

Eddyville Charter School Board of Directors P.O. Box 68 Eddyville, OR 97343 Phone: 541.875.2942

# September 17, 2019 6:00pm Board Packet - Regular Session AGENDA

1)	Meeting Called to Order	
2)	Past Meeting Minutes: August 7, 2019	Pg. 2-3
3)	Agenda Adjustments	
4)	Informational Items	
	a) Financial Packet (July- September)- Jackie Olsen	Pg. 4-19

### 5) Interested Party Comments

During this time the audience will have the opportunity to speak to the board. Anyone wishing to address the board is asked to complete a request via sign in upon entering the board meeting. The chairman reserves the right to limit time allocated to each presenter. It is requested that those addressing the board state their name for the record.

#### 6) Communication

a)	Administration Report- Stacy Knudson	Pg. 20-2∠	1
b)	Athletic Director Report- Mike Ulstad	Pg. 25	

#### 7) Action Items

- a) Payment of the Bills
- b) Resignation of Debby Rariden
- c) Agriculture Class raising chickens and pigs on school property
- d) Direction for van sale/trade/re-certification

### 8) New Business

a) Possible dog policy



Eddyville Charter School Board of Directors P.O. Box 68 Eddyville, OR 97343 Phone: 541.875.2942

# August 7, 2019 Board Packet - Regular Session 6:30pm AGENDA

**Board Members in Attendance:** Ryan Gassner, Rebecca Phillips-Sutton, Lisa Rorie, Stephanie Mekemson, Abe Silvonen, Larry Cook, Rebecca Phillips- Sutton and John Lancaster

Administration in Attendance: Stacy Knudson

Board Members Absent: Rebecca Phillips- Sutton

ESD Financial Manager: Jackie Olsen (Absent)

Minutes prepared by: Board Clerk: Dani Ulstad

1) Meeting Called to Order at 6:31pm by Ryan Gassner

#### 2) Past Budget Meeting Minutes: June 13, 2019

a) Lisa Rorie moved to approve the June meeting minutes. Larry Cook seconded the motion. All voting school board members voted unanimously in favor of the motion.

#### 3) Agenda Adjustments

- a) Board positions voting- action item "F"
- b) Removal of action item "A" as we have no financial packets
- c) Facilities stipend- action item "A"
- d) Lisa Rorie moved to approve the agenda adjustments. Stephanie Mekemson seconded the motion. All voting school board members voted unanimously in favor of the motion.

#### 4) Interested Party Comments (NONE)

During this time the audience will have the opportunity to speak to the board. Anyone wishing to address the board is asked to complete a request via sign in upon entering the board meeting. The chairman reserves the right to limit time allocated to each presenter. It is requested that those addressing the board state their name for the record.

#### 5) Communication

- a) Administration Report- Stacy Knudson (In Packet)
- b) Athletic Director Report- Mike Ulstad (In Packet)
- c) New School Year Information- Dani Ulstad
  - i) Charter School By-Laws
    - (1) Only change: quorum is now majority vote rather than half plus one
  - ii) Public Board Contact Information
  - iii) Reminder- Mandatory Reporter Training

#### 6) Action Items

a) Facilities Manager Stipend- Gus Loomis construction project outside of work days for \$3000.

- i) Lisa Rorie moved to approve the construction project stipend of \$3000 to Gus Loomis. Abe Silvonen seconded the motion. All voting school board members voted unanimously in favor of the motion.
- b) Board meeting Schedule
  - i) September meeting September 17
  - ii) October meeting October 15
  - iii) Meeting times changed to 6:00pm
  - iv) All other monthly meetings will fall on the third Wednesday of every month
  - v) Lisa Rorie moved to approve the board-meeting schedule. Abe Silvonen seconded the motion. All voting school board members voted unanimously in favor of the motion.
- c) Resignation of Raysha Lapham (No action needed)
- d) Purchase of a 14-Passenger Van
  - i) More information needed; Abe has a contact for a 2017 14 passenger van listed for \$22,000
  - ii) Lisa Rorie moved to approve the purchase of a 14-passenger van if still available. Rebecca Phillips-Sutton seconded the motion. All voting school board members voted unanimously in favor of the motion.
- e) Contracted Elementary Music Service- \$5000 or under
  - i) Lisa Rorie moved to approve the contracted elementary music service at \$5000. John Lancaster seconded the motion. All voting school board members voted unanimously in favor of the motion.
- f) Board positions voting
  - i) Chair: Ryan Gassner
  - ii) Vice Chair: Larry Cook
  - iii) Lisa Rorie moved to approve Ryan Gassner as board chair and Larry Cook as vice chair. Stephanie Mekemson seconded the motion. All voting school board members voted unanimously in favor of the motion.

### Meeting Ajourned by Ryan Gassner at 7:464pm; Next Meeting September 17, 2019 at 6:00pm



Linn Benton Lincoln Education Service District • 905 4th Avenue SE • Albany, Oregon 97321 • Phone: 541-812-2600 • Fax: 541-926-6047 • www.lblesd.k12.or.us

September 4, 2019

TO:	Eddyville Charter School Board of Directors
FROM:	Jackie Olsen, CFO
RE:	August 31, 2019 Financial Statements

Board Members,

Attached you will find the 2019-2020 financial statements through August 31 which presents actual revenue and expenditures through August 31, 2019 and projected revenue and expenditures through June 30, 2020. At this time, the estimated ending fund balance for FY19/20 is \$480,769, with \$100,000 of that balance reserved in Contingency.

Also included for you this month is the final report for FY18/19. The auditors are still working, but at this time, the estimated ending fund balance for FY18/19 is \$571,245.

The latest economic forecast was release on August 28, 2019. Personal income tax collections are still on the rise and will once again generate a personal kicker, most likely the largest in Oregon history. The State Economist noted that while Oregon is still in the midst of the longest period of economic growth and expansion, there are signs that Oregon may be heading for a period of economic slowdown. At this time, the state's reserve accounts (Education Stability Fund, Rainy Day Fund and Cash Reserves) are currently projected to reach \$2.58 billion during the 2019-2021 biennium. With the healthy reserves and the new revenue stream from the Student Success Act, Oregon Schools are in a good position to weather even an economic downturn.

Please let me know if you have any questions or concerns regarding these statements.

