirements          |                                   | \$ (2,688,672)                  |                        |                              |                     |
|   |                     | <b>Estimated Ending Fund Balance</b> |                                   | <b>\$ 348,797</b>               |                        |                              |                     |

**Eddyville Charter School**  
**General Fund: Statement of Expenditures Budget Vs. Actual**  
**For the Fiscal Year 2020-2021**  
**As of 1/31/2021**

| Function                                       | Adopted<br>2020-2021<br>Budget | Actual<br>YTD Exp.<br>1/31/2021 | Projected<br>through<br>6/30/2021 | Total<br>Estimated<br>2020-2021 | (Over)/ Under<br>Budget | %<br>Committed | Total<br>Actuals<br>6/30/2020 |
|--|--------------------------------|---------------------------------|-----------------------------------|---------------------------------|-------------------------|----------------|-------------------------------|
| <b>Instruction</b>                             |                                |                                 |                                   |                                 |                         |                |                               |
| 1111 Elementary, K-6                           | 702,167                        | 267,903                         | 365,225                           | 633,128                         | 69,039                  | 90.17%         | 644,867                       |
| 1113 Elementary Extracurricular                | 1,715                          | 842                             | 873                               | 1,715                           |                         |                | 1,182                         |
| 1121 Middle/Junior High Programs               | 321,399                        | 123,280                         | 133,525                           | 256,805                         | 64,594                  | 79.90%         | 336,479                       |
| 1122 Middle/Junior High School Extracurricular | 17,140                         | 2,555                           | 12,481                            | 15,036                          | 2,104                   | 87.72%         | 20,845                        |
| 1131 High School Programs                      | 461,387                        | 205,527                         | 218,762                           | 424,289                         | 37,098                  | 91.96%         | 437,247                       |
| 1132 High School Extracurricular               | 85,341                         | 16,149                          | 69,192                            | 85,341                          | -                       | 100.00%        | 69,464                        |
| <b>Total Instruction</b>                       | <b>1,589,149</b>               | <b>616,255</b>                  | <b>800,058</b>                    | <b>1,416,313</b>                | <b>172,836</b>          |                | <b>1,510,085</b>              |
| <b>Support Services</b>                        |                                |                                 |                                   |                                 |                         |                |                               |
| 2122 Counseling Services                       | 1,000                          | 36                              | -                                 | 36                              | 964                     |                | 66,320                        |
| 2130 Health Services                           | 98,331                         | 39,564                          | 58,767                            | 98,331                          | -                       | 100.00%        | 81,041                        |
| 2210 Improvement of Instruction Services       | 2,000                          | 2,911                           | -                                 | 2,911                           | (911)                   | 145.53%        | -                             |
| 2230 Assessment & Testing                      | 3,000                          | -                               | 3,000                             | 3,000                           | -                       |                | -                             |
| 2240 Staff Development                         | 6,000                          | 648                             | 5,352                             | 6,000                           | -                       |                | 553                           |
| 2310 Board of Education                        | 72,932                         | 54,318                          | 4,662                             | 58,980                          | 13,952                  | 80.87%         | 54,801                        |
| 2321 Office of the Superintendent Services     | 94,820                         | 51,759                          | 43,061                            | 94,820                          | -                       | 100.00%        | 88,257                        |
| 2411 Office of the Principal Services          | 220,836                        | 98,084                          | 111,379                           | 209,463                         | 11,373                  | 94.85%         | 244,159                       |
| 2520 Fiscal Services                           | 48,770                         | 48,500                          | 1,057                             | 49,557                          | (787)                   | 101.61%        | 49,079                        |
| 2541 Repair & Maintenance Services             | -                              | 317                             | -                                 | 317                             |                         |                |                               |
| 2542 Maintenance                               | 431,262                        | 175,844                         | 206,418                           | 382,262                         | 49,000                  | 88.64%         | 412,486                       |
| 2552 Transportation                            | 229,575                        | 60,287                          | 169,288                           | 229,575                         | -                       | 100.00%        | 168,708                       |
| 2640 Staff Accounting Services                 | 77,356                         | 45,232                          | 33,459                            | 78,691                          | (1,335)                 | 101.73%        | 77,513                        |
| 2660 Technology                                | 58,417                         | 32,084                          | 26,333                            | 58,417                          | -                       | 100.00%        | 29,916                        |
| <b>Total Support Services</b>                  | <b>1,344,299</b>               | <b>609,583</b>                  | <b>662,776</b>                    | <b>1,272,359</b>                | <b>72,257</b>           |                | <b>1,272,833</b>              |
| <b>Other Requirements</b>                      |                                |                                 |                                   |                                 |                         |                |                               |
| 5200 Transfers of Funds                        | -                              | -                               | -                                 | -                               | -                       |                | -                             |
| 6000 Contingency                               | 100,000                        | -                               | -                                 | -                               | 100,000                 | 0.00%          | -                             |
| <b>Total Other Requirements</b>                | <b>100,000</b>                 | <b>-</b>                        | <b>-</b>                          | <b>-</b>                        | <b>100,000</b>          |                | <b>-</b>                      |
| <b>Total Requirements</b>                      | <b>\$ 3,033,448</b>            | <b>\$ 1,225,838</b>             | <b>\$ 1,462,834</b>               | <b>\$ 2,688,672</b>             | <b>\$ 345,093</b>       |                | <b>\$ 2,782,918</b>           |

