



**Eddyville Charter School**  
**Board of Directors**  
P.O. Box 68  
Eddyville, OR 97343  
Phone: 541.875.2942

**June 17, 2020 6:00pm**  
**Board Packet - Regular Session Meeting**  
**AGENDA**

- 1) Meeting Called to Order**
- 2) Past Meeting Minutes: May 20, 2019** Pg. 2-3
- 3) Agenda Adjustments**
- 4) Informational Items**
  - a) Financial Packet May to June – Rhonda Allen Pg. 4-12
- 5) Interested Party Comments**

During this time the audience will have the opportunity to speak to the board. Anyone wishing to address the board is asked to complete a request via sign in upon entering the board meeting. The chairman reserves the right to limit time allocated to each presenter. It is requested that those addressing the board state their name for the record.
- 6) Communication**
  - a) Administration Report: May- Stacy Knudson Pg. 13-14
  - b) Athletic Director Report- Mike Ulstad Pg. 15
- 7) Action Items**
  - a) Payment of the Bills
  - b) Superintendent Principal Contract Renewal: Stacy Knudson, 3 years Pg. 16
  - c) Resolution 19.20.1: Resolution to appropriate unforeseen grant funds Pg. 17
  - d) Resolution 19.20.2: Resolution to recognize beginning fund balance Pg. 18
- 8) New Business**
  - a) 2020-2021 board decisions to be made next meeting
    - i) Chair and vice-chair
    - ii) Meeting dates and times
    - iii) Expired term elections (will be posted to the website for 10 days prior to the next meeting and voted on in the July meeting)
      - (1) Positions 3, 4 and 5 will expire July 1, 2020 Pg. 19

**Next Meeting: July 15, 2020 at 6:00pm**



**Eddyville Charter School**  
**Board of Directors**  
P.O. Box 68  
Eddyville, OR 97343  
Phone: 541.875.2942

**May 20, 2020 6:00pm**  
**Board Packet - Regular Session Zoom Meeting**  
**MEETING MINUTES**

**Board Members in Attendance:** Larry Cook, John Lancaster, Rebecca Phillips-Sutton, Stephanie Mekemson

**Administration in Attendance:** Stacy Knudson

**Board Members Absent:** Abe Silvonen, Lisa Rorie, Ryan Gassner

**ESD Financial Manager:** Rhonda Allen

**Minutes prepared by:** Board Clerk: Dani Ulstad

1) **Meeting Called to Order** by Larry Cook at 6:08pm

2) **Past Meeting Minutes: April 16, 2019**

- a) John Lancaster moved to approve the passing of the April meeting minutes. Rebecca Phillips-Sutton seconded the motion. All voting members of the School Board voted unanimously in favor of the motion.

3) **Agenda Adjustments (NONE)**

4) **Informational Items**

- a) Financial Packet April to May – Rhonda Allen (In packet)
  - i) Spending has gone down and ending fund balance may be slightly lower than the proposed \$400k. This number could change with unspent encumbrances.

5) **Interested Party Comments**

During this time the audience will have the opportunity to speak to the board. Anyone wishing to address the board is asked to complete a request via sign in upon entering the board meeting. The chairman reserves the right to limit time allocated to each presenter. It is requested that those addressing the board state their name for the record.

**Ann Cook-** Question about distance learning concerning pass/no pass/incomplete

Stacy Knudson replied: students will either receive a pass or incomplete. Students will have until June 2021 to turn the incomplete into a pass/no pass. This only truly impacts 9-12 credits.

6) **Communication**

- a) Administration Report: May- Stacy Knudson (In packet)
- b) Athletic Director Report- Mike Ulstad (In packet)

7) **Action Items**

- a) Payment of the Bills
  - i) Stephanie Mekemson moved to approve the payment of the bills for April. John Lancaster seconded the motion. All voting members of the School Board voted unanimously in favor of the motion.

- b) Superintendent Principal Evaluation process:
  - i) Board will evaluate using the following input in an executive session:
    - (1) input on criteria in which they have insight
    - (2) input summarized from staff surveys on the six standards that pertain to them
    - (3) input summarized from optional family surveys on the standards that pertain to them
    - (4) input from superintendent self evaluation and reflection using six standards, goals/achievements and areas for growth moving forward
  - ii) Board will take all information, add in comments and make a formal write up summation for the record
  - iii) John Lancaster moved to approve the Superintendent Principal evaluation process. Rebecca Phillips-Sutton seconded the motion. All voting members of the School Board voted unanimously in favor of the motion.
  
- c) Superintendent Principal Renewal Decision Date
  - i) Evaluation process work meeting to take place May 28, 2020 at 6pm
  - ii) John Lancaster moved to approve May 28, 2020 at 6pm as the decision date for the superintendent principal renewal, a work session will take place at this time. Rebecca Phillips-Sutton seconded the motion. All voting members of the School Board voted unanimously in favor of the motion.
  
