



**Eddyville Charter School
Board of Directors**

P.O. Box 68
Eddyville, OR 97343
Phone: 541.875.2942
Fax: 541.875.4050

**May 17, 2023- Board Packet
Regular Session 6pm
AGENDA**

- 1) Regular Board Meeting Called to Order**
- 2) Past Meeting Minutes: April 19, 2023**
- 3) Agenda Adjustments**
- 4) Informational Items**
 - a) Financial Packet -Doug Byers
- 5) Interested Party Comments**
- 6) Communication**
 - a) Administration Report- Stacy Knudson
 - b) Athletic Director Report- Karla Pearson
 - c) Facilities Manager Report- Danny Wheeler
- 7) Consent Agenda**
 - a) Payment of the Bills
 - b)
- 8) Action Items**
 - a) Proposed 22-23 Budget
 - b) Accept resignation of Leonard McKenzie
 - c) Second readings become actions
 - d) Policies
 - e) AC-AR
 - f) EHB
 - g) EHB-AR
 - h) KL-AR(1)
 - i) JGE
 - j) JFCF-AR
- 9) New Business**

Next Meeting April 19th, 2023 at 6:00pm



**Eddyville Charter School
Board of Directors**

P.O. Box 68
Eddyville, OR 97343
Phone: 541.875.2942
Fax: 541.875.4050

**April 26, 2023- Board Packet
Regular Session 6pm
Minutes**

- 1) **Regular Board Meeting Called to Order at 6:00 pm**
- 2) **Past Meeting Minutes: March 15, 2023**
 - a) Ann Cook motioned to approve the past meeting minutes, Stephanie seconded. All voting members voted in favor of the motion.
- 3)
- 4) **Agenda Adjustments - None**
- 5) **Informational Items**
 - a) Financial Packet -Doug Byers
- 6) **Interested Party Comments**
 - a) Karla Pearson
 - b) Brandy Thomson
 - c) Amber Brown
 - d) Senior trip is on schedule
 - e) Dessert Auction went well with great turnout
 - f) Revamping booster Club
 - g) Plant sale
 - h) ASL will present songs
 - i) Spring fling Bingo May 19
 - j) Stephanie Mekemson
 - k) Non Profit Senior class Committee
- 7) **Communication**
 - a) Administration Report- Stacy Knudson
 - i) Optimal Health Program will be 8 weeks
 - ii) ECS Safety Team conducted in depth Study
 - iii) Receiving Pace 5% off
 - iv) Staff concluded Book Study
 - b) Athletic Director Report- Karla Pearson
 - c) Facilities Manager Report- Danny Wheeler
- 8) **Consent Agenda**
 - a) Payment of the Bills -
 - i) Stephanie Mekemson motioned to approve the past meeting minutes, Ann Cook seconded. All voting members voted in favor of the motion.

9) Action Items

- a) Correction of Calendar 23-24
- b) Ryan Gassner motioned to approve the past meeting minutes, Stephanie Mekemson seconded. All voting members voted in favor of the motion.
- c) Superintendent Evaluation Summary

10) New Business

- a) Policies
- b) AC-AR
Option 2nd option
- c) EHB
- d) EHB-AR
- e) KL-AR(1)
- f) JGE
- g) JFCF-AR

Meeting adjourned at 6:47 pm. Next Meeting May 17th, 2023 at 6:46 pm



MEMORANDUM

May 11, 2023

TO: Eddyville Charter School Board of Directors
FROM: Doug Byers, LBL-ESD Fiscal Analyst II
RE: March 31, 2023 Financial Statements

Board Members,

Attached you will find the 2022-23 financial statements through April 30, 2023. These statements include the General Fund Statement of Revenues Budget vs. Actual, General Fund Statement of Expenditures Budget vs. Actual, Special Revenue Funds Revenue and Expenditures, and total Appropriations for the year.

The General Fund statements include the actual revenues and expenditures from July 1, 2022 through April 30, 2023 as well as projections through June 30, 2023. The estimated General Fund Ending Fund Balance is \$310,000. Contingency makes up \$100,000 of the Fund Balance total.

The audit for fiscal year 2022-23 is completed. Fund balances have been rolled to the new year and all numbers on the financial statement are audited numbers. Eddyville Charter School was issued an unmodified opinion on the basic financial statements. This means ECS was given a clean opinion with no reservations. There were no exceptions to the state minimum standards listed in the results of the audit. The board letter from Pauly Rogers and Co. is included as part of this month's financial board report. The full financial report is also available.

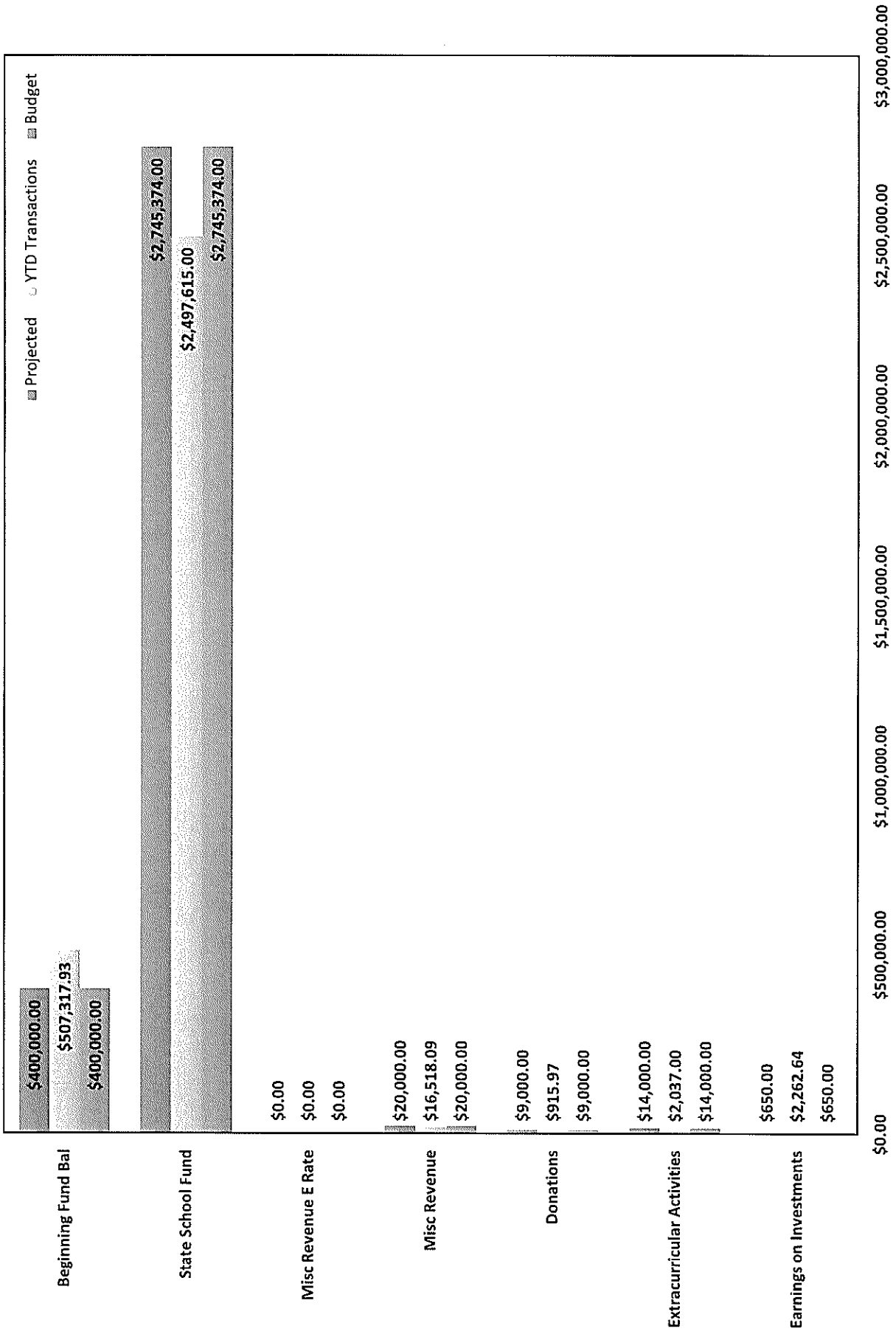
Eddyville Charter School investments are held in an interest bearing money market account. Investments total \$880,101.50 and are yielding an interest rate of .050%.

Please let me know if you have any questions or concerns regarding these statements.

Eddyville Charter School
General Fund: Statement of Revenue Budget Vs. Actual
For the Fiscal Year 2022-2023
As of 04/30/2023

Source	2022-2023 Budget	Actual YTD Rev. 4/30/2023	Projected through 6/30/2023	Total Estimated 2022-2023	(Over)/Under Budget	Total Actual 6/30/2023	2021-2022 Budget
State Sources							
3101 State School Support Funds	2,745,374	2,497,615	220,305	2,717,920	27,454	2,680,997	2,583,655
3101 SSF- May Adjustment	-	-	-	-	-	-	-
3299 Restricted State Funds	-	-	-	-	-	-	-
Total State Sources	<u>2,745,374</u>	<u>2,497,615</u>	<u>220,305</u>	<u>2,717,920</u>	<u>27,454</u>	<u>2,680,997</u>	<u>2,583,655</u>
Non State School Support Formula Sources							
Local Sources							
1510 Interest on Investments/Bank	650	2,263	1,000	3,263	(2,613)	540	660
1710 Admissions	4,000	442	4,430	4,872	(872)	5,354	4,000
1740 Fees	10,000	1,595	8,405	10,000	-	11,185	11,000
1920 Donations from Private Sources	9,000	916	-	916	8,084	5,210	-
1960 Recovery of Prior Year Exp.	-	-	-	-	-	-	-
1990 Miscellaneous Local Revenue	20,000	16,518	3,482	20,000	-	29,135	23,700
Total Non Formula Local Sources	<u>43,650</u>	<u>21,734</u>	<u>17,317</u>	<u>39,051</u>	<u>4,599</u>	<u>51,424</u>	<u>39,360</u>
State/Federal Sources	-	-	-	-	-	-	-
Total State/Federal Sources	<u>-</u>	<u>-</u>	<u>-</u>	<u>-</u>	<u>-</u>	<u>-</u>	<u>-</u>
Other Sources							
5200 Interfund Transfers	-	-	-	-	-	-	-
5400 Beginning Fund Balance	400,000	507,318	-	507,318	(107,318)	594,307	400,000
Total Other Sources	<u>400,000</u>	<u>507,318</u>	<u>-</u>	<u>507,318</u>	<u>(107,318)</u>	<u>594,307</u>	<u>400,000</u>
Total Non SSF Revenue	<u>443,650</u>	<u>529,052</u>	<u>17,317</u>	<u>546,369</u>	<u>(102,719)</u>	<u>645,731</u>	<u>439,360</u>
Total Resources	<u>\$ 3,189,024</u>	<u>\$ 3,026,667</u>	<u>237,622</u>	<u>\$ 3,264,289</u>	<u>\$ (75,265)</u>	<u>\$ 3,326,728</u>	<u>\$ 3,023,015</u>
		Less Estimated Requirements		(3,033,576)			
		Estimated Ending Fund Balance		<u>\$ 230,712</u>			