**Eddyville Charter School**  
**Other Funds: Statement of Revenue Expenditures Budget Vs. Actual**  
**For the Fiscal Year 2020-2021**  
**As of 11/30/2020**

| <b>Fund</b>   | <b>Description</b>                    | <b>Beginning Fund Balance<br/>as of 7/1/2020</b> | <b>YTD<br/>Revenue</b> | <b>YTD<br/>Expenditures</b> | <b>Balance as of<br/>\$44,227.00</b> | <b>NOTES</b>                 |
|---------------|---------------------------------------|--|------------------------|-----------------------------|--------------------------------------|------------------------------|
| 206           | Siletz Tribal Charities               | \$1,178.00                                       | \$0.00                 | \$1,178.00                  | \$0.00                               |                              |
| 210           | BLM Grant                             | \$0.00   | \$0.00                 | \$0.00                      | \$0.00                               |                              |
| 211           | Aspire Grant                          | \$83.48  | \$1,600.00             | \$941.04                    | \$742.44                             |                              |
| 212           | BLM Grant L16AC00309                  | (\$1,724.08)                                     | \$4,459.53             | \$3,571.56                  | (\$836.11)                           | Submitted for Reimb 2-8-2021 |
| 213           | STCCF - Independing Reading           | \$54.14  | \$0.00                 | \$54.14                     | \$0.00                               |                              |
| 220           | ESSER                                 | \$0.00   | \$33,882.86            | \$40,689.93                 | (\$6,807.07)                         | Submitted to LCSD for Reimb. |
| 228           | Carl Perkins Grant                    | (\$2,236.48)                                     | \$2,235.06             | (\$1.42)                    | (\$0.00)                             |                              |
| 229           | CTE Revitalization                    | (\$50,318.63)                                    | \$117,282.22           | \$66,963.59                 | \$0.00                               |                              |
| 230           | Saw Shop Grant                        | \$0.00   | \$0.00                 | \$0.00                      | \$0.00                               |                              |
| 251           | Student Investment Act                | \$0.00   | \$0.00                 | \$29,600.18                 | (\$29,600.18)                        | Submitted to LCSD for Reimb. |
| 255           | CDL Grant                             | \$0.00   | \$0.00                 | \$15,748.18                 | (\$15,748.18)                        | Submitted to LCSD for Reimb. |
| 272           | Emergency Preparedness                | \$162.91   | \$0.00                 | \$0.00                      | \$162.91                             |                              |
| 273           | MidWay Foundation                     | \$1,218.00                                       | \$0.00                 | \$0.00                      | \$1,218.00                           |                              |
| 274           | Outdoor School                        | \$0.00   | \$0.00                 | \$0.00                      | \$0.00                               |                              |
| 277           | STCCF/Medical Responder Class         | \$0.00   | \$0.00                 | \$0.00                      | \$0.00                               |                              |
| 278           | Oregon State Credit Union Mini Grants | \$385.81   | \$300.00               | \$0.00                      | \$685.81                             |                              |
| 281           | STCCF/Basketball Uniforms & Storage   | \$0.00   | \$0.00                 | \$0.00                      | \$0.00                               |                              |
| 282           | Three Rivers Foundation               | \$1,780.11                                       | \$0.00                 | \$1,780.11                  | \$0.00                               |                              |
| 283           | STCCF/Science & Body Systems          | \$0.00   | \$0.00                 | \$0.00                      | \$0.00                               |                              |
| 284           | Clemens Fondation- Weight Room        | \$0.00   | \$0.00                 | \$0.00                      | \$0.00                               |                              |
| 285           | Or Association Woodturns Grant        | \$0.00   | \$0.00                 | \$0.00                      | \$0.00                               |                              |
| 286           | Selco CU Creater Learning Grant       | (\$17.94)  | \$0.00                 | (\$17.94)                   | \$0.00                               |                              |
| 287           | Take It To The Court Grant            | \$10,000.00                                      | \$0.00                 | \$10,000.00                 | \$0.00                               |                              |
| 288           | STCCF Health Center                   | \$0.00   | \$4,500.00             | \$1,999.96                  | \$2,500.04                           |                              |
| 297           | Vision Screening                      | \$0.00   | \$585.60               | \$0.00                      | \$585.60                             |                              |
| 298           | High School Success                   | (\$53.20)  | \$21,729.68            | \$40,010.89                 | (\$18,334.41)                        | Submitted for Reimb 2-1-2021 |
| 299           | Student Body Funds                    | \$40,545.42                                      | \$2,660.50             | \$5,305.98                  | \$37,899.94                          |                              |
| 400           | Capital Project Funds                 | \$353,217.58                                     | \$0.00                 | \$22,771.50                 | \$330,446.08                         |                              |
| <b>Totals</b> |                                       | <b>\$354,275.12</b>                              | <b>\$189,235.45</b>    | <b>\$240,595.70</b>         | <b>\$302,914.87</b>                  |                              |