- d) Policy Updates/Second Readings
  - i) GBDA: Expression of Milk or Breastfeed in the Workplace
  - ii) Stephanie Mekemson moved to approve the policy update. Rebecca Phillips-Sutton seconded the motion. All voting members of the School Board voted unanimously in favor of the motion.
  
- e) High school graduation
  - i) June 5 at 7:00pm, Drive-in style
  - ii) John Lancaster moved to approve graduation June 5 at 7pm, drive in style. Rebecca Phillips-Sutton seconded the motion. All voting members of the School Board voted unanimously in favor of the motion.
  
- f) New hire contracts
  - i) First grade: Paula Collins
    - (1) Stephanie Mekemson moved to approve Paula Collins as the first grade hire. Rebecca Phillips-Sutton seconded the motion. All voting members of the School Board voted unanimously in favor of the motion.
  - ii) Fifth grade: Karla Pearson
    - (1) Stephanie Mekemson moved to approve Karla Pearson as the fifth grade hire. Rebecca Phillips-Sutton seconded the motion. All voting members of the School Board voted unanimously in favor of the motion.
  - iii) HS English/Spanish/Electives: Lisa Lackey
    - (1) Stephanie Mekemson moved to approve Lisa Lackey as the HS English/Spanish/Electives. Rebecca Phillips-Sutton seconded the motion. All voting members of the School Board voted unanimously in favor of the motion.
  
- g) \$1000 Stipend for employees unable to receive step
  - i) Stephanie Mekemson moved to approve the \$1000 Stipend for employees unable to receive step. Rebecca Phillips-Sutton seconded the motion. All voting members of the School Board voted unanimously in favor of the motion.

Meeting adjourned at 7:10pm by Larry Cook **Next Meeting: June 17, 2020 at 6:00pm**



June 10, 2020

TO: Eddyville Charter School Board of Directors  
FROM: Rhonda Allen, LBL-ESD Assistant Business Manager  
RE: May 31, 2020 Financial Statements

Board Members,

Attached you will find the 2019-2020 financial statements through May 31, 2020 which presents actual revenue and expenditures through May 31, 2020 and projected revenue and expenditures through June 30, 2020. At this time, the estimated ending fund balance for FY19/20 is \$480,466 with \$100,000 of that balance reserved in Contingency.

The latest economic forecast was released on May 20, 2020 and as expected, did not provide great news. Highlights include:

- State economists presented a forecast showing general fund and lottery fund revenues for the 2019-21 biennium have decreased \$2.164 billion since the March forecast.
- Lottery proceeds are projected to decrease by 20%.
- The new Corporate Activity Tax is now predicted to generate about \$1.2 billion in the 19-21 biennium, down from original projections of about \$1.6 billion.
- State reserve funds are currently projected to have \$1.75 billion available in the 2019-21 biennium. This would include \$800 million in the Education Stability Fund and \$947 million in the state's Rainy Day Fund (although only 2/3 of these funds can be accessed in a biennium.) Cash reserves have evaporated with the current forecast.
- Due to the impacts of COVID-19, Oregon has experienced 266,000 job losses in the past two months. The unemployment rate in Oregon has increased by 3.5% in March to 14.2% as of May 20, 2020; more than 300,000 Oregonians are now unemployed. For comparison, the U.S. unemployment rate stands at 14.7%.

Please let me know if you have any questions or concerns regarding these statements.

**Eddyville Charter School**  
**General Fund: Statement of Revenue Budget Vs. Actual**  
**For the Fiscal Year 2019-2020**  
**As of 5/31/2020**