General Fund Revenue - April 2023 Projections - YTD - Budget



Eddyville Charter School
 General Fund: Statement of Expenditures Budget Vs. Actual
 For the Fiscal Year 2022-2023
 As of 04/30/2023

Function	Adopted 2022-2023 Budget	Actual YTD Exp. 4/30/2023	Projected through 6/30/2023	Total Estimated 2022-2023	(Over)/ Under Budget	% Committed	Total Actuals 6/30/2022
Instruction	1,710,884	1,205,934	511,355	1,717,289	(6,325)		1,653,699
1111 Elementary, K-6	761,207	496,840	236,811	733,651	27,556.25	96.38%	661,464
1113 Elementary Extracurricular	7,436	2,462	429	2,891	4,544.91		3,974
1121 Middle/Junior High Programs	313,183	252,078	110,190	362,268	(49,085.08)	115.67%	367,658
1122 Middle/Junior High School Extracurricular	31,534	26,636	1,425	28,061	3,472.92	88.99%	20,251
1131 High School Programs	487,410	336,341	153,437	489,777	(2,367.31)	100.49%	497,856
1132 High School Extracurricular	110,114	91,498	9,063	100,561	9,553.12	91.32%	94,356
1400 Summer School	-	80	-	80	-	0	8,140
Total Instruction	1,710,884	1,205,934	511,355	1,717,289	(6,325)		1,653,699
Support Services							
2122 Counseling Services	900	47	-	47	853.04		155
2130 Health Services	1,250	11,061	523	11,584	(10,333.73)	926.70%	8,507
2210 Improvement of Instruction Services	1,000	1,890	-	1,890	(890.00)	189.00%	1,800
2230 Assessment & Testing	2,000	-	-	-	2,000.00		1,680
2240 Staff Development	4,500	-	-	-	4,500.00		620
2310 Board of Education	83,347	81,975	703	82,678	669.39	99.20%	71,382
2321 Office of the Superintendent Services	134,598	101,523	19,898	121,421	13,176.77	90.21%	122,152
2411 Office of the Principal Services	281,859	262,817	67,997	330,815	(48,955.50)	117.37%	186,965
2520 Fiscal Services	58,283	58,600	-	58,600	(316.94)	100.54%	56,998
2541 Maintenance	-	1,936	319	2,255	(2,255.00)	0.57%	-
2542 Maintenance	394,909	239,553	24,150	263,703	131,205.78	180.23%	187,400
2552 Transportation	146,314	136,415	24,616	161,031	(14,716.66)	153.08%	158,266
2643 Staff Accounting Services	105,195	85,259	16,617	101,876	3,318.84	280.59%	90,675
2660 Technology	36,308	45,723	6,988	52,711	(16,403.22)		9,933
Total Support Services	1,250,463	1,026,799	161,811	1,188,610	61,853		896,532
Other Requirements							
5200 Transfers of Funds	127,677	127,677	-	127,677	-	0.00%	269,178
6000 Contingency	100,000	-	-	-	100,000		-
Total Other Requirements	227,677	127,677	-	127,677	100,000		269,178
Total	\$ 3,189,024	\$ 2,360,411	\$ 673,166	\$ 3,033,576	\$ 155,528		\$ 2,819,409

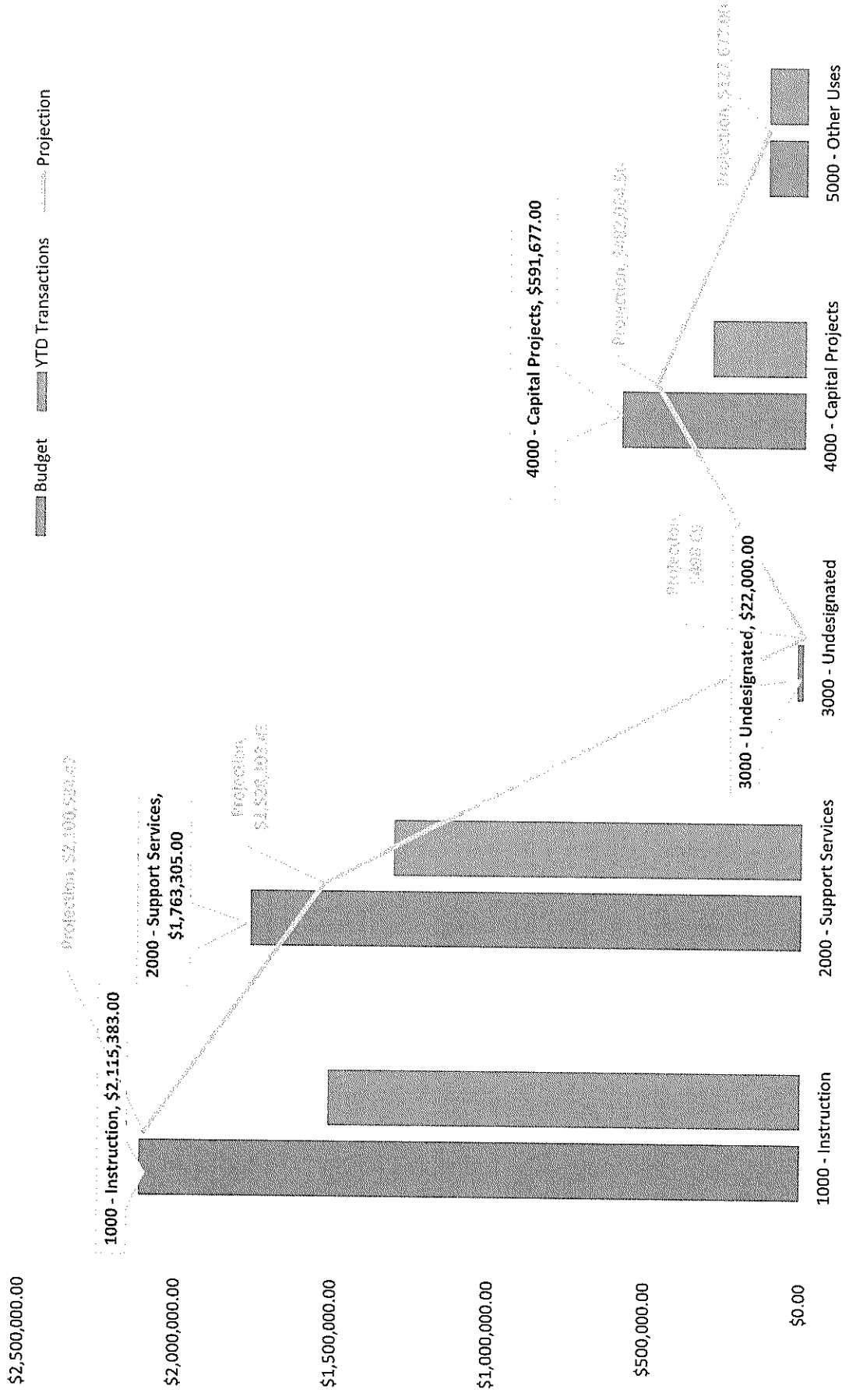
Eddyville Charter School
 Other Funds: Statement of Revenue Expenditures Budget Vs. Actual
 For the Fiscal Year 2022-2023
 As of 04/30/2023

Fund	Description	Beginning Fund Balance as of 7/1/2022	YTD Revenue	YTD Expenditures	Balance as of 4/30/2023	Encumbered	Expected Revenue	Remaining Balance	NOTES
206	Siletz Tribal Charities	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	
210	BLM Grant	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	
211	Aspire Grant	\$420.16	\$2,100.00	\$2,102.53	\$417.63	\$417.63	\$2,100.00	\$0.00	
212	BLM Grant L16AC00309	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	
213	STCCF - Independent Reading	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	
220	ESSER I	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	
222	ESSER II	\$0.00	\$5.15	\$5.15	\$0.00	\$0.00	\$5.15	\$0.00	
223	ESSER III	\$0.00	\$115,160.91	\$158,725.06	(\$43,564.15)	\$30,297.42	\$189,022.48	\$0.00	Draw down request from LCSD
227	MWEC - Textbooks	(\$1,977.37)	\$0.00	\$525.39	(\$2,502.76)	\$2,118.61	\$4,584.55	(\$36.82)	Draw down request from LCSD
228	Carl Perkins Grant	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	
229	CTE Revitalization	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	
230	Saw Shop Grant	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	
251	Student Investment Act	\$0.00	\$113,334.31	\$148,997.84	(\$35,663.53)	\$82,787.78	\$231,785.62	\$0.00	Draw down request from LCSD
253	Eddyville Scholarship Fund	\$13,500.00	\$0.00	\$498.69	\$13,001.31	\$0.00	\$0.00	\$13,001.31	
255	CDL Grant	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	
256	Summer Learning Enrichment Grant	\$0.00	\$28,060.59	\$28,060.59	\$0.00	\$0.00	\$28,060.59	\$0.00	
257	Staff Retention Grant	\$0.00	\$25,744.68	\$38,184.65	(\$12,439.97)	\$953.99	\$39,611.29	\$472.65	
258	Suicide Prevention	\$1,500.00	\$0.00	\$246.15	\$1,253.85	\$0.00	\$0.00	\$1,253.85	
259	High School Summer Learning	\$0.00	\$11,912.34	\$11,912.34	\$0.00	\$0.00	\$11,912.34	\$0.00	
261	SSA Summer Learning	\$59,240.72	\$59,240.72	\$59,240.72	\$59,240.72	\$0.00	\$59,240.72	\$0.00	
262	Menstrual Dignity Act	\$0.00	\$0.00	\$0.00	\$0.00	\$1,799.00	\$1,682.14	(\$116.86)	
272	Emergency Preparedness	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	
273	MidWay Foundation	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$7,030.00	\$0.00	
274	Outdoor School	(\$144.78)	\$1,053.36	\$7,030.00	(\$6,121.42)	\$0.00	\$0.00	\$0.00	
277	STCCF/Medical Responder Class	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	
278	Oregon State Credit Union Mini Grants	\$0.00	\$864.08	\$408.03	\$456.05	\$158.00	\$864.08	\$298.05	
281	STCCF/Basketball Uniforms & Storage	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	
282	Three Rivers Foundation	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	
283	STCCF/Science & Body Systems	\$0.00	\$2,185.96	\$1,386.78	\$799.18	\$799.18	\$2,185.96	\$0.00	
284	Clemens Foundation- Weight Room	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	
285	Or Association Woodturns Grant	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	
286	Seico CU Creator Learning Grant	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	
287	Take It To The Court Grant	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	
288	STCCF Health Center	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	
297	Vision Screening	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	
298	High School Success	\$0.00	\$38,850.77	\$48,896.86	(\$10,046.09)	\$12,820.27	\$61,717.13	\$0.00	Draw down request from EGMS
299	Student Body Funds	\$42,227.17	\$99,583.24	\$52,785.30	\$88,975.11	\$6,960.16	\$0.00	\$82,014.95	Rollover into FY22-23 as Fund Balance
400	Capital Project Funds	\$426,210.25	\$127,677.00	\$325,053.19	\$228,834.06	\$177,571.87	\$127,677.00	\$51,262.19	
	Totals	\$540,976.15	\$625,723.11	\$884,059.27	\$282,639.99	\$316,683.91	\$767,479.05	\$207,390.04	