**Eddyville Charter School**  
**YTD Appropriations**  
**For the Fiscal Year 2020-2021**  
**As of 1/31/2021**

| <b>Fund</b>                    | <b>Appropriations</b> | <b>Resolutions</b> | <b>YTD</b>          | <b>Encumbrances</b> | <b>Totals</b>       | <b>(Over)/Under Budget</b> |
|--------------------------------|-----------------------|--------------------|---------------------|---------------------|---------------------|----------------------------|
| <b>General Fund, 100</b>       |                       |                    |                     |                     |                     |                            |
| 1000 Instruction               | \$ 1,589,149          |                    | \$ 616,255          | \$ 733,883          | \$ 1,350,138        | \$ 239,011                 |
| 2000 Support Services          | \$ 1,344,299          |                    | \$ 609,583          | \$ 349,873          | \$ 959,456          | \$ 384,843                 |
| 6000 Contingency               | \$ 100,000            |                    | \$ -                | \$ -                | \$ -                | \$ 100,000                 |
| <b>Sub Totals</b>              | <b>\$ 3,033,448</b>   | <b>\$ -</b>        | <b>\$ 1,225,838</b> | <b>\$ 1,083,756</b> | <b>\$ 2,309,594</b> | <b>\$ 723,854</b>          |
| <b>Special Funds, 200</b>      |                       |                    |                     |                     |                     |                            |
| 1000 Instruction               | \$ 143,895            |                    | \$ 76,436           | \$ 22,855           | \$ 99,292           | \$ 44,603                  |
| 2000 Support Services          | \$ 274,723            |                    | \$ 123,515          | \$ 79,412           | \$ 202,927          | \$ 71,795                  |
| 4000 Building Acquisition      | \$ 75,000             |                    | \$ 12,567           | \$ -                | \$ 12,567           | \$ 62,433                  |
| 5200 Transfers                 | \$ -                  |                    | \$ -                | \$ -                | \$ -                | \$ -                       |
| <b>Sub Totals</b>              | <b>\$ 493,617</b>     | <b>\$ -</b>        | <b>\$ 212,518</b>   | <b>\$ 102,268</b>   | <b>\$ 314,786</b>   | <b>\$ 178,831</b>          |
| <b>Student Body Funds, 299</b> |                       |                    |                     |                     |                     |                            |
| 1000 Instruction               | \$ 84,393             |                    | \$ 5,306            | \$ 304              | \$ 5,610            | \$ 78,783                  |
| <b>Sub Totals</b>              | <b>\$ 84,393</b>      | <b>\$ -</b>        | <b>\$ 5,306</b>     | <b>\$ 304</b>       | <b>\$ 5,610</b>     | <b>\$ 78,783</b>           |
| <b>Capital Projects, 400</b>   |                       |                    |                     |                     |                     |                            |
| 2000 Support Services          | \$ -                  |                    | \$ 6,651.50         | \$ 449              | \$ 7,101            | \$ (7,101)                 |
| 4000 Facility Construction     | \$ 353,218            |                    | \$ 16,120           | \$ -                | \$ 16,120           | \$ 337,098                 |
| <b>Sub Totals</b>              | <b>\$ 353,218</b>     | <b>\$ -</b>        | <b>\$ 22,772</b>    | <b>\$ 449</b>       | <b>\$ 23,221</b>    | <b>\$ 329,998</b>          |
| <b>Totals</b>                  | <b>\$ 3,964,676</b>   | <b>\$ -</b>        | <b>\$ 1,466,434</b> | <b>\$ 1,186,776</b> | <b>\$ 2,653,210</b> | <b>\$ 1,311,466</b>        |



Eddyville Charter School, Inc.

Reprint Check Listing

Fiscal Year: 2020-2021

Criteria:

Bank Account: OR State CU - Checking 618680-8000

From Date: 01/01/2021

To Date: 01/31/2021

From Check:

To Check:

From Voucher:

To Voucher:

| Check Number | Date       | Payee                          | Amount     | Voucher | Status  | Type    | Cleared?                            | Clear Date | Void Date |
|--------------|------------|--------------------------------|------------|---------|---------|---------|-------------------------------------|------------|-----------|
| 969          | 01/04/2021 | Elmore, Janet                  | \$558.19   | 11      | Printed | Payroll | <input checked="" type="checkbox"/> | 01/31/2021 |           |
| 971          | 01/12/2021 | ALARM SOLUTIONS INC.           | \$90.00    | 1099    | Printed | Expense | <input checked="" type="checkbox"/> | 01/31/2021 |           |
| 972          | 01/12/2021 | AMAZON.COM                     | \$89.95    | 1099    | Printed | Expense | <input checked="" type="checkbox"/> | 01/31/2021 |           |
| 973          | 01/12/2021 | CONSUMERS POWER INC            | \$3,253.77 | 1099    | Printed | Expense | <input checked="" type="checkbox"/> | 01/31/2021 |           |
| 974          | 01/12/2021 | Copeland Lumber Co             | \$193.97   | 1099    | Printed | Expense | <input checked="" type="checkbox"/> | 01/31/2021 |           |
| 975          | 01/12/2021 | DAHL DISPOSAL SERVICE          | \$898.40   | 1099    | Printed | Expense | <input checked="" type="checkbox"/> | 01/31/2021 |           |
| 976          | 01/12/2021 | Fast Partitions LLC            | \$4,468.00 | 1099    | Printed | Expense | <input checked="" type="checkbox"/> | 01/31/2021 |           |
| 977          | 01/12/2021 | HOME DEPOT                     | \$289.10   | 1099    | Printed | Expense | <input checked="" type="checkbox"/> | 01/31/2021 |           |
| 978          | 01/12/2021 | INDUSTRIAL WELDING SUPPLY      | \$5.00     | 1099    | Printed | Expense | <input checked="" type="checkbox"/> | 01/31/2021 |           |
| 979          | 01/12/2021 | LINCOLN COUNTY SCHOOL DISTRICT | \$1,095.00 | 1099    | Printed | Expense | <input checked="" type="checkbox"/> | 01/31/2021 |           |
| 980          | 01/12/2021 | OASBO                          | \$200.00   | 1099    | Printed | Expense | <input checked="" type="checkbox"/> | 01/31/2021 |           |
| 981          | 01/12/2021 | PIONEER TELEPHONE CO           | \$1,302.94 | 1099    | Printed | Expense | <input checked="" type="checkbox"/> | 01/31/2021 |           |
| 982          | 01/12/2021 | SAIF                           | \$1,306.44 | 1099    | Printed | Expense | <input checked="" type="checkbox"/> | 01/31/2021 |           |
| 983          | 01/12/2021 | TMobile                        | \$1,562.64 | 1099    | Printed | Expense | <input checked="" type="checkbox"/> | 01/31/2021 |           |
| 984          | 01/12/2021 | WAXIE SANITARY SUPPLY          | \$194.34   | 1099    | Printed | Expense | <input checked="" type="checkbox"/> | 01/31/2021 |           |
| 985          | 01/12/2021 | JOHNSON, HEATHER               | \$8,229.04 | 13      | Printed | Payroll | <input type="checkbox"/>            |            |           |
| 986          | 01/12/2021 | JOHNSON, CASEY                 | \$7,865.67 | 14      | Printed | Payroll | <input type="checkbox"/>            |            |           |
| 987          | 01/12/2021 | JOHNSON, HEATHER               | \$3,142.03 | 15      | Printed | Payroll | <input type="checkbox"/>            |            |           |
| 988          | 01/26/2021 | AMAZON.COM                     | \$184.59   | 1107    | Printed | Expense | <input checked="" type="checkbox"/> | 01/31/2021 |           |
| 989          | 01/26/2021 | Edmentum                       | \$2,380.00 | 1107    | Printed | Expense | <input type="checkbox"/>            |            |           |
| 990          | 01/26/2021 | Fast Partitions LLC            | \$246.00   | 1107    | Printed | Expense | <input type="checkbox"/>            |            |           |
| 991          | 01/26/2021 | SHERWIN WILLIAMS               | \$182.65   | 1107    | Printed | Expense | <input type="checkbox"/>            |            |           |
| 992          | 01/26/2021 | STAPLES ADVANTAGE              | \$40.57    | 1107    | Printed | Expense | <input type="checkbox"/>            |            |           |