Source	2019-2020 Budget	Actual YTD Rev. 5/31/2020	Projected through 6/30/2020	Total Estimated 2019-2020	(Over)/Under Budget	Total Actual 6/30/2019	2018-2019 Budget
<b>SSF Funding</b>							
3101 State School Support Funds	2,446,204	2,492,102	109,718	2,601,820	(155,616)	2,290,048	2,153,079
3101 SSF- May Adjustment			-	-	-	44,581	
<b>Total SSF Funding</b>	<b>2,446,204</b>	<b>2,492,102</b>	<b>109,718</b>	<b>2,601,820</b>	<b>(155,616)</b>	<b>2,334,629</b>	<b>2,153,079</b>
<b>Non State School Support Formula Sources</b>							
<b>Local Sources</b>							
1510 Interest on Investments/Bank	1,400	1,856	384	2,240	(840)	1,920	1,200
1710 Admissions	3,000	2,680		2,680	320	4,499	-
1740 Fees	3,500	10,880		10,880	(7,380)	6,530	-
1920 Donations from Private Sources	2,000	-	-	-	2,000	7,523	-
1960 Recovery of Prior Year Exp.	500	-	-	-	500	-	500
1990 Miscellaneous Local Revenue	10,000	44,659		44,659	(34,659)	10,161	15,000
<b>Total Non Formula Local Sources</b>	<b>20,400</b>	<b>60,075</b>	<b>384</b>	<b>60,459</b>	<b>(40,059)</b>	<b>30,633</b>	<b>16,700</b>
<b>Other Sources</b>							
5400 Beginning Fund Balance	405,000	600,599		600,599	(195,599)	827,264	750,000
<b>Total Other Sources</b>	<b>405,000</b>	<b>600,599</b>	<b>-</b>	<b>600,599</b>	<b>(195,599)</b>	<b>827,264</b>	<b>750,000</b>
<b>Total Non SSF Revenue</b>	<b>425,400</b>	<b>660,674</b>	<b>384</b>	<b>661,058</b>	<b>(235,658)</b>	<b>857,897</b>	<b>766,700</b>
<b>Total Resources</b>	<b>\$ 2,871,604</b>	<b>\$ 3,152,776</b>	<b>110,102</b>	<b>\$ 3,262,878</b>	<b>\$ (391,274)</b>	<b>\$ 3,192,526</b>	<b>\$ 2,919,779</b>
				Less Estimated Requirements	\$ (2,782,412)		
				<b>Estimated Ending Fund Balance</b>	<b>\$ 480,466</b>		

**Eddyville Charter School**  
**General Fund: Statement of Expenditures Budget Vs. Actual**  
**For the Fiscal Year 2019-2020**  
**As of 5/31/2020**

Function	Adopted 2019-2020 Budget	Actual YTD Exp. 5/31/2020	Projected through 6/30/2020	Total Estimated 2019-2020	(Over)/ Under Budget	% Committed	Total Actuals 6/30/2018
<b>Instruction</b>							
1111 Elementary, K-6	652,963	491,173	148,878	640,051	12,912	98.02%	501,021
1113 Elementary Extracurricular	-	1,182	-	1,182			
1121 Middle/Junior High Programs	363,012	259,507	77,444	336,951	26,061	92.82%	326,716
1122 Middle/Junior High School Extracurricular	23,762	18,962	1,883	20,845	2,917	87.72%	16,032
1131 High School Programs	436,426	338,743	105,029	443,772	(7,346)	101.68%	293,009
1132 High School Extracurricular	70,688	65,925	3,430	69,355	1,333	98.11%	67,731
<b>Total Instruction</b>	<b>1,546,851</b>	<b>1,175,492</b>	<b>336,664</b>	<b>1,512,156</b>	<b>35,877</b>		<b>1,204,510</b>
<b>Support Services</b>							
2122 Counseling Services	60,000	59,820.23	6,500	66,320	(6,320)		84
2130 Health Services	3,000	58,345	22,516	80,861	(77,861)	2695.37%	
2210 Improvement of Instruction Services	1,000	-	-	-	1,000	0.00%	1,000
2230 Assessment & Testing	3,000	-	-	-	3,000		2,528
2240 Staff Development	9,200	553	-	553	8,647		
2310 Board of Education	67,764	53,735	1,066	54,801	12,963	80.87%	49,777
2321 Office of the Superintendent Services	99,541	80,547	8,102	88,648	10,893	89.06%	163,694
2411 Office of the Principal Services	257,416	199,266	46,142	245,408	12,008	95.34%	136,838
2520 Fiscal Services	48,300	48,912	-	48,912	(612)	101.27%	49,055
2542 Maintenance	365,361	387,873	41,036	428,909	(63,548)	117.39%	259,789
2552 Transportation	207,680	150,263	-	150,263	57,417	72.35%	218,372
2643 Staff Accounting Services	76,198	71,174	6,463	77,637	(1,439)	101.89%	73,108
2660 Technology	26,293	27,943	-	27,943	(1,650)	106.28%	36,489
<b>Total Support Services</b>	<b>1,224,753</b>	<b>1,138,432</b>	<b>138,325</b>	<b>1,270,257</b>	<b>(45,504)</b>		<b>990,734</b>
<b>Other Requirements</b>							
5200 Transfers of Funds	-	-	-	-	-		396,683
6000 Contingency	100,000	-	-	-	100,000	0.00%	-
<b>Total Other Requirements</b>	<b>100,000</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>100,000</b>		<b>396,683</b>
<b>Total Requirements</b>	<b>\$ 2,871,604</b>	<b>\$ 2,313,924</b>	<b>\$ 474,989</b>	<b>\$ 2,782,412</b>	<b>\$ 90,374</b>		<b>\$ 2,591,927</b>

**Eddyville Charter School**  
**Other Funds: Statement of Revenue Expenditures Budget Vs. Actual**  
**For the Fiscal Year 2019-2020**  
**As of 4/30/2020**