#### Eddyville Charter School General Fund: Statement of Revenue Budget Vs. Actual For the Fiscal Year 2019-2020 As of 8/31/2019

	2019-2020	Actual YTD Rev.	Projected through	Total Estimated	(Over)/Under	Total Actual*	2018-2019
Source	Budget	8/31/2019	6/30/2020	2019-2020	Budget	6/30/2019	Budget
SSF Funding							
3101 State School Support Funds	2,446,204	614,013	1,987,807	2,601,820	(155,616)	2,290,048	2,153,079
3101 SSF- May Adjustment			-	-	-	44,581	
Total SSF Funding	2,446,204	614,013	1,987,807	2,601,820	(155,616)	2,334,629	2,153,079
Non State School Support Formula Sources							
Local Sources							
1510 Interest on Investments/Bank	1,400	342	1,898	2,240	(840)	1,920	1,200
1710 Admissions	3,000	-	-	-	3,000	4,499	-
1740 Fees	3,500	-	-	-	3,500	6,530	-
1920 Donations from Private Sources	2,000	-	-	-	2,000	7,523	-
1960 Recovery of Prior Year Exp.	500	-	-	-	500	-	500
1990 Miscellaneous Local Revenue	10,000	6,612	162	6,774	3,226	10,161	15,000
Total Non Formula Local Sources	20,400	6,954	2,060	9,014	11,386	30,633	16,700
Other Sources		-					
5400 Beginning Fund Balance	405,000	-	550,000	550,000	(145,000)	827,264	750,000
Total Other Sources	405,000	-	550,000	550,000	(145,000)	827,264	750,000
Total Non SSF Revenue	425,400	6,954 -	552,060 -	559,014	(133,614)	857,897 -	766,700
		\$ -				\$ -	
Total Resources	\$ 2,871,604	\$ 620,967	2,539,867	\$ 3,160,834	\$ (289,230)	\$ 3,192,526	\$ 2,919,779
		Less Estimated Requirer	nents	\$ (2,680,065)			
		Estimated Ending Fund	Balance	\$ 480,769			

#### Eddyville Charter School General Fund: Statement of Expenditures Budget Vs. Actual For the Fiscal Year 2019-2020 As of 8/31/2019

Function	Adopted 2019-2020 Budget	Actual YTD Exp. 8/31/2019	Projected through 6/30/2020	Total Estimated 2019-2020	(Over)/ Under Budget	% Committed	Total Actuals* 6/30/2018
Instruction							
instruction			-				
1111 Elementary, K-6	652,963	8,173	555,606	563,780	89,183	86.34%	501,021
1121 Middle/Junior High Programs	363,012	9,507	392,221	401,728	(38,716)	110.67%	326,716
1122 Middle/Junior High School Extracurricular	23,762	1,433	19,179	20,613	3,149	86.75%	16,032
1131 High School Programs	436,426	3,961	374,277	378,238	58,188	86.67%	293,009
1132 High School Extracurricular	70,688	9,085	75,833	84,919	(14,231)	120.13%	67,731
Total Instruction	1,546,851	32,160	1,417,116	1,449,277	97,574		1,204,510
Support Services			-				
2122 Counseling Services	60,000	0	873				84
2130 Health Services	3,000	-	-	-	3,000	0.00%	
2210 Improvement of Instruction Services	1,000	-	-	-	1,000	0.00%	1,000
2230 Assessment & Testing	3,000	-	-	-	3,000		2,528
2240 Staff Development	9,200	-	-	-	9,200		
2310 Board of Education	67,764	36,329	16,008	52,337	15,427	77.23%	49,777
2321 Office of the Superintendent Services	99,541	14,844	249,031	263,875	(164,334)	265.09%	163,694
2411 Office of the Principal Services	257,416	15,147	172,631	187,779	69,637	72.95%	136,838
2520 Fiscal Services	48,300	16	48,436	48,453	(153)	100.32%	49,055
2542 Maintenance	365,361	70,643	324,824	395,467	(30,106)	108.24%	259,789
2552 Transportation	207,680	22,000	155,397	177,397	30,283	85.42%	218,372
2643 Staff Accounting Services	76,198	12,490	67,065	79,555	(3,357)	104.41%	73,108
2660 Technology	26,293	7,022	18,905	25,927	366	98.61%	36,489
Total Support Services	1,224,753	178,492	1,053,170	1,230,788	(66,035)		990,734
						-	
Other Requirements							
5200 Transfers of Funds	-	-	-	-	-		396,683
6000 Contingency	100,000	-		-	100,000	0.00%	-
Total Other Requirements	100,000	-	-	-	100,000		396,683
Total Requirements	\$ 2,871,604	\$ 210,652	\$ 2,470,286	\$ 2,680,065	\$ 131,539		۔ \$ 2,591,927

## Eddyville Charter School Other Funds: Statement of Revenue Expenditures Budget Vs. Actual For the Fiscal Year 2019-2020 As of 8/31/2019

Fund	Description	Beginning Fund Balance as of 7/1/2019	YTD Revenue	YTD Expenditures	Balance as of 8/31/2019
210	BLM Grant	0.00	0.00	0.00	0.00
212	BLM Grant L16AC00309	0.00	0.00	0.00	0.00
213	STCCF - Independing Reading	0.00	2,989.00	1,187.94	
272	Emergency Preparedness	0.00	0.00	0.00	0.00
273	MidWay Foundation	0.00	0.00	0.00	0.00
274	Outdoor School	0.00	2,231.25	0.00	2,231.25
277	STCCF/Medical Responder Class	0.00	0.00	0.00	0.00
278	Oregon State Credit Union Mini Grants	0.00	0.00	10.46	-10.46
281	STCCF/Basketball Uniforms & Storage	0.00	0.00	0.00	0.00
283	STCCF/Science & Body Systems	0.00	0.00	0.00	0.00
298	High School Success	0.00	0.00	2,016.54	-2,016.54
299	Student Body Funds	35,090.50	13,352.86	4,474.36	43,969.00
400	Capital Project Funds	0.00	0.00	0.00	0.00
	Totals	35,090.50	18,573.11	7,689.30	44,173.25