Eddyville Charter School, Inc.

Reprint Check Listing

Fiscal Year: 2020-2021

Criteria:

Bank Account: OR State CU - Checking 618680-8000

From Date: 01/01/2021

To Date: 01/31/2021

From Check:

To Check:

From Voucher:

To Voucher:

| Check Number | Date       | Payee                  | Amount   | Voucher | Status  | Type    | Cleared?                 | Clear Date | Void Date |
|--------------|------------|------------------------|----------|---------|---------|---------|--------------------------|------------|-----------|
| 993          | 01/26/2021 | XEROX CAPITAL SERVICES | \$576.25 | 1107    | Printed | Expense | <input type="checkbox"/> |            |           |

Total Amount: \$38,354.54

End of Report

Eddyville Charter School, Inc.

Student Activities Summary Report

Fiscal Year: 2020-2021

From: 7/1/2020

To: 1/31/2021

Print Detail

Page Break by Activity

Exclude Encumbrances

Reverse Signs

Subtotal By Journal

|                              | Range Beg.<br>Balance | Range<br>Revenue | Range<br>Expenditures | Balance  | Encumbrances | Available Balance |
|------------------------------|-----------------------|------------------|-----------------------|----------|--------------|-------------------|
| 703 Classroom Supplies       | .00                   | 420.00           | .00                   | 420.00   | .00          | 420.00            |
| 704 Locker Fee               | 1,248.73              | .00              | .00                   | 1,248.73 | .00          | 1,248.73          |
| 716 MS/HS Field Trip (6-12)  | 549.85                | .00              | .00                   | 549.85   | .00          | 549.85            |
| 719 Activities Bus           | 145.00                | .00              | .00                   | 145.00   | .00          | 145.00            |
| 720 Elem Athletics           | 1,682.98              | 160.00           | .00                   | 1,842.98 | .00          | 1,842.98          |
| 721 Boys BB                  | 964.27                | .00              | .00                   | 964.27   | .00          | 964.27            |
| 722 Girls BB                 | 828.23                | .00              | .00                   | 828.23   | .00          | 828.23            |
| 724 VB                       | 1,500.94              | .00              | (306.25)              | 1,194.69 | .00          | 1,194.69          |
| 725 Track                    | 755.21                | .00              | .00                   | 755.21   | .00          | 755.21            |
| 727 Cheer                    | 1,054.05              | .00              | .00                   | 1,054.05 | .00          | 1,054.05          |
| 728 Gate Receipts            | 442.00                | .00              | .00                   | 442.00   | .00          | 442.00            |
| 729 Pay to Play              | 1,305.00              | 225.00           | .00                   | 1,530.00 | .00          | 1,530.00          |
| 730 Football                 | 1,698.91              | .00              | (1,698.97)            | (.06)    | .00          | (.06)             |
| 748 PE Locker/Towel Fee 6-12 | .00                   | .00              | .00                   | .00      | .00          | .00               |
| 749 Technology Fee           | .00                   | 1,700.00         | .00                   | 1,700.00 | .00          | 1,700.00          |
| 750 Art                      | 16.05                 | .00              | .00                   | 16.05    | .00          | 16.05             |
| 751 Drumming                 | 129.03                | .00              | .00                   | 129.03   | .00          | 129.03            |
| 752 Hobby Hour               | 128.47                | .00              | .00                   | 128.47   | .00          | 128.47            |
| 754 Yearbook/Annual          | 586.12                | .00              | .00                   | 586.12   | .00          | 586.12            |
| 755 Concessions              | 573.26                | .00              | .00                   | 573.26   | .00          | 573.26            |
| 756 Foods                    | 409.22                | .00              | (25.30)               | 383.92   | .00          | 383.92            |
| 757 Horticulture             | 2,371.10              | .00              | (67.57)               | 2,303.53 | (90.00)      | 2,213.53          |
| 760 PAADA/OHANA              | 4,281.88              | .00              | (1,111.78)            | 3,170.10 | .00          | 3,170.10          |

Eddyville Charter School, Inc.