Eddyville Charter School
 YTD Appropriations
 For the Fiscal Year 2022-2023
 As of 04/30/2023

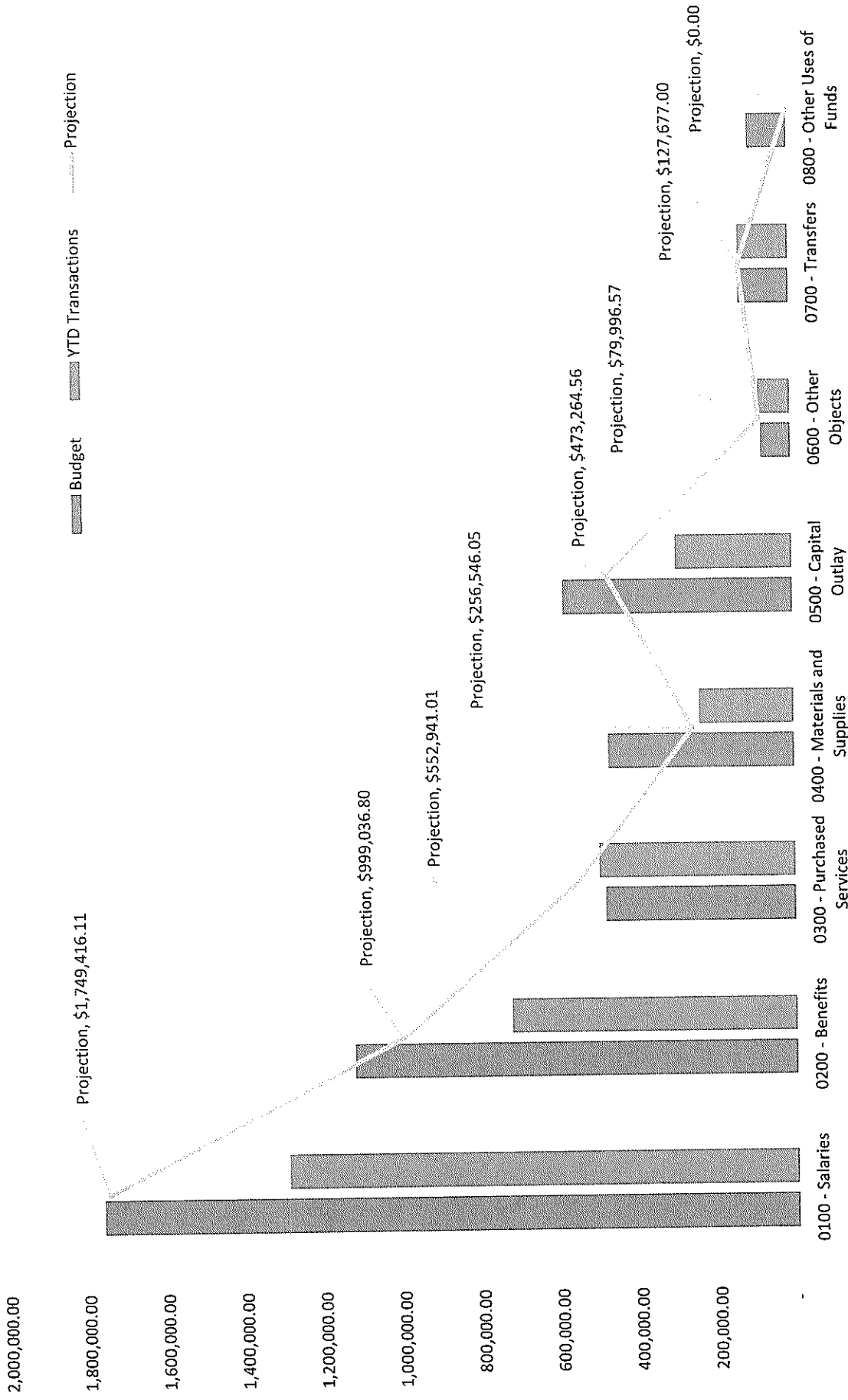
Fund	Appropriations	Resolutions	YTD	Encumbrances	Totals	(Over)/Under Budget
General Fund, 100						
1000 Instruction	\$ 1,710,884	0.00 \$	1,205,934 \$	511,355 \$	1,717,290 \$	(6,406)
2000 Support Services	\$ 1,250,463	0.00 \$	1,026,799 \$	161,811 \$	1,188,610 \$	61,853
5200 Transfers	\$ 127,677		127,677 \$	- \$	127,677 \$	-
6000 Contingency	\$ 100,000		- \$	- \$	- \$	100,000
Sub Totals	\$ 3,189,024	-	\$ 2,360,411	\$ 673,166	\$ 3,033,577	\$ 155,447
Special Funds, 200						
1000 Instruction	\$ 404,499		303,002 \$	73,069 \$	376,071 \$	28,428
2000 Support Services	\$ 534,842		252,062 \$	66,043 \$	318,105 \$	216,737
4000 Building Acquisition	\$ -		- \$	- \$	- \$	-
5200 Transfers	\$ -		- \$	- \$	- \$	-
Sub Totals	\$ 939,341	-	\$ 555,064	\$ 139,112	\$ 694,176	\$ 245,165
Capital Projects, 400						
2000 Support Services	\$ 25,000		20,561 \$	- \$	20,561 \$	4,440
4000 Facility Construction	\$ 566,677		304,493 \$	177,572 \$	482,065 \$	84,612
Sub Totals	\$ 591,677	-	\$ 325,053	\$ 177,572	\$ 502,625	\$ 89,052
Totals	\$ 4,720,042	-	\$ 3,240,528	\$ 989,850	\$ 4,230,379	\$ 489,663

EXPENDITURES BY FUNCTION July 1 - April 30, 2023



EXPENDITURES BY OBJECT

July 1 - April 30, 2023



Eddyville Charter School, Inc.

Reprint Check Listing

Fiscal Year: 2022-2023

Criteria:

Bank Account: OR State CU - Checking 618680-8000

From Date: 04/01/2023 To Date: 04/30/2023

From Check: From Voucher:

From Voucher: To Check: To Voucher:

Check Number	Date	Payee	Amount	Voucher	Status	Type	Cleared?	Clear Date	Void Date
2066	04/07/2023	ALARM SOLUTIONS INC.	\$90.00	1197	Printed	Expense	<input checked="" type="checkbox"/>	04/30/2023	
2067	04/07/2023	AMAZON.COM	\$626.75	1197	Printed	Expense	<input checked="" type="checkbox"/>	04/30/2023	
2068	04/07/2023	ArmorZone Athletic	\$988.35	1197	Printed	Expense	<input checked="" type="checkbox"/>	04/30/2023	
2069	04/07/2023	Auto Chlor System	\$234.25	1197	Printed	Expense	<input checked="" type="checkbox"/>	04/30/2023	
2070	04/07/2023	CULLIGAN WATER SYSTEMS	\$841.70	1197	Printed	Expense	<input checked="" type="checkbox"/>	04/30/2023	
2071	04/07/2023	DAVE BROOKS	\$200.00	1197	Printed	Expense	<input checked="" type="checkbox"/>	04/30/2023	
2072	04/07/2023	Hagen Construction LLC	\$4,415.00	1197	Printed	Expense	<input checked="" type="checkbox"/>	04/30/2023	
2073	04/07/2023	HOME DEPOT	\$703.92	1197	Printed	Expense	<input checked="" type="checkbox"/>	04/30/2023	
2074	04/07/2023	MID-VALLEY BASKETBALL OFFICIALS ASSC.	\$2,400.75	1197	Printed	Expense	<input type="checkbox"/>		
2075	04/07/2023	OREGON DEPARTMENT OF EDUCATION	\$66.00	1197	Printed	Expense	<input checked="" type="checkbox"/>	04/30/2023	
2076	04/07/2023	PACIFIC NORTHWEST COUNSELING, LLC	\$4,166.67	1197	Printed	Expense	<input checked="" type="checkbox"/>	04/30/2023	
2077	04/07/2023	PEAK Internet	\$410.00	1197	Printed	Expense	<input checked="" type="checkbox"/>	04/30/2023	
2078	04/07/2023	Sierra Springs	\$164.99	1197	Printed	Expense	<input checked="" type="checkbox"/>	04/30/2023	
2079	04/07/2023	STAPLES ADVANTAGE	\$400.59	1197	Printed	Expense	<input checked="" type="checkbox"/>	04/30/2023	
2080	04/12/2023	AMAZON.COM	\$196.97	1202	Printed	Expense	<input checked="" type="checkbox"/>	04/30/2023	
2081	04/12/2023	CONSUMERS POWER INC	\$5,538.38	1202	Printed	Expense	<input checked="" type="checkbox"/>	04/30/2023	
2082	04/12/2023	COSA	\$550.00	1202	Printed	Expense	<input checked="" type="checkbox"/>	04/30/2023	
2083	04/12/2023	DAHL DISPOSAL SERVICE	\$952.40	1202	Printed	Expense	<input checked="" type="checkbox"/>	04/30/2023	
2084	04/12/2023	HOME DEPOT	\$702.20	1202	Printed	Expense	<input checked="" type="checkbox"/>	04/30/2023	
2085	04/12/2023	INDUSTRIAL WELDING SUPPLY	\$144.98	1202	Printed	Expense	<input checked="" type="checkbox"/>	04/30/2023	
2086	04/12/2023	NEWPORT HIGH SCHOOL	\$150.00	1202	Printed	Expense	<input type="checkbox"/>		
2087	04/12/2023	SAIF	\$1,672.81	1202	Printed	Expense	<input checked="" type="checkbox"/>	04/30/2023	

Eddyville Charter School, Inc.

Reprint Check Listing

Fiscal Year: 2022-2023

Criteria:

Bank Account: OR State CU - Checking 618680-8000

To Date: 04/30/2023

From Date: 04/01/2023

To Check:

From Check:

To Voucher:

From Voucher:

Check Number	Date	Payee	Amount	Voucher	Status	Type	Cleared?	Clear Date	Void Date
2088	04/12/2023	STAPLES ADVANTAGE	\$297.03	1202	Printed	Expense	<input checked="" type="checkbox"/>	04/30/2023	
2089	04/12/2023	Western States Electrical Construction	\$1,864.50	1202	Printed	Expense	<input checked="" type="checkbox"/>	04/30/2023	
2090	04/12/2023	XEROX CAPITAL SERVICES	\$574.70	1202	Printed	Expense	<input checked="" type="checkbox"/>	04/30/2023	
2091	04/25/2023	OREGON DEPARTMENT OF JUSTICE	\$455.00	1214	Printed	Payroll Ded	<input checked="" type="checkbox"/>	04/30/2023	
2092	04/25/2023	Texas Life Ins. Co	\$555.65	1214	Printed	Payroll Ded	<input type="checkbox"/>		
2093	04/25/2023	MOLINE, MARGARET L	\$381.98	17	Printed	Payroll	<input type="checkbox"/>		
2094	04/25/2023	RARIDEN, DEBRA	\$1,333.45	17	Printed	Payroll	<input type="checkbox"/>		
2095	04/25/2023	Sanders , Jimmy D JR	\$916.15	17	Printed	Payroll	<input type="checkbox"/>		
2096	04/25/2023	FLATT, MEGAN	\$1,118.42	17	Printed	Payroll	<input checked="" type="checkbox"/>	04/30/2023	
2097	04/27/2023	Auto Chlor System	\$234.25	1215	Printed	Expense	<input type="checkbox"/>		
2098	04/27/2023	LINCOLN COUNTY SCHOOL DISTRICT	\$1,300.00	1215	Printed	Expense	<input type="checkbox"/>		
2099	04/27/2023	NORTHWEST REGIONAL ESD	\$121.25	1215	Printed	Expense	<input type="checkbox"/>		
2100	04/27/2023	OMSI	\$4,830.00	1215	Printed	Expense	<input type="checkbox"/>		
2101	04/27/2023	PAULY, ROGERS AND CO., P.C.	\$4,660.00	1215	Printed	Expense	<input type="checkbox"/>		
2102	04/27/2023	STAPLES ADVANTAGE	\$816.50	1215	Printed	Expense	<input type="checkbox"/>		

Total Amount: \$45,075.59

End of Report

Eddyville Charter School, Inc.