<b>Fund</b>	<b>Description</b>	<b>Beginning Fund Balance as of 7/1/2019</b>	<b>YTD Revenue</b>	<b>YTD Expenditures</b>	<b>Balance as of 5/31/2020</b>
210	BLM Grant	0.00	0.00	0.00	0.00
211	Aspire Grant	0.00	1,800.00	0.00	1,800.00
212	BLM Grant L16AC00309	0.00	0.00	1,464.49	-1,464.49
213	STCCF - Independing Reading	0.00	2,989.00	2,934.86	54.14
229	CTE Revitalization	0.00	0.00	33,674.03	-33,674.03
230	Saw Shop Grant	0.00	0.00	4,455.00	-4,455.00
272	Emergency Preparedness	162.91	0.00	0.00	162.91
273	MidWay Foundation	1,218.00	0.00	0.00	1,218.00
274	Outdoor School	-2,231.25	2,231.25	0.00	0.00
277	STCCF/Medical Responder Class	0.00	0.00	0.00	0.00
278	Oregon State Credit Union Mini Grants	226.37	900.00	740.56	385.81
281	STCCF/Basketball Uniforms & Storage	0.00	0.00	0.00	0.00
282	Three Rivers Foundation	0.00	5,746.53	3,966.42	1,780.11
283	STCCF/Science & Body Systems	0.00	0.00	0.00	0.00
284	Clemens Fondation- Weight Room	0.00	10,000.00	7,553.81	2,446.19
285	Or Association Woodturns Grant	0.00	1,000.00	1,000.00	0.00
286	Selco CU Creater Learning Grant	0.00	706.99	724.93	-17.94
298	High School Success	0.00	38,754.28	38,754.28	0.00
299	Student Body Funds	35,090.50	24,080.92	16,351.51	42,819.91
400	Capital Project Funds	353,217.58	0.00	0.00	353,217.58
<b>Totals</b>		<b>387,684.11</b>	<b>88,208.97</b>	<b>111,619.89</b>	<b>364,273.19</b>

**Eddyville Charter School**  
**YTD Appropriations**  
**For the Fiscal Year 2019-2020**  
**As of 5/31/2020**

<b>Fund</b>	<b>Appropriations</b>	<b>Resolutions</b>	<b>YTD</b>	<b>Encumbrances</b>	<b>Totals</b>	<b>(Over)/Under Budget</b>
<b>General Fund, 100</b>						
1000 Instruction	\$ 1,546,851	95,599.00	\$ 1,175,492	\$ 336,664	\$ 1,512,156	\$ 130,294
2000 Support Services	\$ 1,224,753	100,000.00	\$ 1,138,432	\$ 131,825	\$ 1,270,257	\$ 54,496
6000 Contingency	\$ 100,000		\$ -	\$ -	\$ -	\$ 100,000
<b>Sub Totals</b>	<b>\$ 2,871,604</b>	<b>\$ 195,599</b>	<b>\$ 2,313,924</b>	<b>\$ 468,489</b>	<b>\$ 2,782,413</b>	<b>\$ 284,790</b>
<b>Special Funds, 200</b>						
1000 Instruction	\$ 31,050	\$ 50,000	\$ 60,456	\$ 3,716	\$ 64,172	\$ 16,878
2000 Support Services	\$ 39,354	\$ 100,048	\$ 34,812	\$ 31,451	\$ 66,263	\$ 73,139
4000 Building Acquisition	\$ -	\$ 10,000	\$ -	\$ -	\$ -	\$ 10,000
5200 Transfers	\$ 15,000		\$ -	\$ -	\$ -	\$ 15,000
<b>Sub Totals</b>	<b>\$ 85,404</b>	<b>\$ 160,048</b>	<b>\$ 95,268</b>	<b>\$ 35,167</b>	<b>\$ 130,435</b>	<b>\$ 115,017</b>
<b>Student Body Funds, 299</b>						
1000 Instruction	\$ 75,000		\$ 16,352	\$ 289	\$ 16,641	\$ 58,360
<b>Sub Totals</b>	<b>\$ 75,000</b>	<b>\$ -</b>	<b>\$ 16,352</b>	<b>\$ 289</b>	<b>\$ 16,641</b>	<b>\$ 58,360</b>
<b>Capital Projects, 400</b>						
2000 Support Services	\$ 20,000		\$ -	\$ -	\$ -	\$ 20,000
4000 Facility Construction	\$ 327,161		\$ -	\$ -	\$ -	\$ 327,161
<b>Sub Totals</b>	<b>\$ 347,161</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ 347,161</b>
<b>Totals</b>	<b>\$ 3,379,169</b>	<b>\$ 355,647</b>	<b>\$ 2,425,544</b>	<b>\$ 503,945</b>	<b>\$ 2,929,489</b>	<b>\$ 805,327</b>



Eddyville Charter School, Inc.