### Eddyville Charter School YTD Appropriations For the Fiscal Year 2019-2020 As of 8/31/2019

Fund	Α	ppropriations	Resolutions	YTD	En	cumbrances	Totals	(Over)/Under Budget
General Fund, 100								
1000 Instruction	\$	1,546,851		\$ 32,160	\$	1,217,554	\$ 1,249,714	\$ 297,137
2000 Support Services	\$	1,224,753		\$ 178,492	\$	544,560	\$ 723,052	\$ 501,701
6000 Contigency	\$	100,000		\$ -	\$	-	\$ -	\$ 100,000
Sub Totals	\$	2,871,604	\$ -	\$ 210,652	\$	1,762,114	\$ 1,972,766	\$ 898,838
Special Funds, 200								
1000 Instruction	\$	31,050		\$ 3,215	\$	9,019	\$ 12,234	\$ 18,816
2000 Support Services	\$	39,354		\$ -	\$	1,770	\$ 1,770	\$ 37,584
5200 Transfers	\$	15,000		\$ -	\$	-	\$ -	\$ 15,000
Sub Totals	\$	85,404	\$ -	\$ 3,215	\$	10,789	\$ 14,004	\$ 71,400
Student Body Funds, 299								
1000 Instruction	\$	75,000		\$ 4,474	\$	948	\$ 5,422	\$ 69,578
Sub Totals	\$	75,000	\$ -	\$ 4,474	\$	948	\$ 5,422	\$ 69,578
Capital Projects, 400								
2000 Support Services	\$	20,000		\$ -	\$	-	\$ -	\$ 20,000
4000 Facility Construction	\$	327,161		\$ -	\$	-	\$ -	\$ 327,161
Sub Totals	\$	347,161	\$ -	\$ -	\$	-	\$ -	\$ 347,161
Totals	\$	3,379,169	\$ -	\$ 218,342	\$	1,773,851	\$ 1,992,192	\$ 1,386,977

#### Eddyville Charter School General Fund: Statement of Revenue Budget Vs. Actual For the Fiscal Year 2018-19 As of 6/30/2019

	2018-2019	Actual YTD Rev.		Total Estimated	(Over)/Under	Total Actual	2017-2018
Source	Budget	6/30/2019	Projected	2018-2019	Budget	6/30/2018	Budget
SSF Funding							
3101 State School Support Funds	2,153,079	2,290,048		2,263,480	(110,401)	2,220,508	2,122,376
3101 SSF- May Adjustment		44,581		44,581	(44,581)	8,611	
Total SSF Funding	2,153,079	2,334,629	-	2,308,061	(154,982)	2,229,119	2,122,376
Non State School Support Formula Sources							
Local Sources							
1510 Interest on Investments/Bank	1,200	1,920		1,920	(720)	1,486	650
1710 Admissions	-	4,499		4,499	(4,499)	-	100
1740 Fees	-	6,530		6,530	(6,530)	-	-
1920 Donations from Private Sources	-	7,523		7,523	(7,523)	2,696	-
1960 Recovery of Prior Year Exp.	500	-	-	-	500	-	1,500
1990 Miscellaneous Local Revenue	15,000	10,161		7,375	7,625	22,329	5,000
Total Non Formula Local Sources	16,700	30,633	-	27,847	(11,147)	26,511	7,250
Other Sources		-					
5400 Beginning Fund Balance	750,000	827,264		827,264	(77,264)	660,829	407,000
Total Other Sources	750,000	827,264	-	827,264	(77,264)	660,829	407,000
					()		
Total Non SSF Revenue	766,700	857,897		855,110	(88,410)	687,341	414,250
Total Resources	\$ 2,919,779	\$	\$-	\$ 3,163,171	\$ (243,392)	\$ 2,916,460	\$ 2,536,626
		Less Estimated Require		\$ (2,591,927)			<u> </u>
		Estimated Ending Fund	Balance	\$ 571,245			

#### Eddyville Charter School General Fund: Statement of Expenditures Budget Vs. Actual For the Fiscal Year 2018-19 As of 6/30/2019

	2018-2019	Actual YTD Exp.		Total Estimated	(Over)/ Under	%	Total Actuals*
Function	Budget	6/30/2019	Projected	2018-2019	Budget	Committed	6/30/2018
Instruction							
1111 Elementary, K-6	580,277	501,021		501,021	79,256	86.34%	548,609
1113 Elementary, Extracurricular	200	-		-	200	0.00%	1,094
1121 Middle/Junior High Programs	295,229	326,716		326,716	(31,487)	110.67%	275,598
1122 Middle/Junior High School Extracurricular	18,482	16,032		16,032	2,450	86.75%	9,676
1131 High School Programs	407,373	293,009		293,009	114,364	71.93%	260,113
1132 High School Extracurricular	56,381	67,731		67,731	(11,350)	120.13%	35,970
Total Instruction	1,357,942	1,204,510	-	1,204,510	153,432		1,131,059
Support Services							
2134 Health Services	3,100	84		84	3,016	2.71%	3,519
2210 Improvement of Instruction Services	,	1,000		1,000	(1,000)	#DIV/0!	,
2230 Assessment and Testing		2,528		2,528	(2,528)	#DIV/0!	
2222 Library/Media Center	-			-	-		64,997
2240 Staff Development	-			-	-		216
2310 Board of Education	64,450	49,777		49,777	14,673	77.23%	79,504
2321 Office of the Superintendent Services	61,750	163,694		163,694	(101,944)	265.09%	89,470
2411 Office of the Principal Services	254,265	136,838		136,838	117,427	53.82%	201,984
2520 Fiscal Services	48,900	49,055		49,055	(155)	100.32%	63,691
2541 Operation & Maintenance of Plant	-			-	-		34,458
2542 Maintenance	240,012	259,789		259,789	(19,777)	108.24%	200,175
2552 Transportation	255,650	218,372		218,372	37,278	85.42%	199,474
2626 Grant Writing	-			-	-		7,000
2640 Staff Services	-	59		59	(59)		281
2643 Staff Accounting Services	70,023	73,049	-	73,049	(3,026)	104.32%	414
2649 Other Staff Services	-	-	-	-	-		337
2669 Technology	37,004	36,489	-	36,489	515	98.61%	12,617
Total Support Services	1,035,154	990,734	-	990,734	44,420		958,137
Other Requirements						-	
5200 Transfers of Funds	396,683	396,683		396,683	-	100.00%	
6000 Contingency	130,000	-	_		130,000	0.00%	_
Total Other Requirements	526,683	396,683	-	396,683	130,000		-
Total Requirements	\$ 2,919,779	\$ 2,591,927	\$ -	\$ 2,591,927	\$ 327,852		\$ 2,089,196