Non-Check Batch Listing

Fiscal Year: 2022-2023

Criteria:

Bank Account: OR State CU - Checking 618680-8000

From Date: 04/01/2023 To Date: 04/30/2023
 From Voucher: To Voucher:

Date	Account	From Voucher	To Voucher	Posted to G/L	PR	
04/03/2023	AFA COMPANY	\$298.50	1190	Posted to G/L	PR	<input type="checkbox"/>
04/03/2023	AFA COMPANY	\$72.60	1190	Posted to G/L	PR	<input type="checkbox"/>
04/03/2023	AFA COMPANY	\$793.20	1190	Posted to G/L	PR	<input type="checkbox"/>
04/03/2023	AFA COMPANY	\$652.34	1190	Posted to G/L	PR	<input type="checkbox"/>
04/03/2023	AFA COMPANY	\$120.18	1190	Posted to G/L	PR	<input type="checkbox"/>
04/03/2023	AFA COMPANY	\$476.10	1190	Posted to G/L	PR	<input type="checkbox"/>
04/11/2023	OEBB	\$166.60	1193	Posted to G/L	PR	<input type="checkbox"/>
04/11/2023	OEBB	\$4.50	1193	Posted to G/L	PR	<input type="checkbox"/>
04/11/2023	OEBB	-\$9.80	1193	Posted to G/L	PR	<input type="checkbox"/>
04/11/2023	OEBB	\$749.65	1193	Posted to G/L	PR	<input type="checkbox"/>
04/11/2023	OEBB	\$2,630.87	1193	Posted to G/L	PR	<input type="checkbox"/>
04/11/2023	OEBB	\$30,042.83	1193	Posted to G/L	PR	<input type="checkbox"/>
04/11/2023	OEBB	-\$725.00	1193	Posted to G/L	PR	<input type="checkbox"/>
04/11/2023	OEBB	-\$827.73	1193	Posted to G/L	PR	<input type="checkbox"/>
04/11/2023	OEBB	-\$636.47	1193	Posted to G/L	PR	<input type="checkbox"/>
04/12/2023	PERS	\$4,875.75	1196	Posted to G/L	PR	<input type="checkbox"/>
04/12/2023	PERS	\$7,796.02	1196	Posted to G/L	PR	<input type="checkbox"/>

Eddyville Charter School, Inc.

Non-Check Batch Listing

Fiscal Year: 2022-2023

Criteria:

Bank Account: OR State CU - Checking 618680-8000

	From Date:	04/01/2023	To Date:	04/30/2023
	From Voucher:		To Voucher:	
04/12/2023	PERS	\$26,509.73	1196	Posted to G/L PR
04/12/2023	PERS	\$2,231.70	1196	Posted to G/L PR
04/12/2023	PERS	-\$548.72	1196	Posted to G/L PR
04/12/2023	PERS	-\$0.02	1196	Posted to G/L PR
04/06/2023	MICHAELS	\$78.07	1201	Posted to G/L AP
04/06/2023	BANK CARD CENTER	\$1,177.80	1201	Posted to G/L AP
04/06/2023	BANK CARD CENTER	\$137.50	1201	Posted to G/L AP
04/06/2023	BANK CARD CENTER	\$80.73	1201	Posted to G/L AP
04/06/2023	FRED MEYER INC.	\$93.73	1201	Posted to G/L AP
04/06/2023	NFHS	\$50.00	1201	Posted to G/L AP
04/06/2023	FRED MEYER INC.	\$53.95	1201	Posted to G/L AP
04/06/2023	TOWNE PUMP	\$47.52	1201	Posted to G/L AP
04/06/2023	TOWNE PUMP	\$33.84	1201	Posted to G/L AP
04/06/2023	TOWNE PUMP	\$70.86	1201	Posted to G/L AP
04/06/2023	TOWNE PUMP	\$64.69	1201	Posted to G/L AP
04/06/2023	TOWNE PUMP	\$30.00	1201	Posted to G/L AP
04/25/2023	Biology Products	\$439.91	1205	Posted to G/L AP
04/25/2023	ADOBE	\$14.99	1205	Posted to G/L AP

Eddyville Charter School, Inc.

Non-Check Batch Listing

Fiscal Year: 2022-2023

Criteria:

Bank Account: OR State CU - Checking 618680-8000

From Date: 04/01/2023 To Date: 04/30/2023

From Voucher: To Voucher:

Date	Description	Amount	Account	Posted to	Check Type	Input
04/25/2023	BANK CARD CENTER	\$308.56	1205	Posted to G/L	AP	<input type="checkbox"/>
04/25/2023	BANK CARD CENTER	\$0.00	1205	Posted to G/L	AP	<input type="checkbox"/>
04/25/2023	STAPLES ADVANTAGE	\$229.90	1205	Posted to G/L	AP	<input type="checkbox"/>
04/25/2023	EDDYVILLE CHARTER SCHOOL	\$8,226.48	1206	Posted to G/L	PR	<input type="checkbox"/>
04/25/2023	OSU FEDERAL CREDIT UNION	\$375.00	1206	Posted to G/L	PR	<input type="checkbox"/>
04/25/2023	EDDYVILLE CHARTER SCHOOL	\$101.59	1206	Posted to G/L	PR	<input type="checkbox"/>
04/25/2023	EDDYVILLE CHARTER SCHOOL	\$1,000.00	1206	Posted to G/L	PR	<input type="checkbox"/>
04/25/2023	EDDYVILLE CHARTER SCHOOL	\$87,517.17	1206	Posted to G/L	PR	<input type="checkbox"/>
04/25/2023	EDDYVILLE CHARTER SCHOOL	\$3,690.38	1206	Posted to G/L	PR	<input type="checkbox"/>
04/25/2023	EDDYVILLE CHARTER SCHOOL	\$300.00	1206	Posted to G/L	PR	<input type="checkbox"/>
04/25/2023	EDDYVILLE CHARTER SCHOOL	\$5,815.63	1206	Posted to G/L	PR	<input type="checkbox"/>
04/25/2023	INTERNAL REVENUE SERVICE - MEDICARE	\$4,186.66	1207	Posted to G/L	PR	<input type="checkbox"/>
04/25/2023	INTERNAL REVENUE SERVICE - SS	\$17,901.46	1207	Posted to G/L	PR	<input type="checkbox"/>
04/25/2023	INTERNAL REVENUE SERVICE - FEDERAL TAX	\$8,921.48	1207	Posted to G/L	PR	<input type="checkbox"/>
04/25/2023	OR DEPT OF REVENUE - STATE TAX	\$9,281.45	1208	Posted to G/L	PR	<input type="checkbox"/>
04/24/2023	OR DEPT OF REVENUE - STATE TAX	\$140.94	1209	Posted to G/L	PR	<input type="checkbox"/>
04/24/2023	OR DEPT OF REVENUE - STATE	\$0.32	1209	Posted to G/L	PR	<input type="checkbox"/>

Eddyville Charter School, Inc.

Non-Check Batch Listing

Fiscal Year: 2022-2023

Criteria:

Bank Account: OR State CU - Checking 618680-8000

From Date: 04/01/2023 To Date: 04/30/2023
 From Voucher: To Voucher:

Date	Description	Amount	Account	Posted to G/L	PR
04/24/2023	TAX				
04/24/2023	OR DEPT OF REVENUE - STATE TAX	\$139.00	1209	Posted to G/L	<input type="checkbox"/>
04/24/2023	OR DEPT OF REVENUE - STATE TAX	\$147.81	1209	Posted to G/L	<input type="checkbox"/>
04/24/2023	OREGON DEPARTMENT OF REVENUE	-\$0.09	1210	Posted to G/L	<input type="checkbox"/>
04/24/2023	OREGON DEPARTMENT OF REVENUE	\$1,419.31	1210	Posted to G/L	<input type="checkbox"/>
04/24/2023	OREGON DEPARTMENT OF REVENUE	\$3.22	1210	Posted to G/L	<input type="checkbox"/>
04/24/2023	OREGON DEPARTMENT OF REVENUE	\$1,400.01	1210	Posted to G/L	<input type="checkbox"/>
04/24/2023	OREGON DEPARTMENT OF REVENUE	\$1,487.89	1210	Posted to G/L	<input type="checkbox"/>
04/25/2023	OR DEPT OF REVENUE - UNEMPLOYMENT	-\$11.20	1211	Posted to G/L	<input type="checkbox"/>
04/25/2023	OR DEPT OF REVENUE - UNEMPLOYMENT	-\$280.65	1211	Posted to G/L	<input type="checkbox"/>
04/25/2023	OR DEPT OF REVENUE - UNEMPLOYMENT	\$307.50	1211	Posted to G/L	<input type="checkbox"/>
04/25/2023	OR DEPT OF REVENUE - UNEMPLOYMENT	\$11,056.50	1211	Posted to G/L	<input type="checkbox"/>
04/25/2023	AMERICAN FIDELITY ASSURANCE CO - TSA'S	\$1,000.00	1212	Posted to G/L	<input type="checkbox"/>
04/25/2023	FLEX ACCOUNT ADMINISTRATION	\$595.83	1213	Posted to G/L	<input type="checkbox"/>

Eddyville Charter School, Inc.

Non-Check Batch Listing

Fiscal Year: 2022-2023

Criteria:

Bank Account: OR State CU - Checking 618680-8000

From Date: 04/01/2023 To Date: 04/30/2023

From Voucher: To Voucher:

Date	Company	Amount	Posted to G/L	PR	Posted to G/L	PR
04/26/2023	AFA COMPANY	\$298.50	1219		1219	<input type="checkbox"/>
04/26/2023	AFA COMPANY	\$476.10	1219		1219	<input type="checkbox"/>
04/26/2023	AFA COMPANY	\$72.60	1219		1219	<input type="checkbox"/>
04/26/2023	AFA COMPANY	\$793.20	1219		1219	<input type="checkbox"/>
04/26/2023	AFA COMPANY	\$652.34	1219		1219	<input type="checkbox"/>
04/26/2023	AFA COMPANY	\$120.18	1219		1219	<input type="checkbox"/>

Total for Fund: 71 Total Amount: \$244,721.49

Total Amount: \$244,721.49

End of Report

Eddyville Charter School, Inc.