Reprint Check Listing

Fiscal Year: 2019-2020

Criteria:

Bank Account: OR State CU - Checking 618680-8000

From Date: 05/01/2020

To Date: 05/31/2020

From Check:

To Check:

From Voucher:

To Voucher:

Check Number	Date	Payee	Amount	Voucher	Status	Type	Cleared?	Clear Date	Void Date
703	05/06/2020	EDDYVILLE POST OFFICE	\$300.00	1197	Printed	Expense	<input type="checkbox"/>		
704	05/11/2020	Copeland Lumber Co	\$41.50	1199	Printed	Expense	<input type="checkbox"/>		
705	05/11/2020	CULLIGAN WATER SYSTEMS	\$313.80	1199	Printed	Expense	<input type="checkbox"/>		
706	05/11/2020	DAHL DISPOSAL SERVICE	\$987.41	1199	Printed	Expense	<input type="checkbox"/>		
707	05/11/2020	Enviornmental Inspection Services	\$1,000.00	1199	Printed	Expense	<input type="checkbox"/>		
708	05/11/2020	Hagen Construction LLC	\$30,580.00	1199	Printed	Expense	<input type="checkbox"/>		
709	05/11/2020	Heimlich Heros	\$161.95	1199	Printed	Expense	<input type="checkbox"/>		
710	05/11/2020	INDUSTRIAL WELDING SUPPLY	\$144.47	1199	Printed	Expense	<input type="checkbox"/>		
711	05/11/2020	MINERS GRADUATE SERVICES	\$197.04	1199	Printed	Expense	<input type="checkbox"/>		
712	05/11/2020	PACIFIC NORTHWEST COUNSELING, LLC	\$6,500.00	1199	Printed	Expense	<input type="checkbox"/>		
713	05/11/2020	PAULY,ROGERS AND CO., P.C.	\$3,420.00	1199	Printed	Expense	<input type="checkbox"/>		
714	05/11/2020	PIONEER PRINTING, INC.	\$2.40	1199	Printed	Expense	<input type="checkbox"/>		
715	05/11/2020	PIONEER TELEPHONE CO	\$1,290.21	1199	Printed	Expense	<input type="checkbox"/>		
716	05/11/2020	Woodcraft of Eugene	\$5,940.00	1199	Printed	Expense	<input type="checkbox"/>		
717	05/20/2020	CONSUMERS POWER INC	\$1,862.20	1202	Printed	Expense	<input type="checkbox"/>		
718	05/20/2020	DAHL DISPOSAL SERVICE	\$887.00	1202	Printed	Expense	<input type="checkbox"/>		
719	05/20/2020	XEROX CAPITAL SERVICES	\$660.86	1202	Printed	Expense	<input type="checkbox"/>		
720	05/22/2020	AMERICAN FIDELITY HEALTH SERVICES ADMIN	\$50.00	1208	Printed	Payroll Ded	<input type="checkbox"/>		
721	05/21/2020	SCHOOLFIX	\$3,966.42	1212	Printed	Expense	<input type="checkbox"/>		
722	05/22/2020	GENTLE, RAYMOND	\$809.27	18	Printed	Payroll	<input type="checkbox"/>		

Total Amount: \$59,114.53

End of Report

Eddyville Charter School, Inc.

Reprint Check Listing

Fiscal Year: 2019-2020

Criteria:

Bank Account: OR State CU - Student Body Checking  
618680-8001

From Date: 05/01/2020

To Date: 05/31/2020

From Check:

To Check:

From Voucher:

To Voucher:

Check Number	Date	Payee	Amount	Voucher	Status	Type	Cleared?	Clear Date	Void Date
90	05/11/2020	EDDYVILLE CHARTER SCHOOL	\$13,559.90	1200	Printed	Expense	<input type="checkbox"/>		
91	05/11/2020	IDEA PRINTWORKS	\$185.30	1200	Printed	Expense	<input type="checkbox"/>		
92	05/20/2020	Coastal Act Productions	\$336.00	1207	Printed	Expense	<input type="checkbox"/>		
93	05/20/2020	EDDYVILLE CHARTER SCHOOL	\$455.00	1207	Printed	Expense	<input type="checkbox"/>		

Total Amount: \$14,536.20

End of Report

Eddyville Charter School, Inc.