#### Eddyville Charter School Other Funds: Statement of Revenue Expenditures Budget Vs. Actual For the Fiscal Year 2018-2019 As of 6/30/2019

		7/1/2018				
		Beginning Fund			Balance as of	
Fund	Description	Balance	YTD Revenue	YTD Expenditures	6/30/19	_
210	BLM Grant		1,102	1,102	0	
211	Aspire Grant	-	1,600	1,600	-	
212	BLM Grant L16AC00309	-	3,291	3,291	-	
272	Emergency Preparedness	1,000		837	163	
273	MidWay Foundation	3,353	-	2,135	1,218	
274	Outdoor School	-		2,231	(2,231)	Funds coming from
277	STCCF/Medical Responder Class	162		162	-	
278	Oregon State Credit Union Mini Grants	-	1,200	974	226	
281	STCCF/Basketball Uniforms & Storage	1,000		1,000	-	
283	STCCF/Science & Body Systems		640	640	-	
298	High School Success	(15,349)	50,454	35,105	-	
299	Student Body Funds	39,146	32,028	36,084	35,091	
400	Capital Project Funds		396,683	43,465	353,218	
	Grand Total	29,312	486,999	128,626	387,684	

### Eddyville Charter School YTD Appropriations For the Fiscal Year 2018-2019 As of 6/30/2019

Fund	Ap	opropriations	Resolutions	YTD	Er	ncumbrances	Total Expenditure			(Over)/Under Budget	
General Fund, 100											
1000 Instruction	\$	1,357,942		1,204,509.51			\$	1,204,510	\$	153,432.49	
2000 Support Services	\$	1,035,154		990,734.10			\$	990,734	\$	44,419.90	
5200 Transfers	\$	396,683		396,683.00			\$	396,683	\$	-	
6000 Contigency	\$	130,000		0			\$	-	\$	130,000	
Sub Totals	\$	2,919,779		\$ 2,591,927	\$	-	\$	2,591,927	\$	327,852	
Special Funds, 200											
1000 Instruction	\$	62,636		\$ 30,755			\$	30,755	\$	31,881.46	
2000 Support Services	\$	20,000		\$ 18,323	\$	-	\$	18,323	\$	1,677.34	
5200 Transfers	\$	15,000		\$ -	\$	-	\$	-	\$	15,000	
Sub Totals	\$	97,636		\$ 49,077	\$	-	\$	49,077	\$	48,559	
Student Body Funds, 299											
1000 Instruction	\$	85,000		\$ 36,084			\$	36,084	\$	48,916	
Sub Totals	\$	85,000		\$ 36,084	\$	-	\$	36,084	\$	48,916	
Capital Projects, 400											
2000 Support Services	\$	20,000		11,522.00	Ś	-	Ś	11,522	Ś	8,478.00	
4000 Facility Construction	\$	376,683		31,943.42	•		\$	31,943	\$	344,740	
Sub Totals	\$	396,683		\$ 43,465	\$	-	\$	43,465	\$	353,218	
Totals	\$	3,499,098	\$ -	\$ 2,720,553	\$	-	\$	2,720,553	\$	778,545	

Student Activiti	es Summary Report					Fiscal	Year: 2019-2020
From: 7/1/2019	To: 6/30/2020	🗌 Pri	int Detail			Page Bre	ak by Activity
				Exclude Enc		Reverse Signs	Subtotal By Journal
703 Classroom Suppli	<b>e</b> s	Range Beg. Balance .00	Range Revenue 1,440.00	Range Expenditures .00	Balance 1,440.00	Encumbrances .00	Available Balance 1,440.00
704 Locker Fee		813.73	405.00	.00	1,218.73	.00	1,218.73
716 MS/HS Field Trip	(6-12)	911.35	.00	.00	911.35	.00	911.35
719 Activities Bus	(0-12)	85.00	30.00	.00	115.00	.00	115.00
720 Elem Athletics		898.22	80.00	.00	978.22	.00	978.22
721 Boys BB		1,163.52	15.00	.00	1,178.52	.00	1,178.52
722 Girls BB		54.48	.00	.00	54.48	.00	54.48
724 VB		3,883.94	1,627.00	(4,035.00)	1,475.94	.00	1,475.94
725 Track		755.21	.00	.00	755.21	.00	755.21
727 Cheer		349.05	2,874.00	(139.41)	3,083.64	(676.95)	2,406.69
728 Gate Receipts		.00	.00	.00	.00	.00	.00
729 Pay to Play		.00	3,915.00	.00	3,915.00	.00	3,915.00
730 Football		511.91	.00	.00	511.91	.00	511.91
748 PE Locker/Towel	Fee 6-12	.00	640.00	.00	640.00	.00	640.00
749 Technology Fee		.00	1,520.00	.00	1,520.00	.00	1,520.00
750 Art		16.05	.00	.00	16.05	.00	16.05
751 Drumming		129.03	.00	.00	129.03	.00	129.03
752 Hobby Hour		128.47	.00	.00	128.47	.00	128.47
754 Yearbook/Annual		586.12	.00	.00	586.12	.00	586.12
755 Concessions		573.26	.00	.00	573.26	.00	573.26
756 Foods		568.23	.00	.00	568.23	.00	568.23
757 Horticulture		2,249.55	.00	.00	2,249.55	.00	2,249.55
760 PAADA/OHANA		4,578.83	.00	.00	4,578.83	.00	4,578.83

			Charter So			Fiscal	Year: 2019-2020
	ies Summary Report		int Detail				
From: 7/1/2019	To: 6/30/2020		Int Detail	Exclude Enc	umbrances	Page Bre	ak by Activity Subtotal By Journal
		Range Beg. Balance	Range Revenue	Range Expenditures	Balance		Available Balance
761 Student Incentive	S	917.65	86.86	.00	1,004.51	(44.00)	960.51
763 BLM		1,261.61	.00	.00	1,261.61	(227.01)	1,034.60
764 Drama		391.00	.00	.00	391.00	.00	391.00
765 Leadership		1,180.23	720.00	(299.95)	1,600.28	.00	1,600.28
766 EMR		70.00	.00	.00	70.00	.00	70.00
778 Sixth/Seventh/Eig	ghth Grade	159.99	.00	.00	159.99	.00	159.99
779 Elementary Gene	eral	1,219.17	.00	.00	1,219.17	.00	1,219.17
780 Kindergarten		1,461.32	.00	.00	1,461.32	.00	1,461.32
781 First Grade		1,718.58	.00	.00	1,718.58	.00	1,718.58
782 Second Grade		1,698.64	.00	.00	1,698.64	.00	1,698.64
783 Third Grade		429.72	.00	.00	429.72	.00	429.72
784 Fourth Grade		1,495.88	.00	.00	1,495.88	.00	1,495.88
785 Fifth Grade		193.19	.00	.00	193.19	.00	193.19
787 Class of 2022		3,359.79	.00	.00	3,359.79	.00	3,359.79
788 Class of 2021		402.00	.00	.00	402.00	.00	402.00
789 Class of 2020		356.76	.00	.00	356.76	.00	356.76
790 Class of 2019		362.34	.00	.00	362.34	.00	362.34
800 Class of 2023		106.68	.00	.00	106.68	.00	106.68
GRAND TOTALS		35,040.50	13,352.86	(4,474.36)	43,919.00	(947.96)	42,971.04

End of Report

Fiscal Year: 2019-2020

### Criteria:

Bank Account: OR State CU - Checking 618680-8000

From Date:	07/01/2019
From Check:	
From Voucher:	
618680-8000	

Account:

To Date: 08/31/2019 To Check: To Voucher:

Check Nu	umber	Date	Payee	Amount	Voucher	Status	Туре	Cleared?	Clear Date	Void Date
254		07/11/2019	ALARM SOLUTIONS INC.	\$90.00	1271	Printed	Expense		07/31/2019	
255		07/11/2019	AMAZON.COM	\$1,605.80	1271	Printed	Expense		07/31/2019	
256		07/11/2019	B.E. Publishing	\$2,850.12	1271	Printed	Expense		07/31/2019	
257		07/11/2019	CONSUMER POWER INC	\$1,722.39	1271	Printed	Expense		07/31/2019	
258		07/11/2019	DAHL DISPOSAL SERVICE	\$887.00	1271	Printed	Expense		07/31/2019	
259		07/11/2019	ENDICOTT, MELISSA	\$74.70	1271	Printed	Expense		07/31/2019	
260		07/11/2019	HOME DEPOT	\$1,893.50	1271	Printed	Expense		07/31/2019	
261		07/11/2019	INDUSTRIAL WELDING SUPPLY	\$5.00	1271	Printed	Expense		07/31/2019	
262		07/11/2019	OREGON DEPARTMENT OF EDUCATION	\$59.00	1271	Printed	Expense		07/31/2019	
263		07/11/2019	PIONEER TELEPHONE CO	\$1,348.42	1271	Printed	Expense		07/31/2019	
264		07/11/2019	STAPLES ADVANTAGE	\$89.82	1271	Printed	Expense		07/31/2019	
265		07/11/2019	XEROX CAPITAL SERVICES	\$382.92	1271	Printed	Expense		07/31/2019	
266		07/11/2019	ADVANCED ED	\$1,200.00	1001	Printed	Expense		07/31/2019	
267		07/11/2019	Gentle, Jennifer	\$75.00	1001	Printed	Expense		07/31/2019	
268		07/11/2019	HOME DEPOT	\$349.00	1001	Printed	Expense		07/31/2019	
269		07/11/2019	K & K INSURANCE GROUP INC.	\$395.20	1001	Printed	Expense		07/31/2019	
270		07/11/2019	OASBO	\$300.00	1001	Printed	Expense		07/31/2019	
271		07/11/2019	OETC	\$75.00	1001	Printed	Expense		07/31/2019	
272		07/11/2019	OREGON HEALTH AUTHORITY	\$250.00	1001	Printed	Expense		07/31/2019	
273		07/11/2019	SAIF	\$876.33	1001	Printed	Expense		07/31/2019	
274		07/19/2019	Family ID	\$495.00	1011	Printed	Expense		07/31/2019	
275		07/19/2019	OREGON CAREER INFORMATION SYSTEM	\$511.00	1011	Printed	Expense		07/31/2019	
276		07/25/2019	WESTERN OREGON UNIVERSITY	\$60.00	1012	Printed	Expense			
Printed:	09/03/2019	6:44:05 PM	Report: rptGLCheckListing		2019	9.2.12	Page: 1			

From Date:

07/01/2019

To Date:

08/31/2019

## **Reprint Check Listing**

Fiscal Year: 2019-2020

#### Criteria:

### Bank Account: OR State CU - Checking 618680-8000

		Account:	From Check: From Voucher: 618680-8000	07/01/20	13	To Date. To Check: To Vouche	r:	2013	
Check Number	Date	Payee	Amount	Voucher	Status	Туре	Cleared?	Clear Date	Void Date
277	07/25/2019	WOOZ Flooring	\$12,070.00	1012	Printed	Expense	<b>\</b>	07/31/2019	
278	08/09/2019	AMAZON.COM	\$1,841.26	1021	Printed	Expense		08/31/2019	
279	08/09/2019	ArmorZone Athletic	\$1,520.00	1021	Printed	Expense		08/31/2019	
280	08/09/2019	B.E. Publishing	\$1,782.09	1021	Printed	Expense		08/31/2019	
281	08/09/2019	CONSUMERS POWER INC	\$1,344.56	1021	Printed	Expense		08/31/2019	
282	08/09/2019	Copeland Lumber Co	\$978.21	1021	Printed	Expense		08/31/2019	
283	08/09/2019	Curriculum Associates LLC	\$1,934.00	1021	Printed	Expense		08/31/2019	
284	08/09/2019	DAHL DISPOSAL SERVICE	\$887.00	1021	Printed	Expense		08/31/2019	
285	08/09/2019	EDDYVILLE POST OFFICE	\$336.00	1021	Printed	Expense		08/31/2019	
286	08/09/2019	EDGE ANALYTICAL, INC	\$123.00	1021	Printed	Expense		08/31/2019	
287	08/09/2019	Edmentum	\$4,496.75	1021	Printed	Expense		08/31/2019	
288	08/09/2019	ENDICOTT, MELISSA	\$99.41	1021	Printed	Expense		08/31/2019	
289	08/09/2019	INDUSTRIAL WELDING SUPPLY	\$5.00	1021	Printed	Expense		08/31/2019	
290	08/09/2019	LES SCHWAB TIRE CENTER	\$20.00	1021	Printed	Expense		08/31/2019	
291	08/09/2019	LOOMIS, GUS	\$155.44	1021	Printed	Expense		08/31/2019	
292	08/09/2019	M & E SEPTIC SERVICE	\$2,734.00	1021	Printed	Expense		08/31/2019	
293	08/09/2019	Mid Western Football Officials Associati	\$1,243.20	1021	Printed	Expense		08/31/2019	
294	08/09/2019	NEWPORT RENTAL SERVICE	\$214.75	1021	Printed	Expense		08/31/2019	
295	08/09/2019	NORTHWEST TEXTBOOKS DEPOSITORY	\$10,320.17	1021	Printed	Expense		08/31/2019	
296	08/09/2019	OETC	\$784.00	1021	Printed	Expense		08/31/2019	
297	08/09/2019	OSAA	\$2,005.00	1021	Printed	Expense		08/31/2019	
298	08/09/2019	PIONEER TELEPHONE CO	\$1,276.28	1021	Printed	Expense		08/31/2019	
299	08/09/2019	REALLY GOOD STUFF, LLC	\$160.02	1021	Printed	Expense		08/31/2019	

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Report: rptGLCheckListing

2019.2.12 Page:

Fiscal Year: 2019-2020

### Criteria:

Bank Account: OR State CU - Checking 618680-8000

From Date:	07/01/2019
From Check:	
From Voucher:	
618680-8000	

Account:

To Date: 08/31/2019 To Check: To Voucher:

Check N	umber Date		Payee	Amount	Voucher	Status	Туре	Cleared?	Clear Date	Void Date
300	08/09	9/2019	Schneidecker Heating and Air	\$8,998.45	1021	Printed	Expense		08/31/2019	
301	08/09	9/2019	SCHOOL SPECIALTY I	\$309.22	1021	Printed	Expense		08/31/2019	
302	08/09	9/2019	STAPLES ADVANTAGE	\$281.06	1021	Printed	Expense		08/31/2019	
303	08/09	9/2019	XEROX CAPITAL SERVICES	\$614.67	1021	Printed	Expense		08/31/2019	
304	08/09	9/2019	LINCOLN COUNTY SCHOOL DISTRICT	\$34,176.57	1277	Printed	Expense		08/31/2019	
305	08/15	5/2019	INDUSTRIAL WELDING SUPPLY	\$1,838.38	1278	Printed	Expense		08/31/2019	
306	08/15	5/2019	Mulder Sheet Metal	\$605.00	1278	Printed	Expense		08/31/2019	
307	08/23	8/2019	MCLAIN, ALISSA B	\$577.51	2	Printed	Payroll		08/31/2019	
308	08/23	8/2019	STRAVALLE, KEEGAN	\$318.28	2	Printed	Payroll		08/31/2019	
309	08/23	8/2019	Rilatos, Randy	\$22,000.00	1027	Printed	Expense		08/31/2019	
310	08/23	8/2019	321Insight	\$950.00	1028	Printed	Expense		08/31/2019	
311	08/23	8/2019	AMAZON.COM	\$2,397.76	1028	Printed	Expense		08/31/2019	
312	08/23	8/2019	ArmorZone Athletic	\$474.80	1028	Printed	Expense			
313	08/23	3/2019	CAROLINA BIOLOGICAL SUPPLY COMPANY	\$157.82	1028	Printed	Expense		08/31/2019	
314	08/23	8/2019	CS Lewis Academy	\$80.00	1028	Printed	Expense			
315	08/23	3/2019	Earth20	\$28.49	1028	Printed	Expense		08/31/2019	
316	08/23	3/2019	EAST LINN CHRISTIAN ACADEMY	\$75.00	1028	Printed	Expense		08/31/2019	
317	08/23	3/2019	G AND K FLOORS	\$3,255.00	1028	Printed	Expense		08/31/2019	
318	08/23	8/2019	HOME DEPOT	\$1,933.01	1028	Printed	Expense		08/31/2019	
319	08/23	3/2019	Lakeshore Learning	\$1,187.94	1028	Printed	Expense		08/31/2019	
320	08/23	3/2019	MID VALLEY VOLLEYBALL OFFICIALS ASSC.	\$2,311.00	1028	Printed	Expense		08/31/2019	
321	08/23	3/2019	Mid Western Football Officials Associati	\$843.90	1028	Printed	Expense		08/31/2019	
Printed:	09/03/2019 6:4	44:05 PM	Report: rptGLCheckListing		2019	9.2.12	Page:	3		

Fiscal Year: 2019-2020

#### Criteria:

Check Number

322

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332

Bank Account: OR State CU - Checking 618680-8000

Date

08/23/2019

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CU - Checking 618680-8000 Account:		From Date: From Check: From Voucher: 618680-8000	07/01/2019		To Date: To Check: To Vouche			
	Payee	Amount	Voucher	Status	Туре	Cleared?	Clear Date	Void Date
)	OREGON LOCK & ACCESS	\$1,892.01	1028	Printed	Expense			
)	PACE	\$36,329.00	1028	Printed	Expense		08/31/2019	
)	REMIND101, INC	\$800.00	1028	Printed	Expense		08/31/2019	
)	School Planner	\$474.65	1028	Printed	Expense			
)	SCHOOL SPECIALTY I	\$181.76	1028	Printed	Expense		08/31/2019	
)	SMEED COMMUNICATIONS SERVICES	\$5,172.10	1028	Printed	Expense		08/31/2019	
)	STAPLES ADVANTAGE	\$25.67	1028	Printed	Expense		08/31/2019	
)	Sweet Home High School	\$100.00	1028	Printed	Expense			
)	Titanium Racing Inc	\$80.00	1028	Printed	Expense			

Printed

Printed

4

Expense

Expense

08/31/2019

08/31/2019

XEROX CAPITAL SERVICES Total Amount: \$1

TOLEDO PHYSICAL EDUCATION

SUPPLY

\$190,720.26

\$179.46

\$146.41

1028

1028

End of Report

Fiscal Year: 2019-2020

### Criteria:

Bank Acco	OR State CU - 618680-8001	Student Body Checkir	ng	From Date:	07/01/2019	To Date:	08/31/2019
				From Check:		To Check:	
				From Voucher:		To Voucher:	
			Account:	618680-8001			
			Account:	From Voucher:			

Check Number	Date	Payee	Amount	Voucher	Status	Туре	Cleared?	Clear Date	Void Date
56	07/01/2019	NBC CAMPS LLC	\$3,105.00	1000	Printed	Expense	<b>\</b>	07/31/2019	
57	07/11/2019	MARY'S PEAK TRUE VALUE	\$32.99	1272	Printed	Expense		07/31/2019	
58	07/11/2019	ULSTAD, DANIELLE R	\$271.23	1272	Printed	Expense		07/31/2019	
59	08/09/2019	BSN Sports	\$930.00	1022	Printed	Expense		08/31/2019	
60	08/09/2019	Roads, Ishah	\$139.41	1022	Printed	Expense		08/31/2019	
61	08/15/2019	Corvallis Knights	\$265.00	1279	Printed	Expense		08/31/2019	
62	08/23/2019	AMAZON.COM	\$299.95	1029	Printed	Expense		08/31/2019	

Total Amount:

\$5,043.58

End of Report

# Academics

- Enrollment as of 09/11/19: Elementary 89, Secondary 121
  - I know of two more in each group that are enrolling this week.
  - $\circ$  I am asking LCSD for 80/95 funding beyond our 200 cap at our Oct. 2<sup>nd</sup> meeting.
- It has been an amazing start to the year in our new programs as well as improved returning programs.
- Student expectation are being reinforced consistently k-12, and there is a great energy from our student body in working within these new guidelines.
  - Specifically the cell phone/devices policy, foul language zero tolerance, and PDA.
- Additional classroom space was created for our Chinese instruction with a partition in the math room/Mr. Friday's room. Plans to construct a permanent wall with external door access will continue and carry out in the summer. The old business office (part of the remodel) is almost finished for our counseling office and seclusion room. Stacy Gould from LCSD will inspect once it is completed.
- Greg Wood and Gus (along with contracted services through the use of HSS funds) have completely remodeled and updated the shop into a highly functional and safe space for the woods and welding program. PACE is doing their inspection next Wednesday and will provide any additional suggestions for student/staff safety in this space. Greg is also a member of MWEC and was able to get ODE's approval for a program of study. With this, he and I are working with others to apply for the revitalization grant to expand his program and eventually expand on our Ag, business, and childhood development programs we are planning.
- Agriculture is up and running with plans for building/restructuring the chicken coop and pigpen structure. They plan to raise chickens and use eggs in the Home Ec. Class and sell or raffle the pigs. This is included in the action item section of the agenda.
- Pumpkin Patch field trip to Davis Family farm has been coordinated for the elementary school on Oct. 8. Missy was able to get the farm to close for the morning so that our school will be the only ones there.
- Mr. Bilder is coordinating the OSU Beyond the Classroom trip for elementary through high school in Nov. Beaver women's basketball sponsors this event for all schools in our area and we have attended for the past three years.
- In partnership with Newport Aquarium, they are scheduled to present a whale unit to our elementary in January, at our school. Shark presentations have been done in the past, and now we are adding this component.
- Staff PD is focused around trauma informed practices, restorative justice practices, writing development, and continued elementary math implementation and data analysis. We are also introducing a PD on understanding teaching/feedback and learning through the Danielson Model as well as one on gender equity and inclusivity.
- In partnership with OSU's Food Hero/SNAP program, they are presenting information and samples on healthy eating and cooking options at Open House. We are working to

set up cooking nights where families can come in and learn how to use locally grown options in everyday meals. Time and date TBD.

- The new business/entrepreneurship class is excited to start their coffee shop. They are
  presenting at the meeting, but much work has gone into researching start-up costs,
  requirements, and marketing ideas. This will be open daily and the goal is to eventually
  be open to the public at our sporting events.
- Through student interest/demand, we are working to plan and open a student store where kids can purchase snacks, drinks, and eventually apparel/Eagle featured items and school supplies. We are currently looking at logistics and nutritional guidelines set by ODE.
- Indian Education is in full swing this year. We have Felisha returning to us every other Wednesday for a full day. She will spend her morning meeting with students, assisting with goal setting, on track guidance, post-secondary plans, organization, and prep for her afternoon lessons. She meets with elementary, middle, and high school students for an hour each. Activities follow studying native cultures, traditions, and guidance to resources for all natives. We are extremely excited to have her.
- One of our new IA's comes to us from Washington where she was a pre-school director. We are setting up time to visit local preschools and develop a plan of action to add a preschool program to ECS for the 2020-2021 school year. With this program, our secondary program can begin to develop a Childhood Development course in conjunction with our other CTE programs of study.
- We have several new assistants this year, and we sent them to a training/workshop at Western Oregon University. The feedback was that this is so critical, they appreciate it, and they want to continue with these types of trainings. I will continue to provide this education as it has already enhanced our programs in the first few weeks by having so many efficient and effect support staff.

# Facilities

- Security cameras have been added in our blind spots, through Smeed Communications. This brings us to 13 with the ability to add the last three in the near future. We have the capacity for 16 to cover all areas of our campus.
  - Additions: gym x2, building 'B' breezeway, kitchen and elementary bathroom hallway.
  - Addition of final 3: main entry gate, elementary parking lot, and playground
- Swing set installed thanks to Abe and crew, Gus, Dawna, and of course the Boosters for the purchase of equipment. The spinners still need to be installed. We need a work party on a weekend to complete this. PACE will also be inspecting this next Wednesday.
- Business and Counseling office remodel is almost complete. Interior finishes need to be done and the external door needs installed.
- Roofing bids are starting to come in, finally. Alamo is scheduled for Sept. 20<sup>th</sup>.
   Progressive Roofing is getting us their survey results next week as well and Cato Roofing is trying to fit us into their schedule for the third bid.

- Gerding Construction is working with Gus to get us a bid on the gym column and siding.
   Hagen construction will not submit a bid, so we are back to finding two additional construction companies to get us bids. Then we can move forward with that repair.
- We will submit for the Seismic grant again, but I am not counting on it. We need to begin looking at other grant options.
- The overall cleanliness/sanitation and presentation of the school are much improved over last year as a result of efficiency in planning and acquiring the part-time night shift. Great work, facilities team!
- Ground maintenance is still an issue, but I am hopeful that with the business office remodel coming to completion, this will free up time to manage the grounds more frequently, and Horticulture is also planning to assist with maintenance and upgrades. I know Mr. Johnson and his team have been taking care of the briar situation along the chain link fence that borders the track. He also has plans for landscaping and maintenance in the courtyard.

# Administration

- We are continuing to develop PD scheduling to meet the needs of all staff. September and October PD are packed with great learning opportunities and a full schedule.
- Athletics are off to a great start with Mike Ulstad leading that department. Accounts are
  organized and up to date, communication is strong, schedules are managed, and
  coaching certifications are up to date.
- Curriculum is strong across contents and levels, but we do need the addition of more structured Chinese curriculum. Marie and I are working on this component. The elementary are super eager to learn and they are picking it up faster than anticipated so we need more materials to accommodate this.
- SOAR and advisory are off to a great start. Eagle Tickets are stacking up, which means kids are being constantly recognized for their good behaviors on campus and on the bus as well. First Student is teaming with all schools to build onto the PBIS system. They deliver Bus Bits and those coins are traded for our Eagle Tickets. We do random and monthly drawings for prizes and other treats.
- The addition of instructional assistants has greatly reduced the stress in the classrooms for both teacher and student body. We are meeting with them monthly, as well, to give specific training and feedback for optimal effectiveness.
- Counseling letters and permission to treat forms have been sent to all homes. Ishah's services are so appreciated and it brings a new dimension that we very much needed. She will also handle our 504 plans and she and I have been working on this transition. We will attend a 504 workshop with LCSD next month. LCSD is also including her in their counselor cohort, which meets monthly.
- LCSD has invited Morgan Friday to be a member of their Tech. Cadre, as well. This inclusive movement is extremely helpful.
- Diana Mackenzie and I met with LCSD transportation and First Student this week. I have been in constant contact and a few small meetings to address our numerous transportation concerns. I finally called a meeting with all stakeholders as a final straw. I had Student Transportation of America lined up for a contract if needed, but that is not

an option. ECS cannot even hire them for trips of any kind. Our office staff and Bertha at First Student are working through each line item and student report to verify pickup time and location. LCSD and I also directed that no bus leave the stop until their scheduled time or with all students as it is causing skipped stops and hardships for families with limited resources or work restrictions. LCSD is having the same issues and have demanded efficiency, immediately. The other issue is acquiring more drivers and monitors. I added this in our newsletter, as well.

- Alsea Schools reached out and we are working on joint student services activities. Some include dances and trips as well as partnered staff workshops. We can share in the expenses and it will benefit all rural school students.
- We are renting a Type 20 to keep on campus. The cost is \$6300/year, and that includes all maintenance, etc. We have eight staff either licensed or getting their Type 20 license at this time. This is a new service offered to us through discussions at our meeting. Rich Belloni said we would have it on campus in 7-10 business days.
- Transit Van Update:
  - Advised prior to purchase that it needed to be ODE inspected and certified before purchase as well as insurable through PACE
    - Missy arranged both. It was certified through ODE inspection and PACE submitted a quote as insurable for just under \$500/year.
    - We submitted reports and quotes for licensure and another representative from ODE stopped the process.
    - New rules do not allow 11-20 passenger vehicles to transport kids if the certified sticker inside does not have MPV on it. Ours does not. This was a detail we did not know and were never instructed on in all our research about requirements to transport students.
    - Scott at ODE said that if we remove a row of seats, we could get it recertified through the manufacturer, as MPV and that will allow transport of students.
  - Mariah and I have both been in contact with other dealerships to look at trade in information. Wilson Motors in Corvallis is being extremely helpful. They have a buyer at auction now, looking into deals for us, and looking at what it takes to get our current van to a manufacturer to alter the certification/remove a row of seats. They know we want to move fast.
  - $\circ$  The final options;
    - Sell
    - Keep and use for transporting supplies/materials/hauling trailer (least beneficial option)
- Scheduling First Aid/CPR training on campus
- Working closely with LCSD and our contracted Nursing
  - LCSD sent an email stating that they may not continue our nursing services as contracted due to their rising number of student needs and that they don't have time/resources for our students.
    - We have a number of students with medical needs and one that requires daily attention from a licensed nurse.

- I am looking into contract options for our own nursing service so we can appropriately and safely serve all our students' medical needs.
- ODE has a grant named: The School Health Services Planning Grant

- Providing funding for Oregon schools to assess the needs of their communities and fund school-based health centers, school nurse, and priority goes to schools with no services. All of LCSD has school-based health centers except for Siletz and Eddyville.
- We have to have some level of services so I am working on options in this domain, as it appears we will be losing what has been contracted in the past.

Athletics Board Report 9/12/19

Sports are off and running this fall! We have over 60 athletes participating in middle and high school sports currently, and some of those are participating in multiple seasons at the same time. This is a huge bump from last year's fall season, and it is encouraging to see the school spirit continue to rise.

## Season Updates

- High School Volleyball: The girls have had some very competitive games so far and are 4-5 on the season. This is a huge improvement on last year's win totals already, and as the young team continues to play together, they should improve even more.
- High School Football: In our first game this season, the team lost 36-0 to Alsea. There are three new players who will be able to participate in the next game, a home game against Triangle Lake on 9/20.
- Middle School Volleyball: Begins their season at Triangle Lake on 9/16, and will continue to have games most every Monday and Wednesday through the end of October.
- Middle School Football: First official game is against Alsea on 9/18, and will have games every Wednesday through October. The first middle school home football game is 9/25 at 4:30 pm.
- Elementary Volleyball: Practices begin on September 16<sup>th</sup> and will be in the evenings. Games will go each Saturday in October, and at least the first Saturday in November as well.

-Mike Ulstad