Reprint Check Listing

Fiscal Year: 2022-2023

Criteria:

Bank Account: OR State CU - Student Body Checking
618680-8001

From Date: 04/01/2023

To Date: 04/30/2023

From Check:
From Voucher:

To Check:
To Voucher:

Check Number	Date	Payee	Amount	Voucher	Status	Type	Cleared?	Clear Date	Void Date
271	04/06/2023	AMAZON.COM	\$378.18	1198	Printed	Expense	<input checked="" type="checkbox"/>	04/30/2023	
272	04/06/2023	ArmorZone Athletic	\$3,800.75	1198	Printed	Expense	<input checked="" type="checkbox"/>	04/30/2023	
273	04/06/2023	Hall, Sarah-Ann	\$102.00	1198	Printed	Expense	<input checked="" type="checkbox"/>	04/30/2023	
274	04/06/2023	MID-VALLEY BASKETBALL OFFICIALS ASSC.	\$675.00	1198	Printed	Expense	<input type="checkbox"/>		
275	04/06/2023	PEORIA GARDENS, INC	\$493.77	1198	Printed	Expense	<input checked="" type="checkbox"/>	04/30/2023	
276	04/06/2023	PIONEER PRINTING, INC.	\$193.60	1198	Printed	Expense	<input checked="" type="checkbox"/>	04/30/2023	
277	04/06/2023	Spring Valley Dairy	\$77.65	1198	Printed	Expense	<input checked="" type="checkbox"/>	04/30/2023	
278	04/12/2023	Spring Valley Dairy	\$41.03	1203	Printed	Expense	<input checked="" type="checkbox"/>	04/30/2023	
279	04/27/2023	Coastal Act Productions	\$324.00	1216	Printed	Expense	<input type="checkbox"/>		
280	04/27/2023	Spring Valley Dairy	\$94.95	1216	Printed	Expense	<input type="checkbox"/>		
281	04/27/2023	EDDYVILLE CHARTER SCHOOL	\$3,826.09	1217	Printed	Expense	<input type="checkbox"/>		
Total Amount:			\$10,007.02						
End of Report									

Eddyville Charter School, Inc.

Non-Check Batch Listing

Fiscal Year: 2022-2023

Criteria:

Bank Account: OR State CU - Student Body Checking
618680-8001

From Date: 04/01/2023 To Date: 04/30/2023

From Voucher: To Voucher:

Account: 618680-8001

Date	Description	Amount	Posted to G/L	AP	Voucher
04/01/2023	WAL-MART	\$7.06	1199		
04/01/2023	FRED MEYER INC.	\$19.80	1200		
04/01/2023	JC MARKET	\$47.98	1200		
04/01/2023	SAFEWAY	\$43.16	1200		
04/01/2023	DOLLAR TREE, INC.	\$78.75	1200		
04/01/2023	WAL-MART	\$132.02	1200		
04/01/2023	WAL-MART	\$0.00	1200		
04/01/2023	CASH & CARRY SMARTFOOD SERVICE	\$0.00	1200		
04/01/2023	CASH & CARRY SMARTFOOD SERVICE	\$248.95	1200		
04/01/2023	CASH & CARRY SMARTFOOD SERVICE	\$144.94	1200		
04/01/2023	CASH & CARRY SMARTFOOD SERVICE	\$178.59	1200		
04/01/2023	CASH & CARRY SMARTFOOD SERVICE	\$89.64	1200		
04/01/2023	PAPA MURPHY'S PIZZA	\$106.88	1200		
04/21/2023	BIG 5 Sporting Goods	\$34.99	1204		
04/21/2023	BIG 5 Sporting Goods	\$54.98	1204		

Eddyville Charter School, Inc.

Non-Check Batch Listing

Fiscal Year: 2022-2023

Criteria:

Bank Account: OR State CU - Student Body Checking
618680-8001

From Date: 04/01/2023 To Date: 04/30/2023

From Voucher: To Voucher:

\$78.25	1204	Posted to G/L AP	<input type="checkbox"/>
\$124.08	1204	Posted to G/L AP	<input type="checkbox"/>

Total for Fund:

17 Total Amount: \$1,390.07

Total Amount:

\$1,390.07

End of Report

45

Cardholder Name: EDDYVILLE CHARTER SCHOOL I Statement for Period: 03/01/23 to 03/28/23
 Account Number: XXXX-XXXX-XXXX-0697 Statement Closing Date: 03/28/23

News and Updates

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OK TO MY
 Initials: LB
 Date: 4/10/23

A PRE-AUTHORIZED PAYMENT OF \$993.36 WILL BE PROCESSED ON 04/25/23. ANY ADDITIONAL PAYMENTS YOU MAKE AND ANY CREDIT ADJUSTMENTS, INCLUDING PURCHASE RETURNS, MADE BETWEEN THE STATEMENT CLOSING DATE AND THE PAYMENT DATE WILL LOWER YOUR AUTOMATIC PAYMENT AMOUNT FOR THAT MONTH.

1-2

Transactions "." = Credit

Tran Date	Post Date	Transaction Description	Reference Number	Amount
Transaction Activity				
03-04	03-04	SHERATON PORTLAND AIRP PORTLAND OR FOLIO #1502592	55436871Z7W1FPWFZ	0607 \$308.56
03-04	03-04	ADOBE ACROPRO SUBS 4085366000 CA	52704871ZLQR7J9QJ	0108 \$14.99
03-14	03-14	STAPLES DIRECT 800-3333330 MA	054101929327D9KHB	230682 \$229.90
03-25	03-25	AUTOMATIC PAYMENT - THANK YOU	F1265002K00CHGDDA	0654 -\$5,179.65
03-27	03-27	BIO COMPANY INC 3207639094 MN	55506292N5SM5GAGN	\$439.91
Fees				
TOTAL FEES FOR THIS PERIOD				\$0.00
Interest Charged				
03-28	03-28	Interest Charge on Purchases		\$0.00
03-28	03-28	Interest Charge on Cash Advances		\$0.00
TOTAL INTEREST FOR THIS PERIOD				\$0.00

2023 Year-to-Date Totals	
Total fees charged in 2023	\$0.00
Total interest charged in 2023	\$0.00

Year-to-Date Totals include interest and/or fee adjustments.



4F

Cardholder Name: EDDYVILLE CHARTER SCHOOL I Statement for Period: 02/10/23 to 03/09/23
 Account Number: XXXX-XXXX-XXXX-0457 Statement Closing Date: 03/09/23

News and Updates

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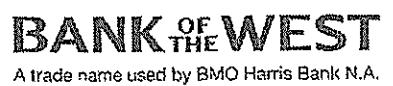
Handwritten: 0594 3/27/23

A PRE-AUTHORIZED PAYMENT OF \$1,918.69 WILL BE PROCESSED ON 04/06/23. ANY ADDITIONAL PAYMENTS YOU MAKE AND ANY CREDIT ADJUSTMENTS, INCLUDING PURCHASE RETURNS, MADE BETWEEN THE STATEMENT CLOSING DATE AND THE PAYMENT DATE WILL LOWER YOUR AUTOMATIC PAYMENT AMOUNT FOR THAT MONTH.

Transactions "." = Credit

Tran Date	Post Date	Transaction Description	Reference Number	Amount
Transaction Activity				
02-15	02-15	FRED-MEYER #0227 NEWPORT OR	05436841F8PKA133T	0594 - \$53.95
02-15	02-15	CC-31 TOLDEO TOWNE PUM TOLEDO OR	55506291FRDQ4RZJ7	0585 - \$47.52
02-16	02-16	PHILOMATH TOWNE PUMP PHILOMATH OR	75184121FS66JTYRT	0597 - \$33.84
02-16	02-16	CC-25 PHILOMATH TOWNE PHILOMATH OR	55506291GRDQ5BK2N	\$64.69
02-16	02-16	CC-25 PHILOMATH TOWNE PHILOMATH OR	55506291GRDQ5BK24	\$70.86
02-17	02-17	NFHS LEARN.COM COURSE 3179726900 IN	55126851G60EXJBTB	\$50.00
02-20	02-20	MICHAELS STORES 8743 CORVALLIS OR	55432861L5Y5PD0YE	0544 - \$78.07
02-21	02-21	CC-31 TOLDEO TOWNE PUM TOLEDO OR	55506291MRDQ4TKVN	0594 - \$30.00
02-23	02-23	TAKODAS RESTAURANT SISTERS OR	85179241PWGNF79YF	0613 - \$137.50
02-24	02-24	SUBWAY 19514 BURNS OR	15270211P02SN0254	\$80.73
02-26	02-26	BEST WESTERN HOTELS HINES OR FOLIO #114854	55417341S4YVMTGJT	\$235.56
02-26	02-26	BEST WESTERN HOTELS HINES OR FOLIO #114855	55417341S4YVMTGK1	\$235.56
02-26	02-26	BEST WESTERN HOTELS HINES OR FOLIO #114856	55417341S4YVMTGRZ	\$235.56
02-26	02-26	BEST WESTERN HOTELS HINES OR FOLIO #114857	55417341S4YVMTH1G	\$235.56
02-26	02-26	BEST WESTERN HOTELS HINES OR FOLIO #114858	55417341S4YVMTH1R	\$235.56
03-06	03-06	AUTOMATIC PAYMENT - THANK YOU	F1265002100CHGDDA	- \$265.56
03-07	03-07	FRED-MEYER #0227 NEWPORT OR	0543684228PKTD9GS	0625 - \$93.73
Fees				
TOTAL FEES FOR THIS PERIOD				\$0.00

Transactions continued on next page...



SB

Cardholder Name: EDDYVILLE CHARTER SCHOOL I Statement for Period: 02/25/23 to 03/24/23
 Account Number: XXXX-XXXX-XXXX-2024 Statement Closing Date: 03/24/23

News and Updates

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INITIALS: **UB**
 DATE: **4/10/23**
 PAY TO

A PRE-AUTHORIZED PAYMENT OF \$292.30 WILL BE PROCESSED ON 04/21/23. ANY ADDITIONAL PAYMENTS YOU MAKE AND ANY CREDIT ADJUSTMENTS, INCLUDING PURCHASE RETURNS, MADE BETWEEN THE STATEMENT CLOSING DATE AND THE PAYMENT DATE WILL LOWER YOUR AUTOMATIC PAYMENT AMOUNT FOR THAT MONTH.