Student Activities Summary Report

Fiscal Year: 2019-2020

From: 7/1/2019 To: 5/31/2020

Print Detail

Page Break by Activity

Exclude Encumbrances

Reverse Signs

Subtotal By Journal

	Range Beg. Balance	Range Revenue	Range Expenditures	Balance	Encumbrances	Available Balance
703 Classroom Supplies	.00	60.00	(60.00)	.00	.00	.00
704 Locker Fee	813.73	435.00	.00	1,248.73	.00	1,248.73
716 MS/HS Field Trip (6-12)	911.35	300.00	(661.50)	549.85	.00	549.85
719 Activities Bus	85.00	60.00	.00	145.00	.00	145.00
720 Elem Athletics	898.22	895.00	(150.24)	1,642.98	.00	1,642.98
721 Boys BB	1,163.52	106.00	(305.25)	964.27	.00	964.27
722 Girls BB	54.48	1,717.00	(943.25)	828.23	.00	828.23
724 VB	3,883.94	1,627.00	(4,035.00)	1,475.94	.00	1,475.94
725 Track	755.21	.00	.00	755.21	.00	755.21
727 Cheer	349.05	2,799.00	(2,094.00)	1,054.05	.00	1,054.05
728 Gate Receipts	.00	442.00	.00	442.00	.00	442.00
729 Pay to Play	.00	1,305.00	(75.00)	1,230.00	.00	1,230.00
730 Football	511.91	1,187.00	.00	1,698.91	.00	1,698.91
748 PE Locker/Towel Fee 6-12	.00	.00	.00	.00	.00	.00
749 Technology Fee	.00	30.00	(30.00)	.00	.00	.00
750 Art	16.05	.00	.00	16.05	.00	16.05
751 Drumming	129.03	.00	.00	129.03	.00	129.03
752 Hobby Hour	128.47	.00	.00	128.47	.00	128.47
754 Yearbook/Annual	586.12	.00	.00	586.12	.00	586.12
755 Concessions	573.26	.00	.00	573.26	.00	573.26
756 Foods	568.23	142.50	(301.51)	409.22	(19.40)	389.82
757 Horticulture	2,249.55	135.00	(265.45)	2,119.10	(534.55)	1,584.55
760 PAADA/OHANA	4,578.83	33.00	(329.95)	4,281.88	.00	4,281.88

Eddyville Charter School, Inc.

Student Activities Summary Report

Fiscal Year: 2019-2020

From: 7/1/2019

To: 5/31/2020

Print Detail

Page Break by Activity

Exclude Encumbrances

Reverse Signs

Subtotal By Journal

	Range Beg. Balance	Range Revenue	Range Expenditures	Balance	Encumbrances	Available Balance
761 Student Incentives	917.65	1,522.80	(582.58)	1,857.87	.00	1,857.87
763 BLM	1,261.61	660.00	(360.00)	1,561.61	.00	1,561.61
764 Drama	391.00	.00	.00	391.00	.00	391.00
765 Leadership	1,180.23	790.00	(299.95)	1,670.28	.00	1,670.28
766 EMR	70.00	.00	.00	70.00	.00	70.00
778 Sixth/Seventh/Eighth Grade	159.99	.00	.00	159.99	.00	159.99
779 Elementary General	1,219.17	3,575.00	(2,073.70)	2,720.47	.00	2,720.47
780 Kindergarten	1,461.32	.00	(627.57)	833.75	(35.82)	797.93
781 First Grade	1,718.58	.00	(502.47)	1,216.11	(180.08)	1,036.03
782 Second Grade	1,698.64	.00	(264.95)	1,433.69	.00	1,433.69
783 Third Grade	429.72	.00	(174.95)	254.77	.00	254.77
784 Fourth Grade	1,495.88	.00	(304.50)	1,191.38	.00	1,191.38
785 Fifth Grade	193.19	.00	.00	193.19	.00	193.19
787 Class of 2022	3,359.79	716.00	(370.90)	3,704.89	(52.00)	3,652.89
788 Class of 2021	402.00	1,211.80	(532.97)	1,080.83	(240.91)	839.92
789 Class of 2020	356.76	3,386.44	(825.00)	2,918.20	(2,168.93)	749.27
790 Class of 2019	362.34	.00	.00	362.34	.00	362.34
800 Class of 2023	106.68	.00	.00	106.68	.00	106.68
801 Class of 2024	.00	537.98	(180.82)	357.16	.00	357.16
850 Coffee Shop	.00	.00	.00	.00	.00	.00
<b>GRAND TOTALS</b>	<b>35,040.50</b>	<b>23,673.52</b>	<b>(16,351.51)</b>	<b>42,362.51</b>	<b>(3,231.69)</b>	<b>39,130.82</b>

End of Report

## Administrative Report

June 2020

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### Academics:

Students last day -June 11

Grading and Records day -June 12

Sign up checkout scheduled due to COVID outbreak in Newport plant

Chromebook return held off until August registration

Ready math curriculum and diagnostic meeting/reorder and iready reading diagnostic and intervention curriculum conference for K-5 2020-21 academic year is being researched. Quotes are being put together to see if it can work within the reduced budget.