Student Activities Summary Report

Fiscal Year: 2020-2021

From: 7/1/2020

To: 1/31/2021

Print Detail

Page Break by Activity

Exclude Encumbrances

Reverse Signs

Subtotal By Journal

|                                | Range Beg.<br>Balance | Range<br>Revenue | Range<br>Expenditures | Balance          | Encumbrances    | Available Balance |
|--------------------------------|-----------------------|------------------|-----------------------|------------------|-----------------|-------------------|
| 761 Student Incentives         | 2,019.40              | 140.50           | (328.66)              | 1,831.24         | .00             | 1,831.24          |
| 763 BLM                        | 1,561.61              | .00              | (46.75)               | 1,514.86         | .00             | 1,514.86          |
| 764 Drama                      | 391.00                | .00              | .00                   | 391.00           | .00             | 391.00            |
| 765 Leadership                 | 1,670.28              | .00              | (242.42)              | 1,427.86         | .00             | 1,427.86          |
| 766 EMR                        | 70.00                 | .00              | .00                   | 70.00            | .00             | 70.00             |
| 778 Sixth/Seventh/Eighth Grade | 159.99                | .00              | .00                   | 159.99           | .00             | 159.99            |
| 779 Elementary General         | 2,720.47              | .00              | .00                   | 2,720.47         | (118.80)        | 2,601.67          |
| 780 Kindergarten               | 797.93                | .00              | .00                   | 797.93           | .00             | 797.93            |
| 781 First Grade                | 1,216.11              | .00              | (105.45)              | 1,110.66         | (314.05)        | 796.61            |
| 782 Second Grade               | 1,433.69              | .00              | (644.43)              | 789.26           | .00             | 789.26            |
| 783 Third Grade                | 254.77                | .00              | (200.45)              | 54.32            | .00             | 54.32             |
| 784 Fourth Grade               | 1,191.38              | .00              | (10.00)               | 1,181.38         | .00             | 1,181.38          |
| 785 Fifth Grade                | 193.19                | .00              | (92.17)               | 101.02           | .00             | 101.02            |
| 787 Class of 2022              | 3,704.89              | .00              | .00                   | 3,704.89         | .00             | 3,704.89          |
| 788 Class of 2021              | 1,080.83              | 15.00            | .00                   | 1,095.83         | .00             | 1,095.83          |
| 789 Class of 2020              | 126.00                | .00              | 7.59                  | 133.59           | .00             | 133.59            |
| 790 Class of 2019              | 362.34                | .00              | .00                   | 362.34           | .00             | 362.34            |
| 800 Class of 2023              | 106.68                | .00              | .00                   | 106.68           | .00             | 106.68            |
| 801 Class of 2024              | 357.16                | .00              | .00                   | 357.16           | .00             | 357.16            |
| 850 Coffee Shop                | .00                   | .00              | .00                   | .00              | .00             | .00               |
| <b>GRAND TOTALS</b>            | <b>40,088.02</b>      | <b>2,660.50</b>  | <b>(4,872.61)</b>     | <b>37,875.91</b> | <b>(522.85)</b> | <b>37,353.06</b>  |

End of Report

## Administrative Report

February 2021

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Enrollment: 230 (109 - E, 121 - S)

### Academics:

K-5 successfully onsite for three weeks

6-8 successfully onsite for 1 week

9-12 begins on Tuesday, 2/16

CDL is still in effect for nearly 33% of our families. This is conducted through Edmentum exact path in the elementary and via ECS teachers zoom and Canvas or Edmentum Courseware at the secondary level.

Credit Assurance plans still in effect through June 30, 2021.

Incompletes issued from Sem.1 of 2020-21 have an extension plan through March 18<sup>th</sup>, 2021.

Summative assessments need to be developed as SBAC waiver awaits decision by the state.

Student council continues to showcase students, seniors' post-secondary plans and staff highlights via Eddyville Charter's Instagram social media. They are doing a really nice job cultivating a positive vibe for ECS.

Dr. Seuss week is being planned for March 1 – March 4<sup>th</sup>. There will be dress up days, reading day on 3/2 and other related activities.

### Admin.:

PLC work is starting back up

ECRI training for core reading K-3 and Sped is offered through a consortium Admin is enrolled in. Training for staff is free for a 1 day session (1/4) and 6 – 1.5 hr. trainings over the next 6 weeks.

4<sup>th</sup>-8<sup>th</sup> Math training is set for the next three weeks at 2hr. trainings/week.

Continue work each week with the following associations:

*Lincoln County Health*

*Benton County Health*

*OASSA Executive Board*

*OASE – Off the Record Meetings with ODE and COSA (often OSAA and OHA)*

*Oregon Rural Schools Network*

Looking into adoptions for the following:

*K-8 science*

*K-5 social studies*

*K-5 ELA (aligned with current ECRI plans)*

*K-5 Math*

COVID-19 safety protocols continue to be enforced and updated for safety. Each room will have a COVID-19 approved air purifier by the end of the week.

Construction projects continue with Gerding Construction for the column replacement in Summer 2021.

CTE programs received news coverage with Newport News Times and this has sparked a lot of interest from local businesses. Some want to donate materials and others are donating financially.

Booster Club and Mr. Wood's CTE classes have partnered to build/fund the snack shack and ticket booth for our football field. Huge thank you to the ECS Boosters for donating the funds for the trailer.

## February Athletics Report

Whew, lots to go through as things have really picked up this past week. We are currently offering all fall sports for middle and high school. Things should look fairly normal at the high school level, albeit shorter seasons and small crowds. Middle school will run more of an intramural style, but will have some games and practices.