Transactions "." = Credit

Tran Date	Post Date	Transaction Description	Reference Number	Amount
Transaction Activity				
03-13	03-13	DAIRY QUEEN #17792 TOLEDO OR	5526352282LR0BKHS	\$78.25
03-13	03-13	BIG 5 SPORTING GOODS 4 NEWPORT OR	553102029BLS5BNQG	\$54.98
03-15	03-15	BIG 5 SPORTING GOODS 2 CORVALLIS OR	55310202B2MF1HNQE	\$34.99
03-16	03-16	CHEFSTORE 7541 NEWPORT OR	55263522QP5P72LD6	\$124.08
03-21	03-21	AUTOMATIC PAYMENT - THANK YOU	F1265002G00CHGDDA	-\$3,352.26
Fees				
TOTAL FEES FOR THIS PERIOD				\$0.00
Interest Charged				
03-24	03-24	Interest Charge on Purchases		\$0.00
03-24	03-24	Interest Charge on Cash Advances		\$0.00
TOTAL INTEREST FOR THIS PERIOD				\$0.00

0623
 0627
 0646
 0665

2023 Year-to-Date Totals	
Total fees charged in 2023	\$0.00
Total interest charged in 2023	\$0.00

Year-to-Date Totals include interest and/or fee adjustments.



SB

Cardholder Name: EDDYVILLE CHARTER SCHOOL I Statement for Period: 02/05/23 to 03/04/23
 Account Number: XXXX-XXXX-XXXX-8436 Statement Closing Date: 03/04/23

News and Updates

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OK TO PAY
 Initials: *KS*
 Date: *3/27/23*

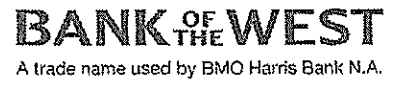
A PRE-AUTHORIZED PAYMENT OF \$1,090.71 WILL BE PROCESSED ON 04/01/23. ANY ADDITIONAL PAYMENTS YOU MAKE AND ANY CREDIT ADJUSTMENTS, INCLUDING PURCHASE RETURNS, MADE BETWEEN THE STATEMENT CLOSING DATE AND THE PAYMENT DATE WILL LOWER YOUR AUTOMATIC PAYMENT AMOUNT FOR THAT MONTH.

Transactions "." = Credit

Tran Date	Post Date	Transaction Description	Reference Number	Amount
Transaction Activity				
02-11	02-11	DOLLAR TREE NEWPORT OR	05436841B00A8Q2XR	<i>0576</i> \$78.75
02-11	02-11	CHEFSTORE 7541 NEWPORT OR	55263521BP5BR0N3E	<i>0572</i> \$248.95
02-13	02-13	FRED-MEYER #0227 NEWPORT OR	05436841Q8PL7BGPN	<i>0574</i> \$19.80
02-13	02-13	SAFEWAY #0378 NEWPORT OR	55263521DRBGJQ2SK	<i>0577</i> \$43.16
02-13	02-13	J C THRIFTWAY MARKET NEWPORT OR	05140481DLM8V4BHD	<i>0573</i> \$47.98
02-16	02-16	CHEFSTORE 7541 NEWPORT OR	55263521GP5YYFQ6H	<i>0573</i> \$178.59
02-16	02-16	CHEFSTORE 7541 NEWPORT OR	55263521GP5YYVJG7	<i>0592</i> \$89.64
02-17	02-17	WM SUPERCENTER #1925 NEWPORT OR	05436841HBLK4QF10	<i>0593</i> \$132.02
02-18	02-18	CHEFSTORE 7541 NEWPORT OR	55263521JP65FASAW	<i>0592</i> \$144.94
02-21	02-21	PAPA MURPHY'S OR066 OL 5412658009 OR	55263521M2M26F502	\$106.88
03-01	03-01	AUTOMATIC PAYMENT - THANK YOU	F1265001W00CHGDDA	-\$1,268.91
Fees				
TOTAL FEES FOR THIS PERIOD				\$0.00
Interest Charged				
03-04	03-04	Interest Charge on Purchases		\$0.00
03-04	03-04	Interest Charge on Cash Advances		\$0.00
TOTAL INTEREST FOR THIS PERIOD				\$0.00

2023 Year-to-Date Totals	
Total fees charged in 2023	\$0.00
Total interest charged in 2023	\$0.00

Year-to-Date Totals include interest and/or fee adjustments.



SB

Cardholder Name: EDDYVILLE CHARTER SCHOOL I Statement for Period: 02/05/23 to 03/04/23
 Account Number: XXXX-XXXX-XXXX-4851 Statement Closing Date: 03/04/23

News and Updates

Save on gas, dining and more for your business. It's easy. Just use your Bank of the West MasterCard® business card at participating top merchants and receive Easy Savings® rebates automatically. Use your card today and start saving. EasySavings.com

MasterCard Easy Savings Program Cardholder Terms & Conditions: Payment must be paid in full using an enrolled card at a participating Merchant location. Only select cards and certain transaction types are eligible. The rebate will appear on your statement after the purchase has posted to your card account, not on the receipt, and may not be reflected until the next statement. Other terms and conditions apply. For more information, visit easysavings.com

Handwritten: PAID IN FULL 3/27/23

A PRE-AUTHORIZED PAYMENT OF \$7.06 WILL BE PROCESSED ON 04/01/23. ANY ADDITIONAL PAYMENTS YOU MAKE AND ANY CREDIT ADJUSTMENTS, INCLUDING PURCHASE RETURNS, MADE BETWEEN THE STATEMENT CLOSING DATE AND THE PAYMENT DATE WILL LOWER YOUR AUTOMATIC PAYMENT AMOUNT FOR THAT MONTH.

Transactions					"." = Credit
Tran Date	Post Date	Transaction Description	Reference Number		Amount
Transaction Activity					
02-09	02-09	WALMART.COM 800-966-6546 AR	5543286182XFN1SFZ		\$7.06
03-01	03-01	AUTOMATIC PAYMENT - THANK YOU	F1265001W00CHGDDA		-\$244.84
Fees					
TOTAL FEES FOR THIS PERIOD					\$0.00
Interest Charged					
03-04	03-04	Interest Charge on Purchases			\$0.00
03-04	03-04	Interest Charge on Cash Advances			\$0.00
TOTAL INTEREST FOR THIS PERIOD					\$0.00

Handwritten: 0586

2023 Year-to-Date Totals	
Total fees charged in 2023	\$0.00
Total interest charged in 2023	\$0.00

Year-to-Date Totals include interest and/or fee adjustments.

Interest Charge Calculation			
Your Annual Percentage Rate (APR) is the annual interest rate on your account.			
Type of Balance	Annual Percentage Rate (APR)	Balance Subject to Interest Rate	Interest Charge
PURCHASES	19.49% (v)	\$0.00	\$0.00
CASH ADVANCES	27.49% (v)	\$0.00	\$0.00
BALANCE TRANSFER	19.49% (v)	\$0.00	\$0.00
(v) = Variable Rate			



May 2023

Administration Report

Enrollment: 198

Classes participating in Spring Fling/Science and Art Fair May 19 w/ ECS Booster Club's Bingo and Silent Auction as well as Kindergarten Round-up. The plant sale and CTE manufacturing sale will also be held.

Numerous field trips are taking place, K-12. Tide pools, lighthouse garden, Landfill, OSU wave lab, Hatfield Marine Science center and Aquarium, etc.

State Assessments are finishing up with an ECS deadline of May 25.

Tier 3 reading groups are being given a double dose of reading instruction and small group work by adding in a second 20-min. session each day.

MS Dance and HS Prom this month with pictures on social media to follow.

Awards nights, 8th grade promotion and HS graduation planning/execution are in full swing.

Fun Day in partnership with Booster Club is in the final planning stages. Leadership students are volunteering to assist Boosters in setup/cleanup and activities. Thanks to all who help with this.

Senior Trip to Sunriver + local adventures May 29-May 31.

District Track in Portland May 19 and 20 – Good Luck, Eagles!

HS softball and baseball season are coming to a close. Thanks for all the support in getting these programs back at ECS.

Administrative

Cognia – Accreditation Review course and preliminary work is underway for 2023-24 requirements.

Monthly Cohort Sessions with

Portico and Inflexion for each Secondary Admin. and Superintendents (Shared Vision for Readiness)

Monthly 1:1 Coaching sessions

Portico and Inflexion for each Secondary Admin. and Superintendents

Monthly Zoom meetings

OASSA executive board meetings and conference planning sessions (Currently 1A/2A rep.)

OTR (School/District leaders and legislative update meetings)

Women Superintendents of Oregon Meetings once a month

Summer Learning application and grant plan due May 31

ECS Summer Learning July 24 – Aug 4 (8:30am-2:30pm M-F)

Custom survey issued, Data collection process and PD discussed/planned

60 hrs. direct instruction for students entering K-9 grades. Equitable, inclusive and culturally relevant

Admin. and Finance (LBLESD) have completed the proposed 23-24 budget

Much work is underway with planning master schedules and assignments for 2023-24

Guidance counselor meets with incoming 6th-12th students re: course forecasting

ECS is hosting a Lincoln County Emergency Preparedness training May 12

Staff Appreciation Week Success:

Daily meals made by admin. and also a catered day, custom coffee mugs, plants/flowers, eagle swag and treats...

COSA Planning team for Summer Conference 2023

COSA Seaside Conference – June 21-23 (leadership team OASSA Board and attendee for workshops)

Eddyville Charter School

Code: AC-AR

Adopted:

Discrimination Complaint Procedure

Any person, including students, staff, visitors and third parties may file a complaint.

Complaints regarding discrimination or harassment, on any basis protected by law, shall be processed in accordance with the following procedures:

Step 1 Complaints may be oral or in writing and should be filed with the administrator. Any staff member that receives a written or oral complaint shall report the complaint to the administrator.

The administrator shall investigate and determine the action to be taken, if any, and reply in writing to the complainant within [10] school days of receipt of the complaint.

Step 2 If the complainant wishes to appeal the decision of the administrator, the complainant may submit a written appeal to the administrator's designee within five school days after receipt of the administrator's response to the complaint.

The designee shall review the administrator's decision within five school days and may meet with all parties involved. The designee will review the merits of the complaint and the administrator's decision. The designee will respond in writing to the complainant within 10 school days.

Step 3 If the complainant is not satisfied with the decision of the designee, a written appeal may be filed with the Board within five school days of receipt of the designee's response in Step 2. The Board may decide to hear or deny the request for appeal at a Board meeting. If the Board decides to hear the appeal, the Board may meet with the concerned parties and their representative at a Board meeting. The Board's decision will address each allegation in the complaint and contain the reasons for the Board's decision. A copy of the Board's decision shall be sent to the complainant in writing within 10 days of this meeting.

If the Board decides not to hear the appeal the administrator's decision is final.

If the administrator is the subject of the complaint the individual may start at Step [2] [3] and file a complaint with the Board chair. The Board may refer the investigation to a third party.

Complaints against the Board as a whole or against an individual Board member may start at Step [3], should be submitted to the Board chair, and may be referred to counsel. Complaints against the Board chair may start at Step [3] and should be referred directly to the Board vice chair.

Timelines may be extended based upon mutual consent of the public charter school and the complainant in writing.

Appeal Process

A decision reached by this public charter school board for a complaint that alleges a violation of OAR 581-021-0047 (Prohibition against using Native American mascots) may be appealed to Oregon Department of Education (ODE) under OAR 581-002-0001 - 581-002-0023.

A final decision reached by the public charter school board for a complaint that alleges a violation of Oregon Revised Statute (ORS) 659.850 or Oregon Administrative Rule (OAR) 581-021-0045 or OAR 581-021-0046 (Discrimination), is recognized as the final decision regarding this complaint¹ by the Board of Lincoln County School District. A final decision may be appealed to ODE under OAR 581-002-0001 - 581-002-0023.