CTE instructor headed to small engines certification and curriculum acquisition. MWEC is fully reimbursing this expense through Briggs & Stratton.

Class of 2020 graduation (Drive-in) was a huge success. Thanks to all the staff who helped make this event happen. Many are saying they rather enjoyed the outdoor setting. Maybe something we can continue in the future.

8<sup>th</sup> grade promotion and freshmen orientation will take place in late August/Early Sept. Date and time TBA.

### Admin.:

PD survey for the 2020-21 year has been sent to all returning staff and the three new teachers. 70% have completed this survey for planning purposes. The new 5<sup>th</sup> grade teacher is also attending a STEM /STEAM online summit June 22-24, 2020. I am getting her info. and I am trying to send the entire elementary to this virtual event. It includes 14 1-hr sessions, 1 year access to online content and access to an exclusive FB PD community.

ECS's annual report and presentation to the LCSD School Board was successfully delivered on June 9<sup>th</sup>. They all seemed pleased and didn't have any questions. They did think it was great we have a wait list and that we are making so many positive changes here for our school and extended school community.

In late February I was asked to run for COSA's OASSA 1A/2A State Representative position. I have been elected. My term will begin July 1 and run for 2 years. This is exciting for ECS and our small schools in Oregon. The first executive committee meeting is being held virtually on June 25<sup>th</sup>, where we will learn more about our goals and direction.

### Facilities:

June 15 – Gym floor refinishing

July – classroom and hallway floor cleaning is scheduled as well as the annual septic system pump

The elementary hallway is being painted to brighten the area, the lower portion of the gym is being repainted and prep work is done for a repainting in the MP room.

The museum is nearly cleaned out and set for demolition.

The basement is also being prepped for cleanout to fill the dumpster. Staff have been cleaning out their rooms and assisting with the basement storage and the dumpster is scheduled to be hauled away next week.

LCSD has also been provided with our CTE room addition plans, permit copy, and project summary. This project is underway and Gus and Greg are working closely with the construction process.

Seismic grant recipients are still unknown with no clear date for notification.



Athletic Director Report- June 2020

- Still waiting on the OSAA for summer practice guidelines as we eventually move to phase two
- Phase one guidelines state that we can not share equipment and need to stay socially distanced during summer workouts
- The gym floor is being re-finished June 15 and will be closed for two weeks
- Fall sports still look ominous- we are waiting for the state's guidelines to decide how the season will look
- The Sports Media/Marketing program is working to spread the word about our scoreboard fundraiser. Businesses around the community can pay for an advertising spot on the scoreboard- \$500 for a video ad and \$2500 to be on the scoreboard panel in addition to also having video ads. So far, the group has leads with Starker Forestry, car dealerships and a few local banks around the area. If you know of any sponsors that would like to be featured in our gym on the scoreboard, please let me know!



**Eddyville Charter School  
Board of Directors**

P.O. Box 68  
Eddyville, OR 97343  
Phone: 541.875.2942

**SUPERINTENDENT-PRINCIPAL EVALUATION SUMMATION**

**STACY KNUDSON 2019-2020**

Work session meeting May 28, 2020

Superintendent Principal Evaluation process:

- i) *Board will evaluate using the following input in an executive session:*
    - (1) *input on criteria in which they have insight*
    - (2) *input summarized from staff surveys on the six standards that pertain to them*
    - (3) *input summarized from optional family surveys on the standards that pertain to them*
    - (4) *input from superintendent self evaluation and reflection using six standards, goals/achievements and areas for growth moving forward*
  - ii) *Board will take all information, add in comments and make a formal write up summation for the record*
- 

After taking into account all input from staff, community and board surveys and input from Superintendent-Principal, Stacy Knudson's self reflection, the board made the unanimous decision to renew Ms. Knudson's contract for a three year term and will be reflected in Action item B of the June 2020 board meeting. The board highlighted the following information:

Strengths of the 2019-2020 school year:

- Recruiting and retaining highly qualified staff members in all areas
- Obtaining positive evaluations from almost all staff members
- Improving communication to the ECS community through all avenues (newsletters, daily and weekly emails and updates, Facebook, Instagram, Remind, One-Call and phone calls when necessary)
- Putting programs in place and enforcing those programs to improve attendance, CTE programs and offerings, academic success and behavior

Growth points as reflected on in her self-evaluation for the 2020-2021 school year:

- Providing more opportunities for staff growth through PD days
- Finding creative ways to inform the community and get their input

The board has also made the decision to start the 2020-2021 evaluation process in January 2021 to provide a more timely evaluation and renewal decision.