Things have moved incredibly slowly for the last 11 months in regards to sports here in Oregon. These last few weeks things have ramped up significantly though, as local groups and media have put the full court press on the governor's office and the OSAA. We're scrambling to put things together, and I think we have a good plan laid out for our kids, who absolutely need this.

### High School Football:

*Pending board approval at time of writing, we will be playing high school tackle football this season. Most of the teams in our 6-man league are in, outside of Crow and McKenzie. Practices have begun, and pad progression can begin next week. Schedule will be released next Tuesday, February 16th.*

### High School Volleyball:

*Many league schools are in for volleyball, some of which weren't going to play originally. We should have a 10-14 game schedule for our girls, with games being streamed online for parents, families, and supporters to watch.*

### High School Cross Country:

*XC will have dual meets within the county for now, as no meets are allowed to have more than two teams. We are currently working on a schedule creation and should have one soon.*

### Middle School Football

*We are doing flag football for middle school as of now, but I am looking into what interest Alsea and Siletz have in doing some sort of tackle. I think most likely, we will be doing flag football, however, with a couple practices a week and a handful of Saturday games. Will begin in March.*

### Middle School Volleyball

*Middle school volleyball will run similarly to football, with girls practicing twice a week, and playing local schools (Alsea and Siletz) on Saturdays. This will begin in March. Schedules to come soon once high school sports get fully squared away.*

Miscellaneous: Our new video scoreboard is phenomenal. Our sports media kids will begin using it when they're back on campus, and I am now in the process of getting new flyers for potential advertisers. We've got a couple interested companies already, even without any press, so that is a great sign.

Thank you for all of your continued patience and support, and Go Eagles!  
Mike Ulstad



# EDDYVILLE CHARTER SCHOOL

1 Eddyville School Road  
Eddyville, OR 97343  
541-875-2942 ☎ Fax: 541-875-4050

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## 2021-2022 BUDGET CALENDAR

- |                                 |   |   |
|---------------------------------|---|---|
| Wednesday, February 17, 2021    | * | Approval of 2021-2021 Budget Calendar   |
| Thursday March 4, 2021          | * | Staff Budget Requests Due   |
| Monday, April 26, 2021          | * | Publish Notice of Budget Committee Meeting<br><br>(5-30 days prior to Budget Meeting)<br><br>(*Publish on website)        |
| Wednesday May 12, 2021          | * | Early Release of Budget Document<br><br>(7 days prior to Budget Meeting)  |
| Wednesday, May 19, 2021         | * | Budget Committee Meeting- 1 <sup>st</sup> Meeting, 5:00 p.m.  |
| Wednesday, May 26, 2021         | * | Budget Committee Meeting- 2 <sup>nd</sup> Meeting, 5:00 p.m.<br><br>Budget Approval (If Needed)                           |
| Tuesday, June 1, 2021           | * | Publish Budget Summary<br><br>(5 – 30 days prior to Budget Hearing)   |
| <b>Wednesday, June 16, 2021</b> | * | <b>Public Hearing on Budget – 5:45 p.m.</b><br><br>Adopt Budget, Make Appropriations<br><br>(No later than June 30, 2021) |



# Eddyville Charter School

Code: BFC  
Adopted: 9/21/17  
Revised: 3/17/21

## Adoption and Revision of Policies

Board policies will be subject to alteration, addition or deletion upon majority vote of the Board at any regular or special meeting in which all members have been notified in writing of the proposed alteration, addition or deletion at least 24 hours in advance. In most cases, a first reading of the policy will be scheduled on a regular meeting agenda prior to its adoption at a subsequent regular or special meeting.

A proposed change in policy will not be made at the meeting in which the change is proposed unless by majority vote of the Board.

The formal adoption of policies will be recorded in the Board minutes. Only those written statements so adopted and so recorded will be regarded as official Board policy.

When additions, deletions or amendments are made to Board policy, the addition, deletion or amendment will carry the adoption date and the corrected copy will be published at the earliest opportunity.

The operation of any single policy, section or sections of policies not established by law may be temporarily suspended by a majority vote of the Board at a regular or special meeting.

The policy manual will be reviewed to keep it current.

END OF POLICY

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### Legal Reference(s):

[ORS 338.115\(2\)](#)

# Eddyville Charter School

Code: BBA  
Adopted: 9/21/17  
Revised: 3/17/21

## Board Powers and Duties

The by-laws delegates to the public charter school board responsibility for the conduct and governance of programs and services in the public charter school. The general powers granted to the Board are:

### 1. Legislative or Rule-Making Authority

In regular or special public meetings, after open discussion and after members' votes are recorded, the public charter school board will establish rules or policy to govern the conduct of its members and the proceedings of the Board.

The Board shall establish policies and regulations for governing the programs and services of the public charter school consistent with State Board of Education rules and with local, state and federal laws, as applicable.

The Board is responsible for providing adequate and direct means for keeping informed about the needs and wishes of the public and for keeping local citizens informed about the public charter school.

### 2. Judicial Authority

As provided by law, policy or contract, the public charter school board acts as a fact-finding body or a court of appeal for staff members, students and the public when issues involve Board policies or agreements and their implementation, and when the Board must determine the rights, duties or obligations of those who address the Board.

### 3. Executive/Administrative Authority

The public charter school board will appoint the superintendent delegated to establish administrative regulations to implement Board policy and goals. The Board will evaluate the superintendent's performance.

The public charter school board may establish academic and financial goals for the public charter school and evaluate the superintendent's implementation of those goals.

The public charter school board will oversee the public charter school's financial affairs by authorizing, appropriating and adopting budgets as allowed by law, to provide for program operation and maintenance or acquisition of public charter school property.

The Board will authorize the superintendent to approve payment on all contracts and business transactions of the public charter school in accordance with public charter school board policies and charter agreement on purchasing and budget requirements. The public charter school board will provide for an annual audit of the public charter school's assets.

The public charter school board will employ the staff necessary to carry out the educational program and will provide for regular evaluation of staff.

The public charter school board will establish salaries and salary schedules, other terms and conditions of employment, and personnel policies for public charter school employees.

The public charter school board will establish the days of the year and the hours of the day when school will be in session.

END OF POLICY

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**Legal Reference(s):**

[ORS 192.630](#)

[ORS 243.656](#)

[ORS Chapters 279A, 279B and 279C](#)

[ORS 294.305 - 294.565](#)

[ORS 338.115\(2\)](#)

[ORS Chapter 339](#)

[ORS 339.250](#)

[ORS 339.315 to-327](#)

[ORS 339.351 to-364](#)

[ORS 339.370 to-400](#)

[ORS 339.866 to-873](#)

[ORS 339.883 to-885](#)

**Cross Reference(s):**

DJ - Public Charter School Purchasing

# Eddyville Charter School

Code: BDDC  
Adopted: 9/21/17  
Revised/Readopted: 3/17/21

## Board Meeting Agenda

The Board Secretary, with the assistance of the superintendent and Board Chair, will prepare an agenda for all regular meetings of the Board. Items of business may be suggested by any Board member, staff member, student or citizen of the public charter school by notifying the superintendent at least 10 working days prior to the meeting.

A consent agenda may be used by the Board for noncontroversial business. The consent agenda will consist of routine business that requires action but not necessarily discussion. These items may all be approved at the same time. A Board member may ask that any item be removed from the consent agenda. The removed item will then be placed on the regular agenda.

The agenda will follow a general order established by the Board. Opportunities for the audience to be heard may be included on the agenda. The Board will follow the order of business set up by the agenda unless the order is altered by a consensus of the Board.

Items of business not on the agenda may be discussed and acted upon if the majority of the Board agrees to consider them.

The agenda, together with supporting materials, will be distributed by the public charter school office or superintendent to Board members at least three full working days prior to the meeting. The agenda will be available to the press and to interested patrons through the superintendent's office at the same time it is available to the Board members. Copies of the agenda for the press and public will not contain any confidential information included in the Board members' packets.

A copy of the agenda will be posted on the school website. Members of the public may request a copy of the agenda through the superintendent's office.

The public charter school will ensure equally effective communications are provided to qualified persons with disabilities, upon request, as required by the Americans with Disabilities Act.

Appropriate auxiliary aids and services may include, but are not limited to, qualified interpreters, assistive listening systems, note takers, large print, Braille materials, audio recordings and readers. Primary consideration will be given to the requests of the person with a disability in the selection of the appropriate auxiliary aid and/or service. Should the Board demonstrate such request would result in a fundamental alteration in the service, program or activity or an undue financial and administrative burden, an alternate, equally effective communications will be used.

Auxiliary aids and services for persons with disabilities will be available at no charge to the individual.

**END OF POLICY**

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**Legal Reference(s):**

[ORS 192.630](#)

[ORS 192.640](#)

Americans with Disabilities Act of 1990, 42 U.S.C. §§ 12101-12213; 29 C.F.R. Part 1630 (2006); 28 C.F.R. Part 35 (2006).  
Americans with Disabilities Act Amendments Act of 2008.

# Eddyville Charter School

Code: CBG  
Adopted: 9/21/17  
Revised 3/17/21

## Evaluation of the Superintendent-Principal

The superintendent-Principal's job performance will be evaluated formally at least annually. Additional criteria for the evaluation, if any, will be developed before the school year and prior to conducting the evaluation. The superintendent-Principal will be notified of the additional criteria prior to the evaluation.

The Board's discussion and conferences with and about the superintendent-Principal and his/her performance will be conducted in an executive session, unless the superintendent-Principal requests a session open to the public. Such an executive session will not include a general evaluation of any public charter school goal, objective or operation. Results of the evaluation will be written and placed in the superintendent-Principal's personnel file.

At the Board's discretion, it may notify the superintendent-Principal in writing of specific areas to be remedied, and the superintendent-Principal may be given an opportunity to correct the problem(s). Where the Board provided written notice pursuant to the prior sentence, if the Board determines the superintendent-Principal's performance remains unsatisfactory, the Board may dismiss or non-renew the superintendent-Principal pursuant to Board policy, the superintendent-Principal's employment contract and state law and rules. In those situations where the superintendent-Principal's employment contract includes an evaluation, dismissal or non-renewal provision, it shall take precedent over this policy.

END OF POLICY

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### Legal Reference(s):

[ORS 338.115\(2\)](#)

### Cross Reference(s):

BDC - Executive Sessions  
CB - Superintendent

[Date] [Initials]

Evaluation of the Superintendent – CBG

1-1

# Eddyville Charter School

Code: CCG  
Adopted: 9/21/17  
Revised/Readopted: 1/17/19, 03/17/21

## Licensed Evaluation - Administrators

The administrator will implement and supervise an evaluation system for administrative personnel. While the school board will conduct the Superintendent-Principal evaluation, the Superintendent-Principal will conduct any other administrator evaluations. All Administrative evaluations, Superintendent-Principal or otherwise, will follow the Licensed-Evaluation administrator procedures. The purpose of administrator evaluations is to assist an administrator with developing and strengthening his/her professional abilities, to improve the instructional program and to improve the management of the public charter school system, and for supervisors to make recommendations regarding their employment and/or salary status.

A formal evaluation will be conducted at least once each year. The evaluation shall be conducted according to the following guidelines:

1. Evaluative criteria for each position will be in written form and made available to the administrator;
2. Evaluations will be made by the administrator and/or a qualified, licensed designee;
3. Evaluations will be in writing and discussed with the administrator by the person who conducts the evaluation; and
4. The administrator being evaluated will have the right to attach a memorandum to the written evaluation, and have the right of appeal through established grievance procedures, if applicable.

An administrator's evaluation shall use the following educational leadership-administrator standards<sup>1</sup> adopted by the State Board of Education.

1. Visionary leadership;
2. Instructional improvement;
3. Effective management;
4. Inclusive practice;
5. Ethical leadership; and
6. Socio-political context.

Administrator evaluations shall be based on the core administrator standards adopted by the Oregon State Board of Education. The standards shall be customized based on collaborative efforts with the administrators and any exclusive bargaining representative of the administration.

---

<sup>1</sup>These standards are aligned with the Interstate School Leaders Licensure Consortium (ISLLC) and the Educational Leadership Constituents Council (ELCC) standards for Education Leadership.

Local evaluation and support systems established by the public charter school for administrators must be designed to meet or exceed the requirements defined in the Oregon Framework for Teacher and Administrator Evaluation and Support Systems, including:

1. Four performance level ratings of effectiveness;
2. Consideration of multiple measures of administrator practice and responsibility which may include, but are not limited to:
  - a. Classroom-based assessments including observations, lesson plans and assignments;
  - b. Portfolios of evidence;
  - c. Supervisor reports; and
  - d. Self-reflections and assessments.
3. Consideration of evidence of student academic growth and learning based on multiple measures of student progress including performance data of students, schools and districts that is both formative and summative. Evidence may also include other indicators of student success;
4. A summative evaluation method for considering multiple measures of professional practice, professional responsibilities, and student learning and growth to determine the administrator's professional growth path;
5. Customized by the public charter school, which may include individualized weighting and application of the standards.

An evaluation using the administrator standards must attempt to:

1. Strengthen the knowledge, skills, disposition and administrative practices of the administrators;
2. Refine the support, assistance and professional growth opportunities offered to the administrator, based on the individual needs of the administrator and the needs of the student and the public charter school(s);
3. Allow the administrator to establish a set of administrative practices and student learning objectives that are based on the individual circumstances of the administrator, including other assignments of the administrator;
4. Establish a formative growth process for each administrator that supports professional learning and collaboration with other administrators;
5. Use evaluation methods and professional development, support and other activities that are based on curricular standards and are targeted to the needs of the administrator; and
6. Address ways to help all educators strengthen their culturally responsive practices.



Evaluation and support systems established by the public charter school must evaluate administrators on a regular cycle. The administrator shall regularly report to the Board on the implementation of the evaluation and support systems and educator effectiveness.

END OF POLICY

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**Legal Reference(s):**

[ORS 192.660\(2\),\(8\)](#)

[ORS 332.505](#)

[ORS 342.513](#)

[ORS 342.815](#)

[ORS 342.850](#)

[ORS 342.856](#)

[OAR 581-022-2405](#)

[OAR 581-022-2410](#)

[OAR 581-022-2420](#)

Hanson v. Culver Sch. Dist. (FDAB 1975).

# Eddyville Charter School

Code: CCG-AR  
Revised/Reviewed: 9/21/17, 3/21/21

## Administrative Standards

The administrative standards must:

1. Consider multiple measures of administrative effectiveness that encompass a range of appropriate administrative behaviors. These measures use multiple evaluation methods that utilize multiple measures to evaluate administrator performance which may include, but is not limited to:
  - a. Student performance;
  - b. Student assessment;
  - c. Classroom-based assessments, including observations, lesson plans and assignments;
  - d. Portfolios of evidence;
  - e. Supervisor reports; and
  - f. Self-reflections and assessments.
2. Consider evidence of student academic growth and learning based on multiple measures of student progress, including performance data of students and public charter school(s);
3. Be research based;
4. Be separately developed for each administrator; and
5. Be customized to the public charter school, which may include individualized weighting and application of administrative standards.

Local evaluation and support systems established by the public charter school for administrators must be:

1. Designed with four performance level ratings of effectiveness as defined in the *Oregon Framework for Teacher and Administrator Evaluation and Support Systems*;
2. Based on significant consideration of student learning which may include but is not limited to:
  - a. Schoolwide academic growth, as determined by the statewide assessment system implemented by the Oregon Department of Education under Oregon Revised Statute (ORS) 329.485; and
  - b. Formative and summative assessments.
3. On a regular cycle.

The superintendent-Principal shall regularly report to the Board on implementation of the evaluation and support systems and educator effectiveness.



**Eddyville Charter School  
Board of Directors**

P.O. Box 68  
Eddyville, OR 97343  
Phone: 541.875.2942  
Fax: 541.875.4050

**Superintendent- Principal Evaluation  
2021 CALENDAR**

**February 17, 2021** Regular Board Meeting: Process and Calendar Discussion

**February 17- March 16, 2021: GATHER INFORMATION PHASE-** Superintendent-Principal self evaluation is presented; Rating and comments from staff and school board are compiled into one document for review. All board members are kept informed but the Chair takes charge of compiling for review. A work session or executive session can be scheduled if needed to review data.

**March 17, 2021:** Executive Session at Regular Board Meeting

**EVALUATION RESULTS-** Final findings and compiled data is discussed and reviewed by board members in executive session. Should more time or information be needed, results can be shared at another meeting scheduled and conducted by March 31. If no other information or discussion is needed, evaluation results will be shared with the Superintendent and a short narrative will be created. This narrative will be read during regular public session.

Deadline for Renewal Decision March 31 should the board need more time, another meeting should be called by board chair if so.

**Resources: Superintendent Evaluation Workbook from OSBA**