¹ The public charter school board is given this authority by the school's sponsor, Lincoln County School District as established by the Board policy.

[] Charter School

DISCRIMINATION COMPLAINT FORM

Name of Person Filing Complaint _____ Date _____ School or Activity _____

Student/Parent Employee Job applicant Other _____

Subject of complaint:

- Race
- Color
- Religion
- Sex
- National or ethnic origin
- Mental or physical disability
- Marital status
- Familial status
- Economic status
- Veterans' status
- Age
- Sexual orientation
- Gender identity
- Pregnancy
- Income level
- Athletic ability
- Proficiency in English language
- Discriminatory use of a Native American mascot
- Other _____

Specific complaint: (Please provide detailed information including names, dates, places, activities and results of discussion.)

Who should we talk to and what evidence should we consider?

Suggested solution/resolution/outcome:

This complaint form should be mailed or submitted to the [administrator] [director].

Direct complaints related to educational programs and services may be made to the U.S. Department of Education, Office for Civil Rights. Direct complaints related to employment may be filed with the Oregon Bureau of Labor and Industries, Civil Rights Division or the U.S. Department of Labor, Equal Employment Opportunities Commission.

Eddyville Charter School

Code: EHB
Adopted:

Cybersecurity

The purpose of information security is to protect the confidentiality, integrity and availability of public charter school data as well as any information systems that store, process, or transmit public charter school data, and protect the information resources of the public charter school from unauthorized access or damage.

The underlying principles followed to achieve that objective are:

1. Information Confidentiality: The ability to access or modify information is provided only to authorized users for authorized purposes;
2. Information Integrity: The information used in the pursuit of the public charter school objectives can be trusted to correctly reflect the reality it represents; and
3. Information Availability: The information resources of the public charter school, including the network, the hardware, the software, the facilities, the infrastructure, and any other such resources, are available to support the objectives for which they are designated.

The requirement to safeguard information resources must be balanced with the need to support the pursuit of legitimate public charter school objectives. The value of information as a resource increases through its appropriate use; its value diminishes through misuse, misinterpretation, or unnecessary restrictions to its access.

This policy and accompanying administrative regulation applies to all staff and third-party agents of the public charter school as well as any other public charter school affiliate, including students, who are authorized to access public charter school data and to all computer and communication devices and systems that store, process, or transmit public charter school data.

END OF POLICY

Legal Reference(s):

ORS Chapter 192
ORS Chapter 338

ORS 336.184
ORS 646A.600 - 646A.626

Children's Internet Protection Act, 47 U.S.C. §§ 254(h) and (l); 47 C.F.R. § 54.520.

Children's Online Privacy Protection Act of 1998, 15 U.S.C. §§ 6501 to 6505; 16 C.F.R. § 312.

Family Educational Rights and Privacy Act, 20 U.S.C. § 1232g; 34 C.F.R. § 99.

Health Insurance Portability and Accountability Act of 1996, 42 U.S.C. § 1320d; 45 C.F.R. §§ 160, 164.

Protection of Pupil Rights, 20 U.S.C. § 1232h; Student Rights in Research, Experimental Programs and Testing, 34 C.F.R. § 98.

Eddyville Charter School

Code: EHB-AR
Revised/Reviewed:

Cybersecurity

Throughout its lifecycle, an information system that stores, processes or transmits public charter school data shall be protected in a manner that is considered reasonable and appropriate, as defined in documentation approved and maintained by the Information Technology Department, given the level of sensitivity, value and criticality that the public charter school data has to the public charter school.

Individuals who are authorized to access public charter school data shall adhere to the appropriate Roles and Responsibilities, as defined in this administrative regulation.

Roles and Responsibilities

“Designated Information Security Officer (ISO)” means an employee designated by the director to oversee the information security program. The ISO will be a senior-level employee at the public charter school. The responsibilities of the ISO include the following:

1. Developing and implementing a school-wide information security program;
2. Documenting and disseminating information security policies and procedures;
3. Coordinating the development and implementation of required information security training and awareness program for staff and administrators;
4. Coordinating a response to actual or suspected breaches in the confidentiality, integrity or availability of public charter school data and following statutory requirements;
5. Implement Multi-Factor Authentication (MFA) for logins;
6. [Implementing an IT security audit.]

“Data owner” means a management-level employee of the public charter school who oversees the lifecycle of one or more sets of public charter school data. Responsibilities of a data owner include the following:

1. Assigning an appropriate classification to public charter school data;
2. Determining the appropriate criteria for obtaining access to public charter school data;
3. Ensuring that data custodians implement reasonable and appropriate security controls to protect the confidentiality, integrity and availability of public charter school data;
4. Understanding and approving how public charter school data is stored, processed, and transmitted by the public charter school and by third-party agents of the public charter school; and
5. Understanding how public charter school data is governed by public charter school policies, state and federal regulations, contracts and other legal binding agreements.

“Data custodian” means an employee of the Information Technology Department who has administrative and/or operational responsibility over public charter school data. In many cases, there will be multiple data custodians. A data custodian is responsible for the following:

1. Understanding and reporting on how public charter school data is stored, processed and transmitted by the public charter school and by third-party agents of the public charter school;
2. Implementing appropriate physical and technical safeguards to protect the confidentiality, integrity and availability of public charter school data;
3. Documenting and disseminating administrative and operational procedures to ensure consistent storage, processing and transmission of public charter school data;
4. Provisioning and deprovisioning access to public charter school data as authorized by the data owner;
5. Understanding and reporting on security risks and how they impact the confidentiality, integrity and availability of public charter school data;
6. Back up data daily; and
7. Force email and domain passwords to expire at least annually.

“User,” for the purpose of information security, means any employee, contractor or third-party agent of the public charter school who is authorized to access Public Charter School Information Systems and/or public charter school data. A user is responsible for the following:

1. Adhering to policies, guidelines and procedures pertaining to the protection of public charter school data;
2. Reporting actual or suspected vulnerabilities in the confidentiality, integrity or availability of public charter school data to a manager or the Information Technology Department; and
3. Reporting actual or suspected breaches in the confidentiality, integrity or availability of public charter school data to the Information Technology Department.

Classification of Information

Data classification, in the context of information security, is the classification of data based on its level of sensitivity and the impact to the public charter school should that data be disclosed, altered or destroyed without authorization. The classification of data helps determine what baseline security controls are appropriate for safeguarding that data. All public charter school data should be classified into one of three sensitivity levels or classifications: confidential, sensitive and public. In some cases, data could fall into multiple categories, i.e., salaries.

Data should be classified as confidential when the unauthorized disclosure, alteration, or destruction of that data could cause a significant level of risk to the public charter school or its affiliates. Examples of confidential data include data protected by state or federal privacy regulations and data protected by

confidentiality agreements. The highest level of security controls should be applied to confidential data. Examples: student data, evaluation and disciplinary records.¹

Data should be classified as sensitive when the unauthorized disclosure, alteration or destruction of that data could result in a moderate level of risk to the public charter school or its affiliates. By default, all public charter school data that is not explicitly classified as confidential or public data should be treated as sensitive data. A reasonable level of security controls should be applied to private data. Examples: salaries and staff personal contact information.

Data classified as sensitive may be disclosable as public record under Oregon Revised Statute (ORS) Chapter 192. However, the sensitivity level of the data can warrant the assigned data classification and associated safeguard security controls.

Data should be classified as public when the unauthorized disclosure, alteration or destruction of that data would result in little or no risk to the public charter school and its affiliates. Examples of public data include information intended for broad use within the public charter school community at large or for public use. While little or no controls are required to protect the confidentiality of public data, some level of control is required to prevent unauthorized modification or destruction of public data. Examples: board minutes and policies.

Online Services and Applications

Public charter school employees are encouraged to research online services or applications to support the pursuit of public charter school objectives. However, public charter school employees are prohibited from installing or using applications, programs or other software, or online systems/websites that store, collect or share confidential or sensitive data, until the ISO approves the vendor and software or service. Before approving the use or purchase of any such software or online service, the ISO, or designee, shall verify that it meets the requirements of all applicable laws, regulations and board policies, and that it appropriately protects public charter school data. This prior approval is required whether or not the software or online service is obtained or used without charge.

Implementation

The Information Technology Department is directed to develop operating policies, standards, baselines, guidelines and procedures for the implementation of this administrative regulations to include, but not limited to, addressing data encryption, logical access control, physical access control, vulnerability management, risk management and security logging and monitoring.

Violations of Policy and Misuse of Information

Violations of this administrative regulation include, but are not limited to: accessing information to which the individual has no legitimate right; enabling unauthorized individuals to access information; disclosing information in a way that violates applicable policy, procedure or other relevant regulations or laws; inappropriately modifying or destroying information; inadequately protecting information; or ignoring the

¹ These examples are for IT purposes and may not be consistent with record request and disclosure requirements.

explicit requirements of data owners for the proper management, use and protection of information resources.

Violations may result in disciplinary action in accordance with public charter school policies, procedures and/or applicable laws. Sanctions may include one or more of the following:

1. Suspension or termination of access;
2. Disciplinary action up to and including dismissal; and
3. Civil or criminal penalties.

Employees are encouraged to report suspected violations of this administrative regulation to the ISO or to the appropriate data owner. Reports of violations are considered sensitive information until otherwise designated.

Eddyville Charter School

Code: KL-AR

Revised/Reviewed:

Public Complaint Procedure

A parent or guardian of a student attending the public charter school, a staff member, a student or patron of the public charter school who wishes to express a concern should discuss the matter with the public charter school employee involved. If the concern remains unresolved, a complaint may be filed.

An individual or organization that alleges the public charter school is violating or has violated provisions of restraint or seclusion in Oregon Revised Statute (ORS) 339.285 - 339.303 or Oregon Administrative Rule (OAR) 581-021-0550 - 581-021-0570 (Restraint or Seclusion) is encouraged to initiate Step One of this complaint procedure and file a complaint with the administrator.

The Director: Step One:

A complainant may file a complaint with the Director clearly stating the nature of the complaint and a suggested remedy. A form is available, but is not required.

The Director shall investigate the complaint, confer with the complainant and the parties involved, prepare a report of the findings and conclusion, and provide a report in writing or in an electronic form] to the complainant within five working days of receipt of the complaint.

The Board: Step Two

If the complainant is dissatisfied with the director's findings and conclusion, the complainant may appeal the decision to the Board within [five] working days of receiving the director's decision. The Board will review the findings and conclusion of the director in a public meeting to determine what action is appropriate. The Board may use executive session if the subject matter qualifies under Oregon law. Appropriate action may include, but is not limited to, holding a hearing, requesting additional information, and adopting the director's decision as the public charter school board's decision. All parties involved may be asked to attend such hearing for the purposes of making further explanations and clarifying the issues.

The complainant shall be informed of the Board's decision within 30 days from the receipthearing of the appeal to the Board. The Board's decision will address each allegation in the complaint and contain reasons for the Board's decision. The Board's decision will be final.

If the Board chooses not to hear the complaint the director's decision is final.

The complaint procedure will not be longer than 90 days from the filing date of the original complaint with the director. The timelines may be extended upon written agreement between the public charter school and the complainant.