# EDDYVILLE CHARTER SCHOOL

1 Eddyville School Road  
Eddyville, OR 97343  
541-875-2942 • Fax: 541-875-2491

## RESOLUTION NO. 19.20.1

### **A RESOLUTION APPROVING UNANTICIPATED GRANT FUNDS FOR FISCAL YEAR 2019-2020**

WHEREAS, the Board of Directors would like to recognize and accept:

- \$ 125,000 CTE Revitalization Grant for the purpose of restarting the woods and welding programs; expansion of the building to provide space for CNC Plasma table; purchase welding machines needed to teach industry standards; purchase of two 3D printers to engage middle school students; start of a pre-apprentice program; and to develop a program to begin selling products to become self-funding
- \$ 2,989 STCCF Independent Reading Grant
- \$ 5,747 awarded by Three Rivers Foundation for the purposes of table and chair upgrades
- \$ 4,455 SawStop Grant
- \$ 10,000 Clemens Foundation Grant for the purpose of weight room equipment
- \$ 1,000 OR Association of Woodturners for the purpose of purchasing a spindle roughing gouge
- \$ 707 Selco Credit Union Grant for the purpose of creative learning supplies
- \$10,150 Take it to the Court for Education for the purpose of purchasing a yurt as a music building

WHEREAS, ORS 294.338(3)(ii) provides exceptions to Local Budget Law if the governing body of a municipal corporation could not have foreseen a pressing necessity for the expenditure at the time of the preparation of the budget for the current year.

BE IT RESOLVED BY THE BOARD OF DIRECTORS OF THE EDDYVILLE CHARTER SCHOOL, INC.

The budget for fiscal year 2019-2020 is hereby amended, and the amounts appropriated by the Board of Directors under Resolution 1920-01 for the Special Funds are hereby amended as follows:

<u>Appropriation Category</u>	<u>Original Budget</u>	<u>Increase/ (Decrease)</u>	<u>Amended Budget</u>
Special Funds 1000: Instruction	\$31,050	\$ 50,000	\$ 81,050
Special Funds 2000: Support Services	\$ 39,354	\$ 100,048	\$ 139,402
Special Funds 4000: Building Acquisition	\$ 0	\$ 10,000	\$ 10,000

Passed by the Board of Directors of Eddyville Charter School this June 17, 2020.

By: \_\_\_\_\_  
Chairperson

By: \_\_\_\_\_  
Superintendent



# EDDYVILLE CHARTER SCHOOL

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## **RESOLUTION NO. 19.20.2**

### **A RESOLUTION APPROVING UNANTICIPATED REVENUE FOR FISCAL YEAR 2019-2020**

WHEREAS, after adoption of the budget Eddyville Charter School would like to recognize and accept unanticipated resources totally \$195,599 from Beginning Fund Balance.

WHEREAS, the Board of Directors of Eddyville Charter School has the need to spend the unanticipated revenue during the fiscal year ending June 30, 2020 for the purpose of instruction and support services in the General Fund.

BE IT RESOLVED BY THE BOARD OF DIRECTORS OF THE EDDYVILLE CHARTER SCHOOL, INC.

The budget for fiscal year 2019-2020 is hereby amended, and the amounts appropriated by the Board of Directors under Resolution 19.20.2 for the General Fund are hereby amended as follows:

<u>Appropriation Category</u>	<u>Original Budget</u>	<u>Increase/ (Decrease)</u>	<u>Amended Budget</u>
General Fund 1000: Instruction	\$1,546,851	\$ 95,599	\$ 1,642,450
General Fund 2000: Support Services	\$1,224,753	\$ 100,000	\$ 1,324,753
General Fund 6000: Contingency	\$ 100,000	\$ 0	\$ 100,000

Passed by the Board of Directors of Eddyville Charter School this June 17, 2020.

By: \_\_\_\_\_  
Chairperson

By: \_\_\_\_\_  
Superintendent

Board Member	Position	Term Expiration	Email
Stacy Knudson	Principal Superintendent	N/A	stacy.knudson@lincoln.k12.or.us
Dani Ulstad	Board Secretary/Clerk	N/A	dani.ulstad@lincoln.k12.or.us
Rhonda Allen	Business Services	N/A	rhonda.allen@lblesd.k12.or.us
John Lancaster	4	7.1.2020	john.lancaster@lincoln.k12.or.us
Larry Cook	5: Vice Chair	7.1.2020	larry.cook@lincoln.k12.or.us
Lisa Rorie	1	7.1.2021	lisa.rorie@lincoln.k12.or.us
Rebecca Phillips-Sutton	8	7.1.2021	rebecca.phillipssutton@lincoln.k12.or.us
Ryan Gassner	3: Chair	7.1.2020	ryan.gassner@lincoln.k12.or.us
Stephanie Mekemson	2	7.1.2021	stephanie.mekemson@lincoln.k12.or.us
Abe Silvonen	7	7.1.2021	abe.silvonen@lincoln.k12.or.us
Vacant/Deleted	9	7.1.2018	x
Vacant/Deleted	6	7.1.2018	x