Complaints against the director should be filed with the Board chair on behalf of the Board. The Board chair shall present the complaint to the Board in a Board meeting. If the Board decides an investigation is warranted, the Board may refer the investigation to a third party. When the investigation is complete, the

results will be presented to the Board. The Board may use executive session if the subject matter qualifies under Oregon law. The Board shall decide, within 20 days, in open session what action, if any, is warranted. The written final decision of the Board regarding the complaint shall be issued by the Board within 30 days of receipt of the complaint by the Board.

Complaints against the Board as a whole or against an individual Board member should be referred to the Board chair on behalf of the Board. The Board chair shall present the complaint to the Board in a Board meeting. If the Board decides an investigation is warranted, the Board may refer the investigation to a third party. When the investigation is complete, the results will be presented to the Board. The Board shall decide, within ~~[20]~~ days, in open session what action if any, is warranted. The written final decision of the Board regarding the complaint shall be issued by the Board within 30 days of receipt of the complaint.

Complaints against the Board chair should be referred directly to the Board vice chair on behalf of the Board. The Board vice chair shall present the complaint to the Board in a Board meeting. If the Board decides an investigation is warranted, the Board may refer the investigation to a third party. When the investigation is complete the results will be presented to the Board. The Board shall decide, within ~~[20]~~ days, in open session what action, if any, is warranted. The written decision of the Board regarding the complaint shall be issued by the Board within 30 days of receipt of the complaint.

The timelines may be extended upon written agreement between the ~~district~~ public charter school and the complainant.

Appeal Process

A final decision reached by the public charter school board for a complaint that alleges a violation of ORS 339.285 - 339.303 or OAR 581-021-0550 - OAR 581-021-0570 (Restraint or Seclusion), ORS 659.852 (Retaliation), or applicable OAR Chapter 581, Division 22 (Division 22 Standards), is recognized as the final decision regarding this complaint¹ by the Board of Lincoln County School District. A final decision may be appealed to the Oregon Department of Education under OAR 581-002-0003 - 581-002-0005.

¹ The public charter school board is given this authority by the school's sponsor, Lincoln County School District, as established by Board policy.

[Name of Public Charter School]

COMPLAINT FORM

To: Employee* Director* Board chair Board vice chair

* Form available but is not required.

Person Making Complaint _____

Phone Number _____ Email _____

Nature of Complaint _____

Who should we talk to and what evidence should we consider? _____

Suggested solution/resolution/outcome: _____

Signature of Complainant: _____ Date: _____

Office Use

Disposition of Complaint: _____

Signature: _____ Date: _____

cc: School Office

Eddyville Charter School

Code: JGE

Adopted:

Expulsion**

A public charter school administrator, after reviewing available information, may recommend to the Board that a student be expelled. Expulsion of a student shall not extend beyond one calendar year.

A student may only be expelled for any of the following circumstances:

1. When a student's conduct poses a threat to the health or safety of students or employees;
2. When other strategies to change the student's conduct~~behavior~~ have been ineffective, except that expulsion may not be used to address truancy; or
3. When required by law.

The use of expulsion for discipline of a student in fifth grade or lower is limited to:

1. Nonaccidental conduct causing serious physical harm to a student or employee;
4. When a school administrator determines, based on the administrator's observations or upon a report from an employee, the student's conduct poses a direct threat to the health or safety of students or employees; or
5. When the expulsion is required by law.

The age of the student and the past pattern of behavior will be considered prior to imposing the expulsion.

No student may be expelled without a hearing unless the students' parents, or the student if 18 years of age, waives the right to a hearing, either in writing or by failure to appear at a scheduled hearing. ~~By waiving the right to a hearing, the student and parent agree to abide by the findings of a hearings officer.~~

The Board delegates the authority to decide on an expulsion to the director. The director may designate another person to handle the potential expulsion, and the director, a designee or another individual may act as the hearings officer. The public charter school may contract with an individual who is not employed by the public charter school to serve as the hearings officer. The hearings officer will not be associated with the initial actions of the public charter school administrators. The hearings officer will conduct the hearing and make a final decision regarding the expulsion. A decision of the hearings officer may be appealed by the parent or the student if age 18 or over to the Board for review.

If the decision of the hearings officer is appealed to the Board for review, the findings as to the facts and the hearings officer's decision will be submitted to the Board, and will be available in identical form to the Board, the student and the student's parents at the same time. At a future meeting, the Board will review the hearings officer's decision and will affirm, modify or reverse the decision.

When a recommendation for an expulsion is made and a hearing is not waived, the following procedure is required:

1. Notice will be given to the student and the parent by personal service¹ or by certified mail² at least five days prior to the scheduled hearing. Notice shall include:
 - a. The specific charge or charges and the specific facts that support the charge or charges;
 - b. ~~The conduct constituting the alleged violation, including the nature of the evidence of the violation and reason for expulsion;~~
 - c. A recommendation statement of intent to consider the charges as a reason for expulsion;
 - d. The student's right to a hearing;
 - e. When and where the hearing will take place; and
 - f. The student may be represented by counsel or other persons~~right to representation.~~
6. ~~The Board may expel, or delegate the authority to decide on an expulsion to the public charter school administrator, who may also act as the hearings officer. The Board may contract with an individual who is not employed by the public charter school to serve as the hearings officer. The hearings officer designated by the Board will conduct the hearing and will not be associated with the initial actions of the public charter school administrators;~~
7. ~~Expulsion hearings will be conducted in private and will not be open to the general public, unless the student or the students' parents request otherwise;~~
8. ~~If in case the parent or student has difficulty understanding~~ does not understand the English language ~~or has other serious communication disabilities,~~ the public charter school will provide an interpreter during the hearing. All communications will be in a manner that is understandable to the parents and student ~~translator;~~
9. The student shall be permitted to have a representation present at the hearing to advise and to present arguments. The representation may be an attorney, ~~and/or~~ parent or other person. The public charter school's attorney may be present;
10. The student shall be afforded the right to present their version of the events underlying the expulsion recommendation and to introduce evidence by testimony, writings or other exhibits;
11. The student shall be permitted to be present and to hear the evidence presented by the public charter school;
12. The hearings officer or the student may record the hearing;
13. Strict rules of evidence shall not apply to the proceedings. However, this shall not limit the hearings officer's control of the hearing;
14. ~~If the Board is conducting the expulsion hearing, the Board may designate the Board chair or a third party as the hearings officer. The hearings officer will determine the facts of each case on the~~

¹ The person serving the notice shall file a return of service. (OAR 581-021-0070)

² When "certified mail is given to a parent of a suspended student, the notice shall be placed in the mail at least five days before the date of the hearing." (OAR 581-021-0070)

~~evidence presented at the hearing. Evidence may include the relevant past history and student education records. The hearings officer will provide to the Board, findings as to the facts, the recommended decision and whether or not the student has committed the alleged conduct. This will include the hearings officer's recommended decision on disciplinary action, if any, including the duration of any expulsion. This material will be available in identical form to the Board, the student if age 18 or over and the students' parents at the same time. Following the review by the Board of the hearings officer's recommendation, the Board will make the final decision regarding the expulsion;~~

15. ~~If the Board has delegated authority to the administrator [or designee] to act as the hearings officer, the administrator may designate themselves, or a third party, as the hearings officer. The hearings officer's decision is final. However, a decision of the hearings officer may be appealed by the parent or the student if age 18 or over to the public charter school board for review. If the decision of the hearings officer is appealed to the Board for review, the findings of fact and the hearings officer's decision will be submitted to the Board, and will be available in identical form to the Board, the student if age 18 or over and the student's parents at the same time. At its next regular or special meeting the Board will review the hearings officer's decision and will affirm, modify or reverse the decision;~~
16. A Board-conducted hearing or a Board review of the hearings officer's decision will be conducted in executive session unless the student or the student's parent requests a public hearing. If an executive session is held by the Board or a private hearing held by the hearings officer, the following will **not** be made public:
 - a. The name of the minor student;
 - b. The issues involved, including a student's confidential record;
 - c. The discussion;
 - d. The vote of Board members, which may be taken in executive session when considering an expulsion.

Prior to expulsion, the public charter school must notify the resident district of the student about the impending expulsion.

END OF POLICY

Legal Reference(s):

ORS 192.660
ORS 332.061
ORS 336.615 - 336.665
ORS 338.115(1)(j)
ORS 339.115
ORS 339.240
ORS 339.250

OAR 581-021-0050
OAR 581-021-0070
OAR 581-021-0071

House Bill 2514 (2019)

Eddyville Charter School

Code: JFCF-AR

Revised/Reviewed:

Hazing, Harassment, Intimidation, Bullying, [Menacing,]Cyberbullying, or Teen Dating Violence Reporting Procedures – Student

The Director has responsibility for investigations concerning acts of hazing, harassment, intimidation or bullying, menacing, acts of cyberbullying, and incidents of teen dating violence. The investigator(s) shall be a neutral party having had no involvement in the report presented.

All reports will be investigated in accordance with the following procedures:

- Step 1 Any reports or information on acts of hazing, harassment, intimidation or bullying, [menacing, acts of cyberbullying, or incidents of teen dating violence (e.g., complaints, rumors) shall be presented to the employee position title. Reports against the administrator shall be filed with the Board chair. All such information will be reduced to writing and will include the specific nature of the offense and corresponding dates.
- Step 2 The Director receiving the report shall promptly investigate. Parents will be notified of the nature of any report involving their student. The Director will arrange such meetings as may be necessary with all concerned parties within five working days after receipt of the information or report. The parties will have an opportunity to submit evidence and a list of witnesses. All findings related to the report will be reduced to writing. The public charter school official(s) conducting the investigation shall notify the person making the report within 10 working days of receipt of the information or report, and parents as appropriate, in writing when the investigation is concluded and a decision regarding disciplinary action, as warranted, is determined.
- Step 3 If the person making the report is not satisfied with the decision at Step 2, they may submit a written appeal to the Board. Such appeal must be filed within 10 working days after receipt of the Step 2 decision. The Board shall, within 20 working days, conduct a hearing at which time the person making the report shall be given an opportunity to present the report. The Board shall provide a written decision to the person making the report within 30 working days following completion of the hearing of receipt of the appeal by the Board.

Reports against the administrator may start at step 3 and should be referred to the Board chair on behalf of the Board. The Board chair shall present the report to the Board. If the Board decides an investigation is warranted, the Board may refer the investigation to a third party. When the investigation is complete, the results will be presented to the Board. After receiving the results of the investigation, the Board shall decide, within [20] days, in open session what action, if any, is warranted. A final decision will be made within 30 days of receipt of the report.

Timelines may be extended upon written agreement between both parties. This also applies to reports filed against the administrator or any Board member.

Direct complaints of discriminatory harassment related to educational programs and services may be made to the Regional Civil Rights Director, U.S. Department of Education, Office for Civil Rights, Region X, 915 Second Ave., Room 3310, Seattle, WA 98174-1099.

Documentation related to the incident may be maintained as a part of the student's education records. Additionally, a copy of all reported acts of hazing, harassment, intimidation or bullying, menacing, acts of cyberbullying, and incidents of teen dating violence reports and documentation will be maintained as a confidential file in the public charter